

RTI Manual 2023-24

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1- organization and function, 2- Budget and programmes, 3- Publicity and public interface, 4-E.governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

1. Organization and Function

S. No.	Item	Details of disclosure	Particulars
1.1	Particulars of its organization, functions and duties [Section 4(1)(b)(i)]	(i) Name of the Organization and its website	Department of Dairy Development, Punjab, Livestock Complex, 4th Floor, Near Army Institute of Law, Sector 68, SAS Nagar. dairydevpunjab.org
		(ii) Head of the organization	Director Dairy Development Department, Punjab,
		(iii) Vision, Mission and Key objectives	The main objective of this department is the development of dairying in the state by awarding unemployed youth.
		(iv) Function and duties	<ul style="list-style-type: none"> i) Two Week Dairy Training for Unemployed Youth. ii) Four Week Dairy Entrepreneurship Training for Unemployed youth. iii) Milk Producers Camps in Rural Area. iv) Milk Consumer Awareness Camps in Urban Areas. v) New Dairy units established in Rural Areas by Subsidy Schemes. vi) Implementation of Govt. Policies/ Rules/ Regulations/ Schemes and Programs. vii) Providing Subsidies on purchasing Animals & Dairy Mechanism.
		(v) Organization Chart	As per Annexure-A
1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	Powers and duties of officers (administrative, financial And judicial)	As per Annexure-B
		(ii) Power and duties of other employees	As per Annexure-C
		(iii) Rules/orders under which Powers and duty are derived and	As per Annexure-D
		(iv) Exercised	The powers are exercised by the Head of the department (Director Dairy Development Department) at head office level and field functionaries (Deputy Director Dairy Development) at District level.
			(v) Work allocation

1.3	Procedure followed in decision making process [Section4(1)(b)(i ii)]	(i)Process of decision making. Identify key decision making points	Director, Joint Director, Superintendent and other supporting staff at the head office level is involved in decision making.
		(ii)Final decision making authority	Director Dairy Development Department
		(iii)Related provisions, acts, rules etc.	As per Annexure-D
		(iv) Time limit for taking a decisions, if any	As per Annexure-E
		(v) Channel of supervision and accountability	The work of the subordinate staff is being supervised by the senior officers of the department. Head Office: Clerk-Assistant-Superintendent-Deputy Director-Joint Director-Director DistrictOffice- (Technical): Dairy Field Assistant-Dairy Development Inspector- Deputy Director-Director (Ministrial): Clerk- Deputy Director-Director DTC:- Clerk/Dairy Development Inspector-Dairy Development Officer-Director
1.4	Norms for discharge of functions [Section4(1)(b)(iv)]	(i)Nature of functions/services offered	i) Dairy Training and Extension Service. ii) Milk Producer & Milk Consumer Awareness Services. iii) Promotion of Dairy Farming- getting new dairy units established iv) Providing assistance to dairy farmers to upscale, modernize and automate Their operations with mechanism.
		(ii)Norms/standards for functions/service delivery	As per Annexure-E
		(iii)Process by which these services can be accessed	These services are accessed through recording of APAR (Annual Performance Appraisal report) w.r.t targets achieved by Field Staff.
		(iv)Time-limit for achieving the targets	As per Annexure-E
		(v)Process of redress of grievances	The grievances are redressed through settlement of the grievances received as per the rules/ regulations applicable on each case. The grievances under the RTI Act 2005 are handled as per the Mechanism given in the Act.
1.5	Rules, regulations, instructions manual and records for discharging functions [Section4(1)(b)(v)]	(i) Title and nature of the record / manual/ instruction.	As per Annexure-D
		(ii) List of Rules, regulations, instructions manuals and records.	As per Annexure-D
		(iii)Acts/Rules manuals etc.	As per Annexure-D
		(iv)Transfer policy and transfer orders	As per State Govt. instructions received from time to time.
1.6	Categories of	(i)Categories of documents	As per Annexure-F

	documents held by the authority under its control [Section4(1)(b)(vi)]	(ii) Custodian of documents/categories	As per Annexure-F
1.7	Boards, Councils ,Committees and other Bodies constituted as part of the Public Authority [Section4(1)(b)(viii)]	(i) Name of Boards ,Council, Committee.	Punjab Dairy Development Board
		(ii) Composition	As per THE PUNJAB DAIRY DEVELOPMENT BOARD ACT, 2000 (PunjabActNo. 20of2000) As amended through Act no.13 of 2004
		(iii) Dates from which constituted	20 th October, 2000
		(iv) Term/Tenure	Permanent
		(v) Powers and functions	To carry out the provisions of THE PUNJAB DAIRY DEVELOPMENT BOARD ACT.
		(vi) Whether their meetings are Open to the public?	No
		(vii) Whether the minutes of the Meetings are open to the public?	No
		(viii) Place where the minutes if Open to the public are available?	NA
1.8	Directory of officers and employees [Section4(1)(b)(ix)]	(i) Name and designation	As per AnnexureG
		(ii) Telephone, fax and email ID	As per AnnexureG
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section4(1)(b)(x)]	(i) List of employees With Gross Monthly remuneration	As per Annexure H
		(ii) System of compensation as provided in its regulations	Compensation is to provided as per the State Govt. pay scales and allowances notified from time to time.
1.10	Name, designation and other particulars of public information officers [Section4(1)(b)(xvi)]	(i) Name and designation of the Public Information Officer (PIO), Assistant Public Information(s) & Appellate Authority	As per Annexure I
		(ii) Address, telephonenumber and email ID of each designated official.	As per Annexure I
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section4(2))	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Nil
		(ii) Finalised for Minor penalty or major penalty proceedings	No minor penalty imposed during 2022-2023
1.12	Programmes to advance understanding of RTI (Section26)	(i) Educational programmes	The officers/ officials dealing with the RTI Act are properly aware about the provision of the Act and training is so arranged.

		(ii) Efforts to encourage public authority to participate in These programmes	PIOs are encouraged to enrich their knowledge about the various provisions Of the RTI Act 2005
		(iii) Training of CPIO/APIO	APIOs are encouraged to enrich their knowledge about the various provisions of the RTI Act 2005
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	The information is being updated at their required points of time.
1.13	Achievement And targets of different schemes	Scheme wise	As per Annexure L.1 TO L.12

2. Budget and Programme

S. No.	Item	Details of disclosure	Particulars
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority	As per Annexure-K
		(ii) Budget for each agency and plan & programmes	As per Annexure-K
		(iii) Proposed expenditures	As per Annexure-K
		(iv) Revised budget for each agency, if any	NA
		(v) Report on disbursements made and place where the related reports are available	NA
2.2	Foreign and domestic tours during 2021-22	(i) Budget	NIL
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. <ul style="list-style-type: none"> a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit 	NIL
		(iii) Information related to procurements <ul style="list-style-type: none"> a) Notice /tender enquires ,and corrigenda if any there on, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c) The works contracts concluded – in any such combination of the above- and d) The rate/rates and the total amount at which such procurement or works contract is to be executed. 	NIL
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity	As per Annexure-J
		(ii) Objective of the programme	As per Annexure-J
		(iii) Procedure to avail benefits	As per Annexure-J
		(iv) Duration of the programme/scheme	As per Annexure-J

		(iv) Physical land financial targets of the programme	As per Annexure-J
		(vi) Nature/ scale of subsidy /amount allotted	As pe r Annexure-J
		(vii) Eligibility criteria for grant of subsidy	As per Annexure-J
		(viii) Details of beneficiaries of subsidy programme (number,profile etc)	As per Annexure-J
2.4	Discretionary and non-discretionary grants.	(i) Discretionary and non-discretionary grants/allocations To State Govt./NGOs/other institutions	NA
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	NA
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b)(xiii)]	(i) Concessions, permits or authorizations granted by public authority	NA
		(ii) For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession /grant and /or permits of authorizations c) Name and address of the recipients given concessions /permit so rauthorizations d) Date of award of concessions/permits of authorizations	NA
2.6	CAG & PAC paras	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of Administrator, U.T., Chandigarh.	NIL

3. Publicity Band Public interface

S. No.	Item	Details of disclosure	Particulars
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)]	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Act rules and other documents are framed at the Govt. level.
		(ii) Arrangements for consultation with or representation by a) Members of the public in policy formulation/policy implementation b) Day & time allotted for visitors c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently Sought by RTI applicants	NA
		Public-private partnerships (PPP) (i) Details of Special Purpose Vehicle (SPV), if any	NA
		(ii) Detailed project reports (DPRs)	NA
		(iii) Concession agreements.	NA

		(iv) Operation and maintenance manuals	NA
		(v) Other documents generated as part of the implementation of the PPP	NA
		(vi) Information relating to fees,tolls,or the other kinds of revenues that may be collected under authorization from the government	NA
		(vii) Information relating to outputs and Outcomes	NA
		(viii) The process of the selection of the private sector party (concessionaire etc.)	NA
		(ix) All payment made under the PPP project	NA
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1)(c)]	<p>Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive;</p> <p>(i) Policy decisions/legislations taken in the previous one year</p>	All rules/ regulations/policies are uploaded on the official website and the schemes and programmes are propagated among the people through field Functionaries & Press notes.
		(ii) Outline the Public consultation process	NA
		(iii) Outline the arrangement for consultation before formulation of policy.	NA
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	<p>Use of the most effective means of communication</p> <p>(i) Internet (website)</p>	www.dairydevpunjab.org
3.4	Form of accessibility of information manual/ Handbook [Section 4(1)(b)]	<p>Information manual /handbook available in</p> <p>(i) Electronic format</p>	The important information is uploaded on the official website of the department.
		(ii) Printed format	Information regarding the schemes and programmes of the department are printed and distributed manually during training, camps, exhibitions and other functions of the department.
3.5	Whether information manual/handbook available free of cost or not [Section 4(1)(b)]	<p>List of materials available</p> <p>(i) Free of cost</p>	Booklets containing information about the schemes/programmes of the department.
		(ii) At areas on able cost of the medium	NA

4. E.Governance

S.No.	Item	Details of disclosure	Particulars		
4.1	Language in which	(i)English	English		
	Information Manual/Handbook Available	(ii)Vernacular / Local Language	Punjabi		
4.2	When was the information Manual/Handbook Last updated?	Last date of Annual Updation	17-08-2021		
4.3	Information available in electronic form [Section4(1)(b)(xiv)]	(i)Details of information electronic form	The Director, Dairy Development Department,Punjab,has prepared the details in electronic form in respect of the information available to or held by it from <i>Para No.(i)to (xvii) as required vide letter No.2/17/2005-1AR/538 dated 15.09.2005 from the Department of Information and Technology.</i>		
		(ii) Name/ title of the document/record/other information	All the information is available on the Punjab Govt.website www.punjab.gov.in as well as on www.dairydevpunjab.org		
		(iii) Location where available	Director ,Dairy Development Department, Punjab, Livestock Complex, Near Army Institute of Law, Sector-68, SAS Nagar-160062		
4.4	Particulars of facilities available to citizen for obtaining information [Section4(1)(b)(xv)]	(i) Name& location of the facilities	Director, Dairy Development Department, Punjab, Livestock Complex, Near Army Institute of Law, Sector-68, SAS Nagar-160062		
		(ii) Details of information made available	All the information in respect of facilities available to citizen for obtaining information is already available on the www.punjab.gov.in & the information can be obtained from the Public Information Officer of the Department.		
		(iii) Working hours of the facility	9.00 AM to 5.00 PM on all working days		
		(iv) Contact person & contact details (Phone,faxemail)	As per Annexure-I		
4.5	Such other information as may be prescribed under section4(i)(b)(xvii)	(i) Grievance redressal mechanism	Through the heads of offices in the field and at the level of Head of Department to ensure that each and every complaint regarding grievance is redressed.		
		(ii) Details of applications received under RTI and information provided	Year	No. of applications received	provided
			2022-23	11	11
		(iii) List of completed schemes/projects/Programmes	As per Annexure-J		
		(iv) List of schemes/projects/programme underway	No		

		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of Completion of contract	NA
		(vi) Annual Report	The Annual report is being sent every year.
		(vii) Frequently Asked Question (FAQs)	The questions asked are suitably replied keeping in view the related provisions of the Act.
		(viii) Any other information such as a) Citizen's Charter	The provisions of the Citizen Charter are being followed.
		c) Six monthly reports loaded on the website or not	No
		d) Performance against the benchmarks set in the Citizen's Charter	Satisfactory
4.6	Receipt & Disposal of RTI applications & appeals	(i) Details of applications received and disposed	11 number of applications were received and the same were disposed off within the prescribed time limit.
		(ii) Details of appeals received and orders issued	Nil
4.7	Replies to questions asked in the parliament, if any. [Section 4(1)(d)(2)]	Details of questions asked and replies given	No parliamentary question related to RTI has been received by the department.

5. Information as may be prescribed

S. No.	Item	Details of disclosure		Particulars
5.1	Such other information as may be prescribed	(i)	Name & details of (a) Current CPIOs & First Appellate Authority (FAAs) Earlier CPIO & First Appellate Authority (FAAs) from 1.1.2015	As per Annexure I
		(ii)	Details of third party audit of voluntary disclosure	Third party audit carried out on 17-8-2021.
			(a) Dates of audit carried out (b) Report of the audit carried out	
		(iii)	Appointment of Nodal Officers not below the rank of Joint Director/Additional Director	
			(a) Date of appointment (b) Name & Designation of the officers	a) Order No. 2545-2548 dated 09-06-2022 b) Sh. Kashmir Singh, Deputy Director Dairy
		(iv)	Consultancy committee of key stakeholders for advice on suo-motu disclosure	No consultancy committees constituted.
			(a) Dates from which constituted (b) Name & Designation of the officers	

		(v)	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI	The authorities appointed under RTI Act are well experienced and able to supply the information asked under RTI Act. As per Annexure I
			(a) Dates from which constituted (b) Name & Designation of the Officers	

6. Information Disclosed on own Initiative

S. No.	Item	Detailsofdisclosure	Particulars
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	All relevant information under RTI Act 2005 is voluntary uploaded on the departmental website.	www.dairydevpunjab.org

PART B RECORD MANAGEMENT Section4(1)a

1. How do you define record?

The records are maintained in different files on different subject and registers in this regard are duly maintained.

2. What is the ABC of record management?

- A) The record is allotted subject as per the nature of the documents/information.
- B) Office files are separately maintained on different subjects.
- C) Registers related to office records/files are maintained.

3. How do you maintain records ?

- A) The record is allotted subject as per the nature of the documents/information.
- B) Office files are separately maintained on different subjects.
- C) Registers related to office records/files are maintained.

The record is maintained as per the Govt.Policies instructions received from time to time.

4. Language in which records are maintained ? English or Punjabi orBoth
Punjabi. However record related to correspondence with Govt. of India is maintained in English.

5. When did your department destroy official records in the past?

As per Govt. Policies instructions issued from time to time.

6. Has proper procedure been adopted for destroying the record?
Yes.

7. If yes, what procedure has been adopted in seeking approval from this competent authority?
Express approval of the competent authority is obtained on the file.

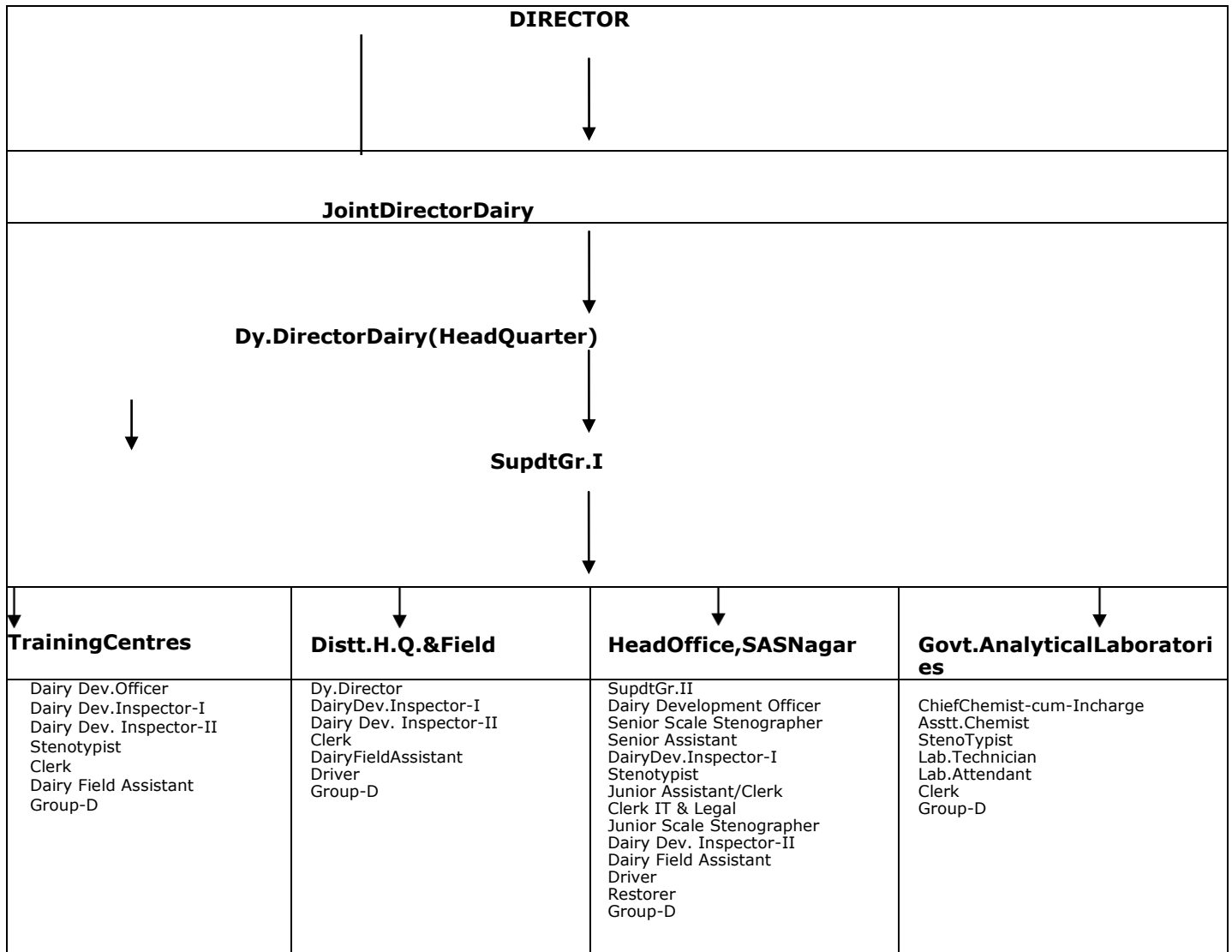
8. How do you index the record?

The record is indexed as per file number and subject of the file.

9. Do the record rooms have sufficient space to store the record ? Yes/No
Yes
10. Are sufficient steel almirahs/ racks available to store records ? Yes/No
Yes
11. How many steel almirahs/racks are placed in the record room?
45 almirahs and 2racks.
12. How often record room is cleaned?
The record rooms are cleaned on routine basis.
13. What is retrieval system of records?
Record registers are used to locate manual record whereas computers are available to locate computerized record.
14. How much time is required to retrieve the record?
At once.
15. How frequently record is retrieved?
Need based.
16. Who is incharge of record room (designation)?
Sh.Satinder Kumar, Restorer, Head office, SAS Nagar along with concerned dealing hands.
17. How many files which are more than 25 years old are not weeded out?
All the files more than 25 years old are already weeded out.
18. How many files/records are marked for weeding out during the year?
As per applicable policies inspections.
19. Why these files are not weeded out?
NA
20. Who is responsible for initiating the process of weeding out record?
NA

(v) Organization chart:

ORGANISATIONAL STRUCTURE



(i) Powers and duties of officers (administrative, financial & judicial):**Annexure-B**

S.No	Designation	Powers (administrative, financial & judicial)	Duties
1.	2.	3.	4.
1)	Director	<p>He is the Head of the Department and Controlling Officer. He is responsible for formulation and implementation of various programmes for the development of dairying in the State.</p> <p>Besides above, he also exercise the appointing and punishing as well as other statutory powers vested under the rules and instructions of the Government.</p> <p>He is also Additional Chief Executive Officer and member of Executive Committee of the Punjab Dairy Development Board.</p>	As in Col. No. 3
2)	Joint Director Dairy	<p>He is responsible to assist the Director Dairy Development in the discharge of his duties at headquarter as well as to control the field offices. He has a vital role in Planning, in various scheme for the promotion of dairy farming, implementation of the Govt. orders regarding RTI. He looks after the proper implementation of RTI, EHRMS, Court Cases, works as Nodal Officer between the various departments to carry forward the objective of the department, Planning for the training of officers/officials for the Upgradation for their skills.</p>	As in Col.No.3
3)	Deputy Director Dairy (HeadQuarter)	<p>He is responsible to assist the Director and Joint Director in the implementation of the dairy Programmes at the HeadQuarter.</p>	As in Col.No.3
4)	Deputy Director Dairy (Distt.Head)	<p>He is overall Incharge of the District to implement the dairy development programmes. Besides above, they also exercises the statutory powers vested under the rules & instructions of the Head Office/Govt. In addition to this they are working as drawing & disbursing offices of their head quarter.</p>	As in Col.No.3
5)	Superintendent Grade-I(HQ)	<p>The Superintendent Grade-I is a supervisory ministerial post of the department at the Headquarter Office. The Work/duties of this post at the head office includes the supervision of the ministerial work of the staff at the Head quarter. He also provides guidance in the proper presentation of the various important and policy matters etc which are put-up to the higher authorities for consideration</p>	As in Col No.3
6)	Dairy Development Officer	<p>Dairy Development Officer (Training) is overall Incharge of Dairy Training and Extension Centre. He is responsible to impart training in the latest innovations in the field of dairying to the candidates & arrange for the education tours, exhibitions at district/state level. Besides above, they also exercises the statutory powers vested under the rules & instructions of the Head Office/ Govt.</p> <p>In addition to this, they are working as drawing & disbursing officers of their Head quarter</p>	As in Col.No.3

Annexure-C

(ii) Powers and duties of other employees:

S.no	Designation	Powers	Duties
1.	2.	3.	4.
1)	Chief Chemist-cum-Incharge	They exercise the statutory powers vested under the rules & instructions of the Head Office/Govt. In addition to this, they are working as drawing & disbursing officers of their Head quarter.	As in Col.No.3
2)	Superintendent Grade-II(HQ)	The post of Superintendent Grade-II is supervisory ministerial post. The work/duties of this post include the supervision of the ministerial work of the staff under their control. He also provides guidance in the proper presentation of the various important and policy matters, which are put-up to the higher authorities for consideration.	As in Col No.3
3)	Senior Scale Stenographer	To work as Senior Scale Stenographer with the Head of Department.	As in Col No.3
4)	Senior Assistant	The post of Senior Assistant is a ministerial post. He is required to deal with receipt letters, besides attending to other ministerial work.	As in Col No.3
5)	Dairy Development Inspectors	Dairy Development Inspectors are posted at District as well as at the Dairy Training Centre who assist the Deputy Director(District Heads)& Dairy Development Officer in implementing the various programs of dairy development.	As in Col.No.3
6)	Dairy Field Assistants	Dairy Field Assistants assist the Dairy Development Inspector in implementation of the dairy development programmes at District as well as Dairy Training Centre Level	As in Col.No.3
7)	Junior Scale Stenographer	To work as Junior Scale Stenographer to the Joint Director Dairy at Head Quarter.	As in Col No.3
8)	Clerk/ Clerk IT/ Legal /Junior Assistant	The posts of Clerk/Junior Assistant are also common category ministerial post in all the departments of the Government. He is required to put up receipt letters, besides attending other ministerial work.	As in Col No.3
9)	Steno-typist	The post of steno-typist is sanctioned for stenography assistance with various Group A and B Officers of the department for carrying out their administrative functions effectively.	As in Col No.3
10)	Assistant Chemist	He is responsible to assist the Chief Chemist-cum-Incharge in the discharge of his duties at Govt. Analytical Laboratory to analyzing samples. In addition to this discharge the duties assigned by the Chief Chemist-cum-Incharge/higher authorities.	As in Col No.3
11)	Laboratory Technician	He is responsible to assist the Assistant Chemist/Chief Chemist-cum-Incharge in the discharge of his duties at Govt. Analytical Laboratory. In addition to this discharge. The duties assigned by the Chief Chemist-cum-Incharge/higher authorities.	As in Col No.3

12)	Laboratory Attendant	He is responsible to assist the Assistant Chemist/Chief Chemist-cum-Incharge in the discharge of his duties at Govt. Analytical Laboratory. In addition to this discharge the duties assigned by the Chief Chemist-cum-Incharge /higher authorities.	As in Col No.3
13)	Driver	To drive Dept vehicle with officers.	As in Col No.3
14)	Restorer	To maintain the old record.	As in Col No.3
15)	Duplicatorope rator-cum-Daftri	To operate the duplicating machine / photostate machine and maintain the Dak/ Receipt/ Despatch record.	As in Col No.3
16)	Peon	To assist the officers/officials in office work and deliver The local dak to other offices.	As in Col No.3
17)	Chowkidar-cum-mali	To watch the office at night and mainta in the plants.	As in Col No.3
18)	Sweeper-cum-chowkidar	To clean andwatch the office.	As in Col No.3
19)	Sweeper	To clean the office.	As in Col No.3
20)	Mali	To maintain the plants.	As in Col No.3

Annexure-D**(iii) Rules/orders under which powers and duties are derived**

Sr.No	Rules	NotificationNo./Date
1.	2.	3.
1.	Punjab Dairy Development,(Group-A) Service Rules 2021	G.S.R.53/Const./Art.309/2021,Date11thJune2021
2.	Punjab Dairy Development,(Group-B) Service Rules 2021	G.S.R.54/Const./Art.309/2021,Date11thJune2021
3.	Punjab Dairy Development,(Group-C) Service Rules 2021	G.S.R.55/Const./Art.309/2021,Date11thJune2021

PART III**GOVERNMENT OF PUNJAB**

DEPARTMENT OF ANIMAL
HUSBANDRY, FISHERIES AND
DAIRY DEVELOPMENT
(ANIMAL HUSBANDRY BRANCH)

NOTIFICATION

The 11th June, 2021 **No.G.S.R.53/Const./Art309/2021**.-In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules, regulating the recruitment and conditions of service of the persons appointed to the Punjab Dairy Development (Group'A') Service, namely:-

RULES

1. **Short title, commencement and application.**-(1)These rules may be called the Punjab Dairy Development (Group'A') Service Rules, 2021.
2. They shall come into force on and with effect from the date of their publication in the Official Gazette.
3. They shall apply to the posts specified in appendix'A'.
4. **Definitions.**-(1)In these rules,unless the context otherwise requires,-
 - (a) 'Appendix'means an appendix appended to these rules;
 - (b) 'Government' means the Government of the State of Punjab in the Department of Animal Husbandry, Fisheries and Dairy Development;and
 - (c) 'Service' means the Punjab Dairy Development (Group 'A')Service.
 (2) The words and expressions used, but not defined in these rules,shall have the same meaning as respectively assigned to them inthe Punjab Civil Services (General and Common Conditions ofService)Rules,1994.
5. **Number and character of posts.**- The Service shall comprise the posts specified in Appendix'A':

Provided that nothing in these rules shall affect the inherent right of the Government to add or to reduce the number of such posts or to create new posts with different designations and scales of pay, whether permanently or temporarily.
5. **Appointing authority.**-All appointments to the Service shall be madebytheGovernment.
6. **Pay of members of the Service.**-The members of the Service shall be entitled to such scales of pay, as may be authorised by the Department of Finance from time to time. The scales of pay, at present, in force in respect of the members of the Service,are given in Appendix'A'.
7. **Method of appointment, qualifications and experience.**-
 - (1) All appointments to the Service shall be made in the manner specified in Appendix

'B':

Provided that if no suitable candidate is available for appointment to the Service by promotion or by direct appointment, the appointment to the Service may be made by transfer of a person holding an analogous post under the State Government or Government of India.

- (2) No person shall be appointed to a post in the Service, unless she possesses the qualification and experience, as specified against that post in Appendix 'B'.
- (3) Appointment to the Service by promotion shall be made on seniority-cum-merit basis, but no person shall have any right to claim promotion on the basis of seniority alone:

Provided that promotion to the post of Head of Department (Director, Dairy Development) shall be decided strictly as per the provisions contained in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.

8. Departmental examination.-Every person appointed to the post in the Service, unless he has already done so, has to pass such departmental examination, as may be specified by the Government from time to time and as per the provisions laid down in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.

9. Discipline, punishment and appeal.-(1) In the matters of discipline, punishment and appeal, the members of the Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970, as amended from time to time.

(2) The authority empowered to impose penalties as specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, and the appellate authority there under in respect of the member of the Service against an order as specified in rule 15 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, shall be as per Appendix 'C'.

10. Application of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.-(1) In respect of the matters, which are not specifically provided in these rules, the members of the Service shall be governed by the provisions of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.

(2) The Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, at present in force, are contained in Appendix 'D'.

11. Repeal and savings.- The Punjab Dairy Development (Group 'A') Service Rules, 2004 and the Punjab Dairy Development (Ministerial) (State Service Class-III) Rules, 1983, in so far as they are applicable to the members of the Service, are here by repealed:

Provided that any order issued or any action taken under the rules, so repealed, shall be deemed to have been issued or taken under the corresponding provisions of these rules.

12. Interpretation.-If any question arises as to the interpretation of these rules, the Government in consultation with the Department of Personnel and the Department of Finance, shall decide the same.

APPENDIX 'A'**(Seerules 1(3), 3 and 5)**

Serial No.	Designation Of the post	Number of Posts			Scale of pay (Pay Band+ Grade Pay) (in rupees)	Scale of pay (in rupees) For the Member of Service recruited On or after 17.07.2020
		Permanent	Temporary	Total		
1	2	3	4	5	6	7
1.	Director, Dairy Development	1	-	1	37400-67000+8800	-
2.	Joint Director, Dairy Development	1	-	1	15600-39100+7800	-
3.	Deputy Director, Dairy Development	23	-	23	10300-34800+5000	-
4.	Chief Chemist-cum-Incharge	1	-	1	10300-34800+5000	-
5.	Superintendent, Grade-I	1	-	1	15600-39100+5400	-

APPENDIX 'B'**[Seerule6]**

Serial No.	Designation of the Post	Percentage of appointment by		Qualification and experience for appointment by	
		Direct Promotion appointment	Direct Promotion appointment	Direct Promotion appointment	Direct Promotion appointment
1	2	3	4	5	6
1.	Director,Dairy Development	-	Hundredpercent	-	From the JointDirector, Dairy Development,who have an experience of working as such for a minimum period of One year: Provided that if Joint Director, Dairy Development is not available, then from amongst the Deputy Directors, Dairy Development, who have an experience of working as such for a minimum period of Seven years.
2.	Joint Director,DairyDevelopment	-	Hundredpercent	-	From amongst the Deputy Directors,Dairy Development,who have an experience of working as such for a minimum periodof Five years: Provided that in case DeputyDirectors, DairyDevelopment

Having five years Experience as such are not available for promotion, then, from amongst the Deputy Directors, Dairy Development or Dairy Development Officers, who have an experience of working on either or both the posts of Deputy Director, Dairy Development and Dairy Development Officer for a minimum period of six years.

3.	Deputy Director, Dairy Development	-	Hundred percent	-	From amongst the Dairy Development Officers working under the control of the Director, Dairy Development, and who have an experience of working as such for a minimum period of four years: Provided that in case Dairy Development Officers having four years experience as such are not available for promotion, then from amongst the Dairy Development
----	------------------------------------	---	-----------------	---	--

					Officers or Dairy Development Inspectors, Grade I, working under the control of the Director, Dairy Development, and who have an experience of working on either or both the posts of Dairy Development Officer and Dairy Development Inspector, Grade I for a minimum period of fifteen years.
4.	Chief Chemist-cum-Incharge	-	Hundred percent	-	From amongst the Assistant Chemists working under the control of the Director, Dairy Development, who have an experience of working as such for a minimum period of Ten years.
5.	Superintendent Grade-I	-	Hundred percent	-	From amongst the Superintendents Grade-II working under the control of the Director, Dairy Development, and who have an Experience of working as such for a minimum period of One year.

APPENDIX 'C'**[Seerule8]**

Serial No.	Designationofthepost	Natureof *penalty/or order	Authority empowered toimpose penaltyor passorder	Appellate authority
1	2	3	4	5
1.	Director,Dairy Development	Minorand Major Penalty	Minister Incharge	ChiefMinister
2.	JointDirector,Dairy Development	Minorand Major Penalty	Secretary Incharge	Minister Incharge
3.	DeputyDirector, DairyDevelopment	Minorand Major Penalty	Secretary Incharge	Minister Incharge
4.	ChiefChemist-cum- Incharge	Minorand Major Penalty	Secretary Incharge	Minister Incharge
5.	SuperintendentGrade-I	Minorand Major Penalty	Secretary Incharge	Minister Incharge

*interms of rule 5 of the Punjab Civil Services(Punishment and Appeal)Rules, 1970.

@interms of rule 15 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970.

GOVERNMENT OF PUNJAB
DEPARTMENT OF PERSONNEL
(PERSONNEL POLICIES-1 BRANCH)
Notification

The 4th May, 1994

NO. G.S.R.33/Const./Art.309/94.- In exercise of the powers conferred by the proviso to article 309 of the constitution of India, and all other powers enabling in this behalf, the Governor of Punjab is pleased to make the following rules regulating the recruitment and general and common conditions of service of persons appointed to ¹[Group 'A', Group 'B' and Group 'C'] services in connection with the affairs of the State of Punjab, namely:-

1. Short title, commencement and application :-

- (1) These rules may be called the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.
- (2) They shall come into force at once.
- (3) They shall apply to all the posts in ¹[Group 'A', Group 'B' and Group 'C'] services in connection with the affairs of the State of Punjab.

2. Definitions.- In these rules, unless the context otherwise requires,-

- a) "appointing authority" means an appointing authority specified as such in the Service Rules made under article 309 of the constitution of India in respect of any service or Post in connection with the affairs of the State of Punjab ;
- b) "Board" means the subordinate Service Selection board, Punjab or any other authority constituted to perform its functions;
- c) "Commission" means the Punjab Public Service Commission;
- d) "direct appointment" means an appointment made otherwise than by promotion or by transfer of a person already in the service of Government of India or of a State Government;
- e) "Government" means the Government of the State of Punjab in the Department of Personnel and Administrative Reforms;
- f) "recognised university or institution" means,-
 - i) any university or institution incorporated by law in any of the State of India; or
 - ii) any other university or institution, which is declared by the Government to be recognised university or institution for the purposes of these rules.
- g) ¹["Service" means any Group 'A' service, Group 'B' service and Group 'C' service constituted in connection with the affairs of the State of Punjab as per scales given in the Appendix;]
- h) "Service Rules" means the service rules made under article 309 of the Constitution of India regulating the recruitment and conditions of service other than the general and common conditions of service of persons appointed to any service or post in connection with the affairs of the State of Punjab; and

¹Amended vide Punjab Government Notification No. G.S.R. 115/Const./Art.309/Amd.(6)/2001, dated 18th December, 2001.

-
- ¹[(i) (i) “War hero” means a defence services personnel, or a para-military forces personnel, who is a *bona fide* resident of Punjab State and has been killed or discharged from above service on account of disability suffered by him on or after 1st January, 1999, while fighting in a war declared so by the Government of India, in operations in Kargil or any other sector in J & K in the on going conflict with Pakistan or in any other operations which may be notified by the State Government to have been undertaken for preserving the unity and integrity of the Country; or
- (ii) a defence service personnel or a para-military forces personnel who was a *bona fide* resident of Punjab State and was posthumously decorated with Param Vir Chakra, Mahavir Chakra or Vir Chakra; provided that,-
- (a) In exceptional instances, the cases of such War Heroes may also be covered, with the prior approval of the Department of Personnel who through not *bona fide* residents Punjab State are yet closely connected to the State of Punjab;
- (b) In the case of War Heroes, falling in the category (ii) above, the benefits to be given by the State Government will be restricted only to first generation dependent members/next of the kin.

Note:- The Government reserves the right to include any other category of Awardees for the purpose of providing employment to the category of War Heroes, as may be notified.]

3. Nationality, domicile and character of person appointed to the Service.-

- (1) No person shall be appointed to the Service unless he is,-
- (a) a citizen of India; or
- (b) a citizen of Nepal; or
- (c) a subject of Bhutan; or
- (d) a Tibetan refugee who came over to India before the 1st day of January, 1962 with the intention of permanently settling in India; or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African Countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India:
- Provided that a person belonging to any of the categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been given by the Government of Punjab in the Department of Home Affairs and Justice.
- (2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or the Board, as the case may be, on his furnishing proof that he has applied for the certificate but he shall not be appointed to the service unless the necessary certificate is given to him by the Government of Punjab in the Department of Home Affairs and Justice.
- (3) No person shall be recruited to the service by direct appointment, unless he produces,-
- (a) a certificate of character from the principal academic officer of the university, college, school or

¹ Substituted vide Punjab Government Notification No. G.S.R. 34/Const./Art.309/Amd.(7)/2003, dated 12th July, 2003.

institution last attended, if any, and similar certificates from two responsible persons not being his relatives, who are well acquainted with him in his private life and are unconnected with his university, college, school or institution; and

- (b) An affidavit to the effect that he was never convicted for any criminal offence involving moral turpitude and that he was never dismissed or removed from service of any State Government or of Government of India, or of any Public Sector Undertaking.

4. Disqualification. - No person;-

- (a) who has entered into or contracted a marriage with a person having spouse living; or
 (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the Service:

Provided that the Government, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

- 5. Age.-**¹[(1) No person shall be recruited to the Service by direct appointment, if he is less than eighteen years or is more than thirty seven years of age in the case of technical and non-technical posts on the first day of January of the year immediately preceding the last date, fixed for submission of applications by the Commission or the Board, as the case may be.]

Provided that where different lower and upper age limits have been specifically prescribed for posts in the Service Rules, these limits shall be made applicable for appointment to such posts:

Provided further that the upper age limit may be relaxed up to forty-five years in the case of persons already in the employment of the⁴Punjab Government, or any Board, Corporation, Commission or Authority under it,] other State Government or the Government of India:

Provided further that in the case of candidates belonging to Scheduled Castes and other Backward Classes, the upper age limit shall be such as may be fixed by the Government from time to time.

- (2) In the case of ex-servicemen, the upper age limit shall be such as has been prescribed in the Punjab Recruitment of Ex-servicemen Rules, 1982, as amended from time to time.
 (3) In the case of appointment on compassionate grounds on priority basis, the upper age, limit shall be such as may be specifically fixed by the Government from time to time.

- ²[(4) In the case of appointment of a War-hero, who has been discharged from defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, the upper age limit shall be such as may be specifically fixed by the Government from time to time.]

- ³[**5A. Increase in upper age limit.-** Notwithstanding anything contained in rule 5, on and with effect from the commencement of the Punjab Civil Services (General and Common Conditions of Service) Amendment Rules, 2010, where in any other Service rules, or in Government instructions, the upper age limit for appointment to any Service or for any category or persons, if different from thirty-five years, it shall be deemed to have been increased by two years.]

¹Amended vide Punjab Government Notification No. G.S.R. 20/Const./Art.309/Amd.(10)/2010, dated 24th May, 2010.

²Amended vide Punjab Government Notification No. G.S.R. 81/Const./Art.309/Amd.(II)/99, dated 15th November, 1999.

³Rule 5A after rule 5 was inserted vide Punjab Government Notification No. G.S.R. 20/Const./Art.309/Amd.(10)/2010, dated 24th May, 2010.

⁴Amended vide Punjab Government Notification No. G.S.R. 85/Const./Art.309/Amd.(19)/2016, dated 20th December, 2016.

6. Qualification etc. – Subject to the provisions of these rules, the number and character of posts, method of recruitment and educational qualifications and experience for appointment to a post or posts in a Service and the departmental examination, if any, shall be such as may be specified in the Service Rules made for that Service;

¹{Provided that where appointment of ²[Group ‘A’ or Group ‘B’] non-technical post is offered to a war-hero, who has been discharged from defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, under the instructions issued in this behalf by the Government, the educational qualification to be possessed by such person shall be graduation from a recognised university. Such person who is offered ² [Group ‘A’ or Group ‘B’ or Group ‘C’] non-technical post, shall not, however, be required to possess experience of technical or non-technical post at the time of his initial appointment.}

7. Probation.- (1) A person appointed to any post in the service shall remain on probation for a period of ⁴ [three] years, if recruited by direct appointment and one year if appointed otherwise: Provided that-

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation;
- (b) in any case of an appointment by transfer, any period of work on an equivalent or higher rank, prior to appointment to the Service, may in the discretion of the appointing authority, be allowed to count towards the period of probation;
- (c) any period of officiating appointment to the Service shall be reckoned as period spent on probation; and
- (d) any kind of leave not exceeding six months, during or at the end of period of probation, shall be counted towards the period of probation.

(2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory or if he has failed to pass the departmental examination, if any, prescribed in Service Rules within a period not exceeding ³ [one] and a half years from the date of appointment, it may,-

- (a) If such person is recruited by direct appointment, dispense with his services, or revert him to a post on which he held lien prior to his appointment to the Service by direct appointment; and
- (b) if such person is appointed otherwise-
 - (i) revert him to his former post; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.

¹Proviso was added, vide Punjab Government Notification No. G.S.R. 81/Const./Art.309/Amd(II)/99, dated 15th November, 1999.

²Amended vide Punjab Government Notification No. G.S.R. 115/Const./Art.309/Amd.(6)/2001, dated 18th December, 2001.

³Amended vide Punjab Government Notification No. G.S.R. 1/Const./Art.309/Amd.(14)/2015, dated 23rd February, 2015.

⁴Amended vide Punjab Government Notification No. G.S.R. 56/Const./Art.309/Amd.(18)/2016, dated 5th September, 2016.

-
- (3) On the completion of the period of probation of a person, the appointing authority may –
- (a) if his work and conduct has in its opinion been satisfactory-
- (i) confirm such person, from the date of his appointment or from the date he completes his period of probation satisfactorily, if he is not already confirmed; or
- (ii) declare that he has completed his probation satisfactorily, if he is already confirmed; or
- (b) if his work or conduct has not been in its opinion, satisfactory or if he has failed to pass the departmental examination, if any, specified in the Service Rules-
- (i) dispense with his services, if appointed by direct appointment or if appointed otherwise revert him to his former post, or deal with him in such other manner as the terms and conditions of his previous appointment may permit;
- (ii) extend his period of probation and thereafter pass such order as it could have passed on the expiry of the period of probation as specified in sub-rule (1):

¹[Provided that the total period of probation including extension, if any, shall not exceed four years, recruited by direct appointment and three years if appointed otherwise.]

8. **Seniority-** The seniority inter se of persons appointed to posts in each cadre of a Service shall be determined by the length of continuous service on such post in that cadre of the Service.

Provided that in the case of persons recruited by direct appointment who join within the period specified in the order of appointment or within such period as may be extended from time to time by the appointing authority subject to a maximum of four months from the date of order of appointment the order of merit determined by the Commission or the Board, as the case may be, shall not be disturbed:

Provided further that in case a person is permitted to join the post after the expiry of the said period of four months in consultation with the Commission or the Board, as the case may be, his seniority shall be determined from the date he joins the post:

Provided further that in case any person of the next selection has joined a post in the cadre of the concerned Service before the persons referred to in the preceding proviso joins, the person so referred shall be placed below all the persons of the next selection who join within the time specified in the first proviso:

Provided further that in the case of two or more persons appointed on the same date, their seniority shall be determined as follows:-

- (a) a person appointed by the direct appointment shall be senior to a person appointed otherwise;
- (b) a person appointed by promotion shall be senior to a person appointed by transfer;
- (c) in the case of persons appointed by promotion or transfer, the seniority shall be determined according to the seniority of such persons in the appointments from which they were promoted or transferred; and
- (d) in the case of persons appointed by transfer from different cadres their seniority shall be determined according to pay, preference being given to a person who was drawing a higher rate of pay in his previous appointment; and if the rates of pay drawn are also the same, then by their length of service in these appointments and if the length of service is also the same, an older person shall be senior to a younger person:

¹Amended vide Punjab Government Notification No. G.S.R. 44/Const./Art.309/Amd.(20)/2014, dated 04th October, 2017.

¹ [Provided further that in the case of persons recruited by direct appointment in the same cadre obtaining equal marks during same selection process, their inter-se-seniority shall be determined on the basis of their age. That is, an older person shall be senior to the younger person.]

Note: - Seniority of persons appointed on purely provisional basis or on ad hoc basis shall be determined as and when they are regularly appointed keeping in view the dates of such regular appointment.

- 9. Liability of members of Service to transfer-** A member of a Service may be transferred to any post whether included in any other service or not, on the same terms and conditions as specified in rule 3.17 of the Punjab Civil Service Rules, Volume-I, Part I.
- 10. Liability to serve-** A member of Service shall be liable to serve at any place, whether within or out of the State of Punjab, on being ordered so to do by the appointing authority.
- 11. Leave, Pension and other matters-** In respect of pay, leave, pension and all other matters not expressly provided for in these rules, a member of Service shall be governed by such rules and regulations as may have been or may hereafter be adopted or made by the competent authority.
- 12. Discipline, penalties and appeals-** (1) In the matter of discipline, punishment and appeals, a member of a Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970 as amended from time to time.
(2) The authority empowered to impose penalties specified in rules 5 of the Punjab Civil Service (Punishment and Appeal) Rules, 1970 and the appellate authority thereunder in respect of the Government employee shall be such as may be specified in the Service Rules.
- 13. Liability for vaccination and re-vaccination-** Every member of a Service shall get himself vaccinated or re-vaccinated when Punjab Government so directs by a special or general order.
- 14. Oath of allegiance-** Every member of a Service, unless he has already done so, shall be required to take oath of allegiance to India and to the Constitution of India as by law established.

¹Amended vide Punjab Government Notification No. G.S.R. 56/Const./Art.309/Amd.(17)/2016, dated 19th January, 2016.

¹[14A. Minimum Educational and other Qualifications for appointment to the post of Senior Assistant by –

Direct Appointment	Promotion
<p>No person shall be given direct appointment to the post of Senior Assistant under the Punjab Government unless he –</p> <p>(i) Possesses the Bachelor's Degree from a recognised University or Institution; and (ii) Qualifies in the competitive test specified by the appointing authority from time to time; and (iii) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.</p> <p style="text-align: center;">OR</p> <p>Possesses a Computer Information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.</p> <p>(2) The person so appointed as Senior Assistant in terms of Provisions of sub-rule (1), shall have, before his appointment, ²[passed a test in English and Punjabi, respectively,] typewriting on computer to be conducted by the Board or the appointing authority or the Department of Information Technology, as the case may be, at a speed of thirty words per minutes:</p> <p>Provided that where appointment of Group 'B' non-technical post is offered to a War Hero, who has been discharged from Defense Services or dependent member of his family under the instructions issued in this behalf by the Government, the educational qualifications to be possessed by such person shall be Graduate from a recognized University or Institution. However, such person shall not be required to qualify the test in Punjabi typewriting as Provided in sub-rule (2).</p>	<p>From amongst the clerks, who have an experience of working as such for a minimum period of ³[four years].</p>

¹Rule 14A was inserted vide Punjab Government Notification No. G.S.R. 7/Const./Art.309/Amd.(15)/2015, dated 15th March, 2015.

²Amended vide Punjab Government Notification No. G.S.R. 69/Const./Art.309/Amd.(16)/2015, dated 24th December, 2015.

³Amended vide Punjab Government Notification No. G.S.R. 31/Const./Art.309/Amd.(21)/2019, dated 13th September, 2019.

¹[15. Minimum Educational and other qualifications:-

- (1) (i) No person shall be given direct appointment to the post of Clerk under the Punjab Government unless he possesses the Bachelor's Degree from a recognized University or Institution; and
(ii) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.

OR

Possesses a Computer information Technology course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India;

- (2) The person so appointed as Clerk in terms of the provisions of sub-rule (1), shall have, before his appointment, ²(passed a test in English and Punjabi, respectively, on computer), to be conducted by the Board or the appointing authority or the Department of Information Technology as the case may be, at a speed of thirty words per minute.”

Provided that where appointment of Group 'C' non-technical post is offered to a War Hero, who has been discharged from Defence Services or department member of his family under the instructions issued in this behalf by the Government, the educational qualification to be possessed by such person shall be Graduate form a recognized University or Institution. However, such person shall not be required to qualify the test in Punjabi type-writing as specified in sub-rule (2).]

¹Rule 15 was Substituted, vide Punjab Government Notification No. G.S.R. 12/Const./Art.309/Amd.(9)/2009, dated 16th February, 2009.

²Rule 15 was amended and sub rule (3) was omitted vide Punjab Government Notification No. G.S.R. 59/Const./Art.309/Amd.(13)/2011, dated 17th August, 2011.

³Amended vide Punjab Government Notification No. G.S.R. 69/Const./Art.309/Amd.(16)/2015, dated 24th December, 2015.

¹[15A Minimum Educational and other Qualifications for appointment to the post of Senior Scale Stenographer by-

Direct Appointment	Promotion
<p>No person shall be given direct appointment to the post of Senior Scale Stenographer under the Punjab government unless he—</p> <p>(i) Possesses the Bachelor's Degree from a recognised University or Institution; and</p> <p>(ii) Qualifies in a Stenography test in four paras (two in Punjabi and two in English language) containing 250 words each as follows:-</p> <p>(a) the passage in Punjabi shall be dictated at a speed of 100 words per minute in Punjabi language required to be transcribed these (at typewriter/computer) at a speed of 20 words per minute; and</p> <p>(b) the passage in English shall be dictated at a speed of 60 words per minute in English language required to be transcribed these (at typewriter/computer) at a speed of 12 words per minute.</p> <p>(iii) The candidates committing not more than 4% mistakes in aggregate and only if he/she qualifies the stenography test in both the languages shall be considered to have qualified the test for appointment as Senior Scale Stenographer.</p> <p>(iv) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.</p> <p style="text-align: center;">OR</p> <p>Possesses a Computer information Technology course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.</p>	<p>(i) From amongst the Junior Scale Stenographers, who have an experience of working as such for a minimum period of one year.</p> <p>Provided that if the Junior Scale Stenographer is not available then from amongst the Steno typists, who have an experience of working as such for a minimum period of ²[four years]; and</p> <p>(ii) Qualifies in a stenography test in four paras (two in Punjabi and two in English language) counting 250 words each as follows:-</p> <p>(a) the passage in Punjabi shall be dictated at a speed of 100 words per minute in Punjabi language required to be transcribed these (at typewriter/computer) at a speed of 20 words per minute; and</p> <p>(b) the passage in English shall be dictated at a speed of 60 words per minute in English language required to be transcribed these (at typewriter/computer) at a speed of 12 words per minute.</p> <p>(iii) The candidates committing not more than 4% mistakes in aggregate and only if he / she qualifies the Stenography test in both the languages shall be considered to have qualified the test for promotion as Senior Scale Stenographer.</p>

¹Rule 15A was inserted vide Punjab Government Notification No. G.S.R. 7/Const./Art.309/Amd.(15)/2015, dated 15th March, 2015.

²Amended vide Punjab Government Notification No. G.S.R. 31/Const./Art.309/Amd.(21)/2019, dated 13th September, 2019.

- ¹[16. **Minimum Educational and other Qualifications for appointment to the post of Steno-typist or Junior Scale Stenographer-** No person shall be given direct Appointment to the post of Steno-typist or Junior Scale Stenographer under the Punjab Government, unless he-
- (a) Possesses Bachelor's Degree from a recognised University or Institution; and
 - (b) Qualifies a test in Punjabi Stenography to be held by the Board or by the appointing authority at a speed specified by the Government from time to time; and
 - (c) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer Information Technology in Office Productivity applications or Desktop Publishing applications from Government recognised institutions or a reputed institution, which is ISO 9001, certified.

OR

Possesses a Computer information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.]

- ²[17. **Knowledge of Punjabi Language** – No person shall be appointed to any post in any service by Direct appointment unless he has passed Matriculation examination with Punjabi as one of the compulsory or elective subjects or any other equivalent examination in Punjabi language, which may be specified by the Government from time to time:

Provided that where a person is appointed on compassionate grounds on priority basis under the instructions issued in this behalf by the Government from time to time, the person so appointed shall have to pass an examination of Punjabi language equivalent to Matriculation standard or he shall have to qualify a test conducted by the Language Wing of the Department of Education of Punjab Government within a period of six months from the date of his appointment:

Provided further that where educational qualifications for a post in any service are lower than the Matriculation standard, then the person so appointed shall have to pass an examination of Punjabi language equivalent to Middle standard:

Provided further that where a War Hero, who has been discharged from defense services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, is appointed under the instructions issued in this behalf by the Government, the person so appointed will not be required to possess aforesaid knowledge of Punjabi Language:

Provided further that where a ward of Defence Service Personnel, who is a *bona fide* resident of Punjab State, is appointed by direct appointment, he shall have to pass an examination of Punjabi Language equivalent to Matriculation Standard or he shall have to qualify a test conducted by the Language Wing of the Department of Education of Punjab Government within a period of two years from the date of his appointment.]

¹Amended vide Punjab Government Notification No.G.S.R. 12/Cons./Art.309/Amd(9)/2009 dated 10th February, 2009.
²Rule 17 was Substituted vide Punjab Government Notification No.G.S.R.97/Const./Art.309/Amd.(5)/2001 dated 4th September 2001

¹[18. **Promotion to Ground 'A' and Group 'B' Services**

- (1) (a) For promotion to the post as Head of Department would be decided strictly on the basis of merit-cum-seniority as per the instructions issued by the Government from time to time. The minimum bench mark for promotion for such post would be 'Very Good'. The officer who is graded as 'Outstanding' would supersede the officer graded as 'Very Good'.
- (b) For promotion to post falling in Group 'A' other than Head of Department, the minimum benchmark will be 'Very Good' as per as instructions issued by the Government from time to time. There shall be no supersession on the basis of merit.
- (c) For promotion to post falling in Group 'B', the minimum benchmark will be 'Good' and there shall be no supersession on the basis of merit.
- (2) **Debarring for consideration for promotion of a Government employee who refuses to accept promotion** – In the event of refusal to accept promotion by a member of a service, he shall be debarred by the appointing authority from consideration for promotion for all the consecutive chances which may occur in future within a period of two years from the date of such refusal to accept promotion:
 Provided that in a case where the appointing authority is satisfied that a member of a service has refused to accept promotion under the circumstances beyond his control, it may exempt such a member for reasons to be recorded therefor in writing from the operation of this rule.]
19. **Power to relax** - Where the government is of the opinion that it is necessary to expedient so to do, it may by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
 Provided that the provisions relating to educational qualifications and experience, if any, shall not be relaxed.
20. **Over riding effect**- The provisions of these rules shall have effect notwithstanding anything contrary contained in any rules for the time being in force for regulating the recruitment and conditions of service for appointment to public service and posts in connection with the affairs of the State.
21. **Interpretation** – If any, question arises as to the interpretation of these rules, the Government shall decide the same.

¹ Rules 18 was Substituted vide Punjab Government Notification NO.G.S.R.117/Const./Art309/Amd.(7)2001, dated 18th December, 2001

“APPENDIX”

(See rule 2)

- Group ‘A’ : Posts in initial entry revised scales of pay having a maximum of Rs.11,660 or more; Provided that all existing Class I posts irrespective of the monetary limits of the pay scales shall be placed in Group ‘A’.
- Group ‘B’ : Posts in initial entry revised scales of pay with maximum ranging between Rs. 10,640 to 11,659;
- Group ‘C’ : Posts in initial entry revised scales of pay with maximum ranging between Rs. 5,160 to 10,639;

A.S. CHATTHA,
Chief Secretary to Government of Punjab.

VIJAY KUMAR JANJUA,
Additional Chief Secretary, Government of Punjab,
Department of Animal Husbandry, Fisheries and
Dairy Development.

PART III GOVERNMENT OF PUNJAB

DEPARTMENT OF ANIMAL HUSBANDRY, FISHERIES AND DAIRY

DEVELOPMENT (ANIMAL HUSBANDRY BRANCH)

NOTIFICATION

The 11th June, 2021 **No.G.S.R.54/Const./Art309/2021**.- In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules, regulating the recruitment and conditions of service of the persons appointed to the Punjab Dairy Development (Group'B') Service, namely:

RULES

1. Short title, commencement and application.

(1) These rules may be called the Punjab Dairy Development (Group'B') Service Rules, 2021.

(2) They shall come into force on and with effect from the date of their publication in the Official Gazette.

(2) They shall apply to the posts specified in appendix'A'.

2. Definitions.-(1) In these rules, unless the context otherwise requires,-

(a) 'Appendix' means an appendix appended to these rules;

(b) 'Director' means the Director, Dairy Development Department, Punjab;

(c) 'Government' means the Government of the State of Punjab in the Department of Animal Husbandry, Fisheries and Dairy Development; and

(d) 'Service' means the Punjab Dairy Development (Group'B') Service.

(2) The words and expressions used, but not defined in these rules, shall have the same meaning as respectively assigned to them in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.

3. Number and character of posts.-The Service shall comprise the posts specified in Appendix'A':

Provided that nothing in these rules shall affect the inherent right of the Government to add or to reduce the number of such posts or to create new posts with different designations and scales of pay, whether permanently or temporarily.

4. Appointing authority.-All appointments to the Service shall be made by the Government.

5. Pay of members of the Service.-The members of the Service shall be entitled to such scales of pay, as may be authorised by the Department of Finance from time to time. The scales of pay, at present, in force in respect of the members of the Service, are given in Appendix 'A'.

6. Method of appointment, qualifications and experience.-

(1) All appointments to the Service shall be made in the manner specified in Appendix 'B':

Provided that if no suitable candidate is available for appointment to the Service by promotion or by direct appointment, the appointment to the Service may be made by transfer of a person holding an analogous post under the State Government or Government of India.

(2) No person shall be appointed to a post in the Service, unless he possesses the qualification and experience, as specified against that post in Appendix 'B'.

(3) Appointment to the Service by promotion shall be made on seniority-cum-merit basis, but no person shall have any right to claim promotion on the basis of seniority alone.

7. Departmental examination.-

Every person appointed to the post in the Service, unless he has already done so, has to pass such departmental examination, as may be specified by the Government from time to time and as per the provisions laid down in the Punjab Civil Services (General and Common Conditions of Service Rules, 1994, as amended from time to time.

8. Discipline, punishment and appeal.-

(1) In the matters of discipline, punishment and appeal, the members of the Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970, as amended from time to time.

(2) The authority empowered to impose penalties as specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, and the appellate authority there under in respect of the member of the Service against an order as specified in rule 15 of the Punjab Civil Services (Punishment and Appeal)Rules,1970, shall be as per Appendix 'C'.

9. Application of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.-

(1) In respect of the matters, which are not specifically provided in these rules, the members of the Service shall be governed by the provisions of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.

(2) The Punjab Civil Services(General and Common Conditions of Service) Rules, 1994, at present in force, are contained in Appendix 'D'.

10. Repeal and savings. - The Punjab Dairy Development (Group 'B')Service Rules, 2005, the Punjab Dairy Development, Non-Ministerial (StateService,Class-III)Rules,1981 and the Punjab Dairy Development (Ministerial) (State Service Class-III) Rules, 1983,in so far as they are applicable to the members of the Service, are here by repealed.

Provided that any order issued or any action taken under the rules, so

repealed, shall be deemed to have been issued or taken under the corresponding provisions of these rules.

11. Interpretation. - If any question arises as to the interpretation of these rules, the Government in consultation with the Department of Personnel and the Department of Finance, shall decide the same.

APPENDIX 'A'**(Seerules1(3),3and5)**

Serial No	Designation of the post	Number of Posts			Scale of pay	Scale of pay
		Permanent	Temporary	Total	(Pay Band + Grade Pay) (in rupees)	(in rupees) for the member of Service recruited on or after 17.07.2020
1	2	3	4	5	6	7
1.	Dairy Development Officer	10	-	10	10300-34800+4400	-
2.	Dairy Development Inspector Grade-I	32	-	32	10300-34800+3800	-
3.	Superintendent Grade-II	2	-	2	10300-34800+4800	-
4.	Senior Assistant	12	-	12	10300-34800+4400	35400 (Level 6)
5.	Senior Scale Stenographer	1	-	1	10300-34800+4400	-

APPENDIX 'B'**[Seerule6]**

Serial No	Designation of the Post	Percentage of appointment by		Qualification and experience for appointment by	
		Direct appointment	Promotion	Direct appointment	Promotion
1	2	3	4	5	6
1.	Dairy Development Officer	-	Hundred percent	-	From amongst the Dairy Development Inspectors Grade-I Working under the Control of the Director And who have an experience of Working as such for a Minimum period of Four years.
2.	Dairy Development Inspector Grade-I	-	Hundred percent	-	From amongst the Dairy Development Inspectors Grade-II working under the Control of the Director, And who have an Experience of working As such for a Minimum period of Four years.
3.	Superintendent Grade-II	-	Hundred percent	-	From amongst the Senior Assistants Working under the Control of the Director, and who have an Experience of working

					As such for a Minimum period of seven years.
4	Senior Assistant	Twenty-five percent	Seventy- five percent	As specified in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended From time to time.	As specified in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as Amended from time To time.
5	Senior Scale Stenographer	-	Hundred percent	-	As specified in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as Amended from time To time.

APPENDIX 'C'**[Seerule8]**

Ser ial No .	Designation of the post	Nature of *penalty/ or@order	Authority empowered to impose penalty or Pass order	Appellate authority
1	2	3	4	5
1.	Dairy Development Officer	Minor and Major Penalty	Secretary Incharge	Minister Incharge
2.	Dairy Development Inspector Grade-I	Minor and Major Penalty	Secretary Incharge	Minister Incharge
3.	Superintendent Grade-II	Minor and Major Penalty	Secretary Incharge	Minister Incharge
4.	Senior Assistant	Minor and Major Penalty	Secretary Incharge	Minister Incharge
5.	Senior Scale Stenographer	Minor and Major Penalty	Secretary Incharge	Minister Incharge

*interms of rule 5 of the Punjab Civil Services(Punishment and Appeal)Rules,1970.

@interms of the rule 15 of the Punjab Civil Services(Punishment and Appeal)Rules,1970.

**GOVERNMENT OF PUNJAB
DEPARTMENT OF PERSONNEL
(PERSONNEL POLICIES-1 BRANCH)
Notification**

The 4th May, 1994

NO. G.S.R.33/Const./Art.309/94.- In exercise of the powers conferred by the proviso to article 309 of the constitution of India, and all other powers enabling in this behalf, the Governor of Punjab is pleased to make the following rules regulating the recruitment and general and common conditions of service of persons appointed to ¹[Group 'A', Group 'B' and Group 'C'] services in connection with the affairs of the State of Punjab, namely:-

1. Short title, commencement and application :-

- (1) These rules may be called the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.
- (2) They shall come into force at once.
- (3) They shall apply to all the posts in ¹[Group 'A', Group 'B' and Group 'C'] services in connection with the affairs of the State of Punjab.

2. Definitions.- In these rules, unless the context otherwise requires,-

- a) "appointing authority" means an appointing authority specified as such in the Service Rules made under article 309 of the constitution of India in respect of any service or Post in connection with the affairs of the State of Punjab ;
- b) "Board" means the subordinate Service Selection board, Punjab or any other authority constituted to perform its functions;
- c) "Commission" means the Punjab Public Service Commission;
- d) "direct appointment" means an appointment made otherwise than by promotion or by transfer of a person already in the service of Government of India or of a State Government;
- e) "Government" means the Government of the State of Punjab in the Department of Personnel and Administrative Reforms;
- f) "recognised university or institution" means,-
 - i) any university or institution incorporated by law in any of the State of India; or
 - ii) any other university or institution, which is declared by the Government to be recognised university or institution for the purposes of these rules.
- g) ¹["Service" means any Group 'A' service, Group 'B' service and Group 'C' service constituted in connection with the affairs of the State of Punjab as per scales given in the Appendix;]
- h) "Service Rules" means the service rules made under article 309 of the Constitution of India regulating the recruitment and conditions of service other than the general and common conditions of service of persons appointed to any service or post in connection with the affairs of the State of Punjab; and

¹Amended vide Punjab Government Notification No. G.S.R. 115/Const./Art.309/Amd.(6)/2001, dated 18th December, 2001.

- ¹[(i) (i) "War hero" means a defence services personnel, or a para-military forces personnel, who is a *bona fide* resident of Punjab State and has been killed or discharged from above service on account of disability suffered by him on or after 1st January, 1999, while fighting in a war declared so by the Government of India, in operations in Kargil or any other sector in J & K in the on going conflict with Pakistan or in any other operations which may be notified by the State Government to have been undertaken for preserving the unity and integrity of the Country; or
- (ii) a defence service personnel or a para-military forces personnel who was a *bona fide* resident of Punjab State and was posthumously decorated with Param Vir Chakra, Mahavir Chakra or Vir Chakra; provided that,-
 - (a) In exceptional instances, the cases of such War Heroes may also be covered, with the prior approval of the Department of Personnel who through not *bona fide* residents Punjab State are yet closely connected to the State of Punjab;

institution last attended, if any, and similar certificates from two responsible persons not being his relatives, who are well acquainted with him in his private life and are unconnected with his university, college, school or institution; and

- (b) An affidavit to the effect that he was never convicted for any criminal offence involving moral turpitude and that he was never dismissed or removed from service of any State Government or of Government of India, or of any Public Sector Undertaking.

4. Disqualification. - No person;-

- (a) who has entered into or contracted a marriage with a person having spouse living; or
 (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the Service:

Provided that the Government, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

- 5. Age.**- ¹[(1) No person shall be recruited to the Service by direct appointment, if he is less than eighteen years or is more than thirty seven years of age in the case of technical and non-technical posts on the first day of January of the year immediately preceding the last date, fixed for submission of applications by the Commission or the Board, as the case may be.]

Provided that where different lower and upper age limits have been specifically prescribed for posts in the Service Rules, these limits shall be made applicable for appointment to such posts:

Provided further that the upper age limit may be relaxed up to forty-five years in the case of persons already in the employment of the ⁴Punjab Government, or any Board, Corporation, Commission or Authority under it,] other State Government or the Government of India:

Provided further that in the case of candidates belonging to Scheduled Castes and other Backward Classes, the upper age limit shall be such as may be fixed by the Government from time to time.

- (2) In the case of ex-servicemen, the upper age limit shall be such as has been prescribed in the Punjab Recruitment of Ex-servicemen Rules, 1982, as amended from time to time.
 (3) In the case of appointment on compassionate grounds on priority basis, the upper age, limit shall be such as may be specifically fixed by the Government from time to time.

- ²[(4) In the case of appointment of a War-hero, who has been discharged from defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, the upper age limit shall be such as may be specifically fixed by the Government from time to time.]

- ³ [5A. Increase in upper age limit.- Notwithstanding anything contained in rule 5, on and with effect from the commencement of the Punjab Civil Services (General and Common Conditions of Service) Amendment Rules, 2010, where in any other Service rules, or in Government instructions, the upper age limit for appointment to any Service or for any category or persons, if different from thirty-five years, it shall be deemed to have been increased by two years.]

¹Amended vide Punjab Government Notification No. G.S.R. 20/Const./Art.309/Amd.(10)/2010, dated 24th May, 2010.

²Amended vide Punjab Government Notification No. G.S.R. 81/Const./Art.309/Amd.(II)/99, dated 15th November, 1999.

³Rule 5A after rule 5 was inserted vide Punjab Government Notification No. G.S.R. 20/Const./Art.309/Amd.(10)/2010, dated 24th May, 2010.

⁴Amended vide Punjab Government Notification No. G.S.R. 85/Const./Art.309/Amd.(19)/2016, dated 20th December, 2016.

6. Qualification etc. – Subject to the provisions of these rules, the number and character of posts, method of recruitment and educational qualifications and experience for appointment to a post or posts in a Service and the departmental examination, if any, shall be such as may be specified in the Service Rules made for that Service;

¹{Provided that where appointment of ²[Group ‘A’ or Group ‘B’] non-technical post is offered to a war-hero, who has been discharged from defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, under the instructions issued in this behalf by the Government, the educational qualification to be possessed by such person shall be graduation from a recognised university. Such person who is offered ² [Group ‘A’ or Group ‘B’ or Group ‘C’] non-technical post, shall not, however, be required to possess experience of technical or non-technical post at the time of his initial appointment.}

7. Probation.- (1) A person appointed to any post in the service shall remain on probation for a period of ⁴ [three] years, if recruited by direct appointment and one year if appointed otherwise: Provided that-

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation;
- (b) in any case of an appointment by transfer, any period of work on an equivalent or higher rank, prior to appointment to the Service, may in the discretion of the appointing authority, be allowed to count towards the period of probation;
- (c) any period of officiating appointment to the Service shall be reckoned as period spent

on probation; and

- (d) any kind of leave not exceeding six months, during or at the end of period of probation, shall be counted towards the period of probation.

(2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory or if he has failed to pass the departmental examination, if any, prescribed in Service Rules within a period not exceeding ³ [one] and a half years from the date of appointment, it may,-

- (a) If such person is recruited by direct appointment, dispense with his services, or revert him to a post on which he held lien prior to his appointment to the Service by direct appointment; and
- (b) if such person is appointed otherwise-
 - (i) revert him to his former post; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous

appointment permit.

¹Proviso was added, vide Punjab Government Notification No. G.S.R.81/Const./Art.309/Amd(II)/99, dated 15th November, 1999.

²Amended vide Punjab Government Notification No. G.S.R. 115/Const./Art.309/Amd.(6)/2001, dated 18th December, 2001.

³Amended vide Punjab Government Notification No. G.S.R. 1/Const./Art.309/Amd.(14)/2015, dated 23rd February, 2015.

⁴Amended vide Punjab Government Notification No. G.S.R. 56/Const./Art.309/Amd.(18)/2016, dated 5th September, 2016.

-
- (3) On the completion of the period of probation of a person, the appointing authority may –
- (a) if his work and conduct has in its opinion been satisfactory-
- (i) confirm such person, from the date of his appointment or from the date he completes his period of probation satisfactorily, if he is not already confirmed; or
- (ii) declare that he has completed his probation satisfactorily, if he is already confirmed; or
- (b) if his work or conduct has not been in its opinion, satisfactory or if he has failed to pass the departmental examination, if any, specified in the Service Rules-
- (i) dispense with his services, if appointed by direct appointment or if appointed otherwise revert him to his former post, or deal with him in such other manner as the terms and conditions of his previous appointment may permit;
- (ii) extend his period of probation and thereafter pass such order as it could have passed on the expiry of the period of probation as specified in sub-rule (1):

¹[Provided that the total period of probation including extension, if any, shall not exceed four years, recruited by direct appointment and three years if appointed otherwise.]

8. **Seniority-** The seniority inter se of persons appointed to posts in each cadre of a Service shall be determined by the length of continuous service on such post in that cadre of the Service.

Provided that in the case of persons recruited by direct appointment who join within the period specified in the order of appointment or within such period as may be extended from time to time by the appointing authority subject to a maximum of four months from the date of order of appointment the order of merit determined by the Commission or the Board, as the case may be, shall not be disturbed:

Provided further that in case a person is permitted to join the post after the expiry of the said period of four months in consultation with the Commission or the Board, as the case may be, his seniority shall be determined from the date he joins the post:

Provided further that in case any person of the next selection has joined a post in the cadre of the concerned Service before the persons referred to in the preceding proviso joins, the person so referred shall be placed below all the persons of the next selection who join within the time specified in the first proviso:

Provided further that in the case of two or more persons appointed on the same date, their seniority shall be determined as follows:-

- (a) a person appointed by the direct appointment shall be senior to a person appointed otherwise;
- (b) a person appointed by promotion shall be senior to a person appointed by transfer;
- (c) in the case of persons appointed by promotion or transfer, the seniority shall be determined according to the seniority of such persons in the appointments from which they were promoted or transferred; and
- (d) in the case of persons appointed by transfer from different cadres their seniority shall be determined according to pay, preference being given to a person who was drawing a higher rate of pay in his previous appointment; and if the rates of pay drawn are also the same, then by their length of service in these appointments and if the length of service is also the same, an older person shall be senior to a younger person:

¹Amended vide Punjab Government Notification No. G.S.R. 44/Const./Art.309/Amd.(20)/2014, dated 04th October, 2017.

¹ [Provided further that in the case of persons recruited by direct appointment in the same cadre obtaining equal marks during same selection process, their inter-se-seniority shall be determined on the basis of their age. That is, an older person shall be senior to the younger person.]

Note: - Seniority of persons appointed on purely provisional basis or on ad hoc basis shall be determined as and when they are regularly appointed keeping in view the dates of such regular appointment.

9. **Liability of members of Service to transfer-** A member of a Service may be transferred to any post whether included in any other service or not, on the same terms and conditions as specified in rule 3.17 of the Punjab Civil Service Rules, Volume-I, Part I.
10. **Liability to serve-** A member of Service shall be liable to serve at any place, whether within or out of the State of Punjab, on being ordered so to do by the appointing authority.
11. **Leave, Pension and other matters-** In respect of pay, leave, pension and all other matters not expressly provided for in these rules, a member of Service shall be governed by such rules and regulations as may have been or may hereafter be adopted or made by the competent authority.
12. **Discipline, penalties and appeals-** (1) In the matter of discipline, punishment and appeals, a member of a Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970 as amended from time to time.
(2) The authority empowered to impose penalties specified in rules 5 of the Punjab Civil Service (Punishment and Appeal) Rules, 1970 and the appellate authority thereunder in respect of the Government employee shall be such as may be specified in the Service Rules.
13. **Liability for vaccination and re-vaccination-** Every member of a Service shall get himself vaccinated or re-vaccinated when Punjab Government so directs by a special or general order.
14. **Oath of allegiance-** Every member of a Service, unless he has already done so, shall be required to take oath of allegiance to India and to the Constitution of India as by law established.

¹Amended vide Punjab Government Notification No. G.S.R. 56/Const./Art.309/Amd.(17)2016, dated 19th January, 2016.

¹[14A. Minimum Educational and other Qualifications for appointment to the post of Senior Assistant by –

Direct Appointment	Promotion
<p>No person shall be given direct appointment to the post of Senior Assistant under the Punjab Government unless he –</p> <p>(i) Possesses the Bachelor's Degree from a recognised University or Institution; and (ii) Qualifies in the competitive test specified by the appointing authority from time to time; and (iii) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.</p> <p style="text-align: center;">OR</p> <p>Possesses a Computer Information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.</p> <p>(2) The person so appointed as Senior Assistant in terms of Provisions of sub-rule (1), shall have, before his appointment, ²[passed a test in English and Punjabi, respectively,] typewriting on computer to be conducted by the Board or the appointing authority or the Department of Information Technology, as the case may be, at a speed of thirty words per minutes:</p> <p>Provided that where appointment of Group 'B' non-technical post is offered to a War Hero, who has been discharged from Defense Services or dependent member of his family under the instructions issued in this behalf by the Government, the educational qualifications to be possessed by such person shall be Graduate from a recognized University or Institution. However, such person shall not be required to qualify the test in Punjabi type-writing as Provided in sub-rule (2).</p>	<p>From amongst the clerks, who have an experience of working as such for a minimum period of ³[four years].</p>

¹Rule 14A was inserted vide Punjab Government Notification No. G.S.R. 7/Const./Art.309/Amd.(15)/2015, dated 15th March, 2015.

²Amended vide Punjab Government Notification No. G.S.R. 69/Const./Art.309/Amd.(16)/2015, dated 24th December, 2015.

³Amended vide Punjab Government Notification No. G.S.R. 31/Const./Art.309/Amd.(21)/2019, dated 13th September, 2019.

¹[15. Minimum Educational and other qualifications:-

- (1) (i) No person shall be given direct appointment to the post of Clerk under the Punjab Government unless he possesses the Bachelor's Degree from a recognized University or Institution; and
(ii) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.

OR

Possesses a Computer information Technology course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India;

- (2) The person so appointed as Clerk in terms of the provisions of sub-rule (1), shall have, before his appointment, ²(passed a test in English and Punjabi, respectively, on computer), to be conducted by the Board or the appointing authority or the Department of Information Technology as the case may be, at a speed of thirty words per minute.”

Provided that where appointment of Group 'C' non-technical post is offered to a War Hero, who has been discharged from Defence Services or department member of his family under the instructions issued in this behalf by the Government, the educational qualification to be possessed by such person shall be Graduate form a recognized University or Institution. However, such person shall not be required to qualify the test in Punjabi type-writing as specified in sub-rule (2).]

¹Rule 15 was Substituted, vide Punjab Government Notification No. G.S.R. 12/Const./Art.309/Amd.(9)/2009, dated 10th February, 2009.

²Rule 15 was amended and sub rule (3) was omitted vide Punjab Government Notification No. G.S.R. 59/Const./Art.309/Amd.(13)/2011, dated 17th August, 2011.

³Amended vide Punjab Government Notification No. G.S.R. 69/Const./Art.309/Amd.(16)/2015, dated 24th December, 2015.

¹[15A Minimum Educational and other Qualifications for appointment to the post of Senior Scale Stenographer by-

Direct Appointment	Promotion
<p>No person shall be given direct appointment to the post of Senior Scale Stenographer under the Punjab government unless he—</p> <p>(i) Possesses the Bachelor's Degree from a recognised University or Institution; and</p> <p>(ii) Qualifies in a Stenography test in four paras (two in Punjabi and two in English language) containing 250 words each as follows:-</p> <p>(a) the passage in Punjabi shall be dictated at a speed of 100 words per minute in Punjabi language required to be transcribed these (at typewriter/computer) at a speed of 20 words per minute; and</p> <p>(b) the passage in English shall be dictated at a speed of 60 words per minute in English language required to be transcribed these (at typewriter/computer) at a speed of 12 words per minute.</p> <p>(iii) The candidates committing not more than 4% mistakes in aggregate and only if he/she qualifies the stenography test in both the languages shall be considered to have qualified the test for appointment as Senior Scale Stenographer.</p> <p>(iv) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.</p> <p style="text-align: center;">OR</p> <p>Possesses a Computer information Technology course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.</p>	<p>(i) From amongst the Junior Scale Stenographers, who have an experience of working as such for a minimum period of one year.</p> <p>Provided that if the Junior Scale Stenographer is not available then from amongst the Steno typists, who have an experience of working as such for a minimum period of ²[four years]; and</p> <p>(ii) Qualifies in a stenography test in four paras (two in Punjabi and two in English language) counting 250 words each as follows:-</p> <p>(a) the passage in Punjabi shall be dictated at a speed of 100 words per minute in Punjabi language required to be transcribed these (at typewriter/computer) at a speed of 20 words per minute; and</p> <p>(b) the passage in English shall be dictated at a speed of 60 words per minute in English language required to be transcribed these (at typewriter/computer) at a speed of 12 words per minute.</p> <p>(iii) The candidates committing not more than 4% mistakes in aggregate and only if he / she qualifies the Stenography test in both the languages shall be considered to have qualified the test for promotion as Senior Scale Stenographer.</p>

¹Rule 15A was inserted vide Punjab Government Notification No. G.S.R. 7/Const./Art.309/Amd.(15)/2015, dated 15th March, 2015.

²Amended vide Punjab Government Notification No. G.S.R. 31/Const./Art.309/Amd.(21)/2019, dated 13th September, 2019.

- ¹[16. **Minimum Educational and other Qualifications for appointment to the post of Steno-typist or Junior Scale Stenographer-** No person shall be given direct Appointment to the post of Steno-typist or Junior Scale Stenographer under the Punjab Government, unless he-
- (a) Possesses Bachelor's Degree from a recognised University or Institution; and
 - (b) Qualifies a test in Punjabi Stenography to be held by the Board or by the appointing authority at a speed specified by the Government from time to time; and
 - (c) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer Information Technology in Office Productivity applications or Desktop Publishing applications from Government recognised institutions or a reputed institution, which is ISO 9001, certified.

OR

Possesses a Computer information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.]

- ²[17. **Knowledge of Punjabi Language** – No person shall be appointed to any post in any service by Direct appointment unless he has passed Matriculation examination with Punjabi as one of the compulsory or elective subjects or any other equivalent examination in Punjabi language, which may be specified by the Government from time to time:

Provided that where a person is appointed on compassionate grounds on priority basis under the instructions issued in this behalf by the Government from time to time, the person so appointed shall have to pass an examination of Punjabi language equivalent to Matriculation standard or he shall have to qualify a test conducted by the Language Wing of the Department of Education of Punjab Government within a period of six months from the date of his appointment:

Provided further that where educational qualifications for a post in any service are lower than the Matriculation standard, then the person so appointed shall have to pass an examination of Punjabi language equivalent to Middle standard:

Provided further that where a War Hero, who has been discharged from defense services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, is appointed under the instructions issued in this behalf by the Government, the person so appointed will not be required to possess aforesaid knowledge of Punjabi Language:

Provided further that where a ward of Defence Service Personnel, who is a *bona fide* resident of Punjab State, is appointed by direct appointment, he shall have to pass an examination of Punjabi Language equivalent to Matriculation Standard or he shall have to qualify a test conducted by the Language Wing of the Department of Education of Punjab Government within a period of two years from the date of his appointment.]

¹Amended vide Punjab Government Notification No.G.S.R.12/Cons./Art.309/Amd(9)/2009 dated 10th February, 2009.
²Rule 17 was Substituted vide Punjab Government Notification No.G.S.R.97/Const./Art.309/Amd.(5)/2001 dated 4th September 2001

¹[18. **Promotion to Ground 'A' and Group 'B' Services**

- (1) (a) For promotion to the post as Head of Department would be decided strictly on the basis of merit-cum-seniority as per the instructions issued by the Government from time to time. The minimum bench mark for promotion for such post would be 'Very Good'. The officer who is graded as 'Outstanding' would supersede the officer graded as 'Very Good'.
- (b) For promotion to post falling in Group 'A' other than Head of Department, the minimum benchmark will be 'Very Good' as per as instructions issued by the Government from time to time. There shall be no supersession on the basis of merit.
- (c) For promotion to post falling in Group 'B', the minimum benchmark will be 'Good' and there shall be no supersession on the basis of merit.
- (2) **Debaring for consideration for promotion of a Government employee who refuses to accept promotion** – In the event of refusal to accept promotion by a member of a service, he shall be debarred by the appointing authority from consideration for promotion for all the consecutive chances which may occur in future within a period of two years from the date of such refusal to accept promotion:

Provided that in a case where the appointing authority is satisfied that a member of a service has refused to accept promotion under the circumstances beyond his control, it may exempt such a member for reasons to be recorded therefor in writing from the

“APPENDIX”

(See rule 2)

- Group 'A' : Posts in initial entry revised scales of pay having a maximum of Rs.11,660 or more; Provided that all existing Class I posts irrespective of the monetary limits of the pay scales shall be placed in Group 'A'.
- Group 'B' : Posts in initial entry revised scales of pay with maximum ranging between Rs. 10,640 to 11,659;
- Group 'C' : Posts in initial entry revised scales of pay with maximum ranging between Rs. 5,160 to 10,639;

A.S. CHATTHA,
Chief Secretary to Government of Punjab.

VIJAY KUMAR JANJUA,
Additional Chief Secretary, Government of Punjab,
Department of Animal Husbandry, Fisheries and
Dairy Development.

**PART III
GOVERNMENT OF PUNJAB
DEPARTMENT OF ANIMAL HUSBANDRY, FISHERIES AND DAIRY
DEVELOPMENT (ANIMAL HUSBANDRY
BRANCH)**

NOTIFICATION

The 11th June, 2021

No.G.S.R55/Const./Art309/2021.-In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules, regulating the recruitment and conditions of service of the persons appointed to the Punjab Dairy Development (Group 'C') Service, namely:-

RULES

1. Short title, commencement and application.-(1) These rules may be called the Punjab Dairy Development (Group 'C') Service Rules, 2021.

(2) They shall come into force on and with effect from the date of their publication in the Official Gazette.

(3) They shall apply to the posts specified in Appendix 'A'.

2. Definitions.-(1) In these rules, unless the context otherwise requires,-

(a) "Appendix" means an Appendix appended to these rules;

(b) "Director" means the Director, Dairy Development Department, Punjab.

(c) "Government" means the Government of the State of Punjab in the Department of Animal Husbandry, Fisheries and Dairy Development; and

(d) 'Service' means the Punjab Dairy Development (Group 'C') Service.

(2) The words and expressions used, but not defined in these rules, shall have the same meaning as respectively assigned to them in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.

3. Number and character of posts.-The Service shall comprise the posts Specified in Appendix 'A':

Provided that nothing in these rules shall affect the inherent right of the Government to add or to reduce the number of such posts or to create new posts with different designations and scales of pay, whether permanently or temporarily.

4. Appointing authority.-All appointments to the Service shall be made by the Director.

5. Pay of members of the Service.-The members of the

Service shall be entitled to such scales of pay, as may be authorised by the Department of Finance from time to time. The scales of pay, at present, in force in respect of the members of the Service, are given in Appendix'A'.

6. Method of appointment, qualifications and experience.-

(1)All appointments to the Service shall be made in the manner specified in Appendix 'B':

Provided that if no suitable candidate is available for appointment to the Service by promotion or by direct appointment, the appointment to the Service may be made by transfer of a person holding an analogous post under the State Government or Government of India.

- (2) No person shall be appointed to a post in the Service, unless he possesses the qualification and experience, as specified against that post in Appendix'B'.
- (3) Appointment to the Service by promotion shall be made on seniority-cum-merit basis, but no person shall have any right to claim promotion on the basis of seniority alone.

7. Discipline, punishment and appeal. -(1)In the matters of discipline, punishment and appeal, the members of the Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970, as amended from time to time.

(2)The authority empowered to impose penalties as specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, and the appellate authority there under in respect of the member of the Service against an order as specified in rule 15 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, shall be as per Appendix'C'.

8. Application of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.-(1)In respect of the

matters, which are not specifically provided in these rules, the members of the Service shall be governed by the provisions of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.

(2)The Punjab Civil Services (General and Common Conditions of Service) Rules, 1994 at present in force, are contained in Appendix'D'.

9. Repeal and savings.- The Punjab Dairy Development, Non-Ministerial (State Service, Class-III) Rules, 1981 and the Punjab Dairy Development (Ministerial) (State Service Class-III) Rules, 1983, in so far as they are applicable to the members of the Service, are hereby repealed:

Provided that any order issued or any action taken under the

rules, so repealed, shall be deemed to have been issued or taken under the corresponding provisions of these rules.

10. Interpretation.-If any question arises as to the interpretation of these rules, the Government in consultation with the Department of Personnel and the Department of Finance, shall decide the same.

APPENDIX 'A'**(Seerules1(3),3and5)**

Serial No.	Designation of the post	Number of Posts			Scale of pay (Pay Band + Grade Pay) (in rupees)	Scale of pay (in rupees) for the member of Service recruited on or after 17.07.2020
		Permanent	Temporary	Total		
1	2	3	4	5	6	7
1.	Assistant Chemist	2	-	2	10300-34800+3600	35400/-
2.	Junior Scale Stenographer	1	-	1	10300-34800+3600	-
3.	Steno Typist	10	-	10	10300-34800+3200	21700/-
4.	Clerk	40	-	40	10300-34800+3200	19900/-
5.	Clerk (Information Technology)	8	-	8	-	19900/-
6.	Clerk (Legal)	2	-	2	-	19900/-
7.	Dairy Development Inspector Grade-II	77	-	77	10300-34800+3200	29200/-
8.	Driver	7	-	7	5910-20200+2400	21700/-
9.	Laboratory Technician	2	-	2	5910-20200+1900	19900/-
10.	Dairy Field Assistant	33	-	33	5910-20200+1900	-
11.	Restorer	1	-	1	5910-20200+1900	-

APPENDIX 'B'**[Seerule6]**

Serial No.	Designation of the Post	Percentage of appointment by		Qualification and experience for appointment by	
		Direct appointment	Promotion	Direct appointment	Promotion appointment
1	2	3	4	5	6
1.	Assistant Chemist	Hundred percent	-	Should possess - a Degree from Any recognized University with Chemistry as one Of the subject OR Graduate with Animal Nutrition As one of the subject OR Graduate in Food Processing or Dairy Technology.	-
2.	Junior Scale Stenographer	-	Hundred percent	Steno Typists working the Director, and who have an experience of working as such for a Stenography Test to be conducted by the Director in Punjabi and English at and sixty words per Minute respectively to be transcribed at the speed of twenty words per minute and fifteen words per minute respectively (relaxation of eight percent mistake).	From amongst the under the control of minimum period of three years and qualify the The speed of hundred

3.	StenoTypist	Hundredp ercent	-	As specified in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994,as amended From time to time.	-
4.	Clerk	Eighty-five percent	Fifteen percent	As specified in The Punjab Civil Services (General and Common Conditionsof Service)Rules, 1994,as Amended from Time to time.	From amongst Group'C' employees Whose scale of payis Less than that of a Clerk Or Group'D' employees, who have an experience of working on any Group 'C' post or Group'D' Post or both for a Minimum period of Five years under the Control of the Director, And who are matriculates or its equivalent with Punjabi and qualify a type test in Punjabi and English on computer at a speed of thirty words per minute to be conducted by theDirector.

5.	Clerk(Information Technology)	Hundred percent	-	<p>(i)Should possess A degree in Bachelor of Engineering or Bachelor of Technology in Information Technology OR Electronics and Communication OR Computer Science from a recognized university.</p> <p>OR</p> <p>Should possess a Master's degreein ComputerApplic ations froma recognized university;</p> <p>(ii)Qualifies a Competitive test to be held by the recruiting authority; and</p> <p>(iii) Qualifies a type test in Punjabi and English to be held by the recruiting authority at the speed of thirty words per minute or at such speed as may be specified by the Punjab Government from time to time and other conditions applicable as per the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.</p>	-
----	-------------------------------	-----------------	---	--	---

6	Clerk (Legal)	Hundred Percent	(i) Should be a law Graduate from a recognized University ii) qualifies a competitive test to be held by the recruiting authority; and		
			(iii) qualifies a type test in Punjabi and English typing to be held by the recruiting authority at the speed of thirty words per minute or at such speed as may be specified by the Punjab Government from time to time and other conditions applicable as per the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.		
7.	Dairy Development Inspector Grade-II	Seventy-five percent	Twenty-five percent	Should possess a degree:- Bachelor of Technology in Dairy Technology OR Bachelor in Science Dairying in Dairy Technology or Dairy Husbandry from a recognized University.	From amongst the Dairy Field Assistants who have undergone in-service refresher Course of six Months duration in dairy development And have an Experience of Working as such For a minimum period of twelve years

59					
8.	Driver	Hundred	-	(i)Should be a matriculate. ii)should possess driving license for heavy vehicle or light vehicle	-
9.	Laboratory Technician	Hundred percent	-	10+2with science (Physics, Chemistry and Biology).	-
10.	Dairy Field Assistant	Hundred Percent	-	Matric with Physics and chemistry subjects or its equivalent qualification	-
11.	Restorer	-	Hundred percent		From Amongst Group D employees working under the control of the Director and who have an experience of working as such for a minimum period of one year and possess educational qualification of middle standard.

Note. Post mentioned at Sr.no. 10 and 11 have been declared as dying cadre as per council of minister meeting decision dated 30.12.2020

APPENDIX 'C'**[Seerule8]**

Serial No.	Designationofthepost	Natureof *penalty/ or@order	Authoritye mpoweredt o imposepen altyor passorder	Appellateauthority
1	2	3	4	5
1.	Assistant Chemist	Minor and MajorPenalty	Director	SecretaryIncharge
2.	Junior ScaleStenogr apher	Minor and MajorPenalty	Director	SecretaryIncharge
3.	StenoTypist	Minor and MajorPenalty	Director	SecretaryIncharge
4.	Clerk	Minor and MajorPenalty	Director	SecretaryIncharge
5.	Clerk(Information Technology)	Minor and MajorPenalty	Director	SecretaryIncharge
6.	Clerk(Legal)	Minor and MajorPenalty	Director	SecretaryIncharge
7.	Dairy DevelopmentInspe ctorGrade-II	Minor and MajorPenalty	Director	SecretaryIncharge
8.	Driver	Minor and MajorPenalty	Director	SecretaryIncharge
9.	Laboratory Technician	Minor and MajorPenalty	Director	SecretaryIncharge
10.	DairyFieldAssistant	Minor and MajorPenalty	Director	SecretaryIncharge
11.	Restorer	Minor and MajorPenalty	Director	SecretaryIncharge

*interms of rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules,1970.

GOVERNMENT OF PUNJAB
DEPARTMENT OF PERSONNEL
(PERSONNEL POLICIES-1 BRANCH)
Notification

The 4th May, 1994

NO. G.S.R.33/Const./Art.309/94.- In exercise of the powers conferred by the proviso to article 309 of the constitution of India, and all other powers enabling in this behalf, the Governor of Punjab is pleased to make the following rules regulating the recruitment and general and common conditions of service of persons appointed to ¹[Group 'A', Group 'B' and Group 'C'] services in connection with the affairs of the State of Punjab, namely:-

1. Short title, commencement and application :-

- (1) These rules may be called the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.
- (2) They shall come into force at once.
- (3) They shall apply to all the posts in ¹[Group 'A', Group 'B' and Group 'C'] services in connection with the affairs of the State of Punjab.

2. Definitions.- In these rules, unless the context otherwise requires,-

- a) "appointing authority" means an appointing authority specified as such in the Service Rules made under article 309 of the constitution of India in respect of any service or Post in connection with the affairs of the State of Punjab ;
- b) "Board" means the subordinate Service Selection board, Punjab or any other authority constituted to perform its functions;
- c) "Commission" means the Punjab Public Service Commission;
- d) "direct appointment" means an appointment made otherwise than by promotion or by transfer of a person already in the service of Government of India or of a State Government;
- e) "Government" means the Government of the State of Punjab in the Department of Personnel and Administrative Reforms;
- f) "recognised university or institution" means,-
 - i) any university or institution incorporated by law in any of the State of India; or
 - ii) any other university or institution, which is declared by the Government to be recognised university or institution for the purposes of these rules.
- g) ¹["Service" means any Group 'A' service, Group 'B' service and Group 'C' service constituted in connection with the affairs of the State of Punjab as per scales given in the Appendix;]
- h) "Service Rules" means the service rules made under article 309 of the Constitution of India regulating the recruitment and conditions of service other than the general and common conditions of service of persons appointed to any service or post in connection with the affairs of the State of Punjab; and

¹Amended vide Punjab Government Notification No. G.S.R. 115/Const./Art.309/Amd.(6)/2001, dated 18th December, 2001.

- ¹[(i) (i) “War hero” means a defence services personnel, or a para-military forces personnel, who is a *bona fide* resident of Punjab State and has been killed or discharged from above service on account of disability suffered by him on or after 1st January, 1999, while fighting in a war declared so by the Government of India, in operations in Kargil or any other sector in J & K in the on going conflict with Pakistan or in any other operations which may be notified by the State Government to have been undertaken for preserving the unity and integrity of the Country; or
- (ii) a defence service personnel or a para-military forces personnel who was a *bona fide* resident of Punjab State and was posthumously decorated with Param Vir Chakra, Mahavir Chakra or Vir Chakra; provided that,-
- (a) In exceptional instances, the cases of such War Heroes may also be covered, with the prior approval of the Department of Personnel who through not *bona fide* residents Punjab State are yet closely connected to the State of Punjab;
- (b) In the case of War Heroes, falling in the category (ii) above, the benefits to be given by the State Government will be restricted only to first generation dependent members/next of the kin.

Note:- The Government reserves the right to include any other category of Awardees for the purpose of providing employment to the category of War Heroes, as may be notified.]

3. Nationality, domicile and character of person appointed to the Service.-

- (1) No person shall be appointed to the Service unless he is,-
- (a) a citizen of India; or
- (b) a citizen of Nepal; or
- (c) a subject of Bhutan; or
- (d) a Tibetan refugee who came over to India before the 1st day of January, 1962 with the intention of permanently settling in India; or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African Countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India:
- Provided that a person belonging to any of the categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been given by the Government of Punjab in the Department of Home Affairs and Justice.
- (2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or the Board, as the case may be, on his furnishing proof that he has applied for the certificate but he shall not be appointed to the service unless the necessary certificate is given to him by the Government of Punjab in the Department of Home Affairs and Justice.
- (3) No person shall be recruited to the service by direct appointment, unless he produces,-
- (a) a certificate of character from the principal academic officer of the university, college, school or

¹ Substituted vide Punjab Government Notification No. G.S.R. 34/Const./Art.309/Amd.(7)/2003, dated 12th July, 2003.

institution last attended, if any, and similar certificates from two responsible persons not being his relatives, who are well acquainted with him in his private life and are unconnected with his university, college, school or institution; and

- (b) An affidavit to the effect that he was never convicted for any criminal offence involving moral turpitude and that he was never dismissed or removed from service of any State Government or of Government of India, or of any Public Sector Undertaking.

4. Disqualification. - No person;-

- (a) who has entered into or contracted a marriage with a person having spouse living; or
(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the Service:

Provided that the Government, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

- 5. Age.-**¹[(1) No person shall be recruited to the Service by direct appointment, if he is less than eighteen years or is more than thirty seven years of age in the case of technical and non-technical posts on the first day of January of the year immediately preceding the last date, fixed for submission of applications by the Commission or the Board, as the case may be.]

Provided that where different lower and upper age limits have been specifically prescribed for posts in the Service Rules, these limits shall be made applicable for appointment to such posts:

Provided further that the upper age limit may be relaxed up to forty-five years in the case of persons already in the employment of the⁴Punjab Government, or any Board, Corporation, Commission or Authority under it,] other State Government or the Government of India:

Provided further that in the case of candidates belonging to Scheduled Castes and other Backward Classes, the upper age limit shall be such as may be fixed by the Government from time to time.

- (2) In the case of ex-servicemen, the upper age limit shall be such as has been prescribed in the Punjab Recruitment of Ex-servicemen Rules, 1982, as amended from time to time.
(3) In the case of appointment on compassionate grounds on priority basis, the upper age, limit shall be such as may be specifically fixed by the Government from time to time.

- ²[(4) In the case of appointment of a War-hero, who has been discharged from defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, the upper age limit shall be such as may be specifically fixed by the Government from time to time.]

- ³ [5A. Increase in upper age limit.- Notwithstanding anything contained in rule 5, on and with effect from the commencement of the Punjab Civil Services (General and Common Conditions of Service) Amendment Rules, 2010, where in any other Service rules, or in Government instructions, the upper age limit for appointment to any Service or for any category or persons, if different from thirty-five years, it shall be deemed to have been increased by two years.]

¹Amended vide Punjab Government Notification No. G.S.R. 20/Const./Art.309/Amd.(10)/2010, dated 24th May, 2010.

²Amended vide Punjab Government Notification No. G.S.R. 81/Const./Art.309/Amd.(II)/99, dated 15th November, 1999.

³Rule 5A after rule 5 was inserted vide Punjab Government Notification No. G.S.R. 20/Const./Art.309/Amd.(10)/2010, dated 24th May, 2010.

⁴Amended vide Punjab Government Notification No. G.S.R. 85/Const./Art.309/Amd.(19)/2016, dated 20th December, 2016.

6. Qualification etc. – Subject to the provisions of these rules, the number and character of posts, method of recruitment and educational qualifications and experience for appointment to a post or posts in a Service and the departmental examination, if any, shall be such as may be specified in the Service Rules made for that Service;

¹{Provided that where appointment of ²[Group ‘A’ or Group ‘B’] non-technical post is offered to a war-hero, who has been discharged from defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, under the instructions issued in this behalf by the Government, the educational qualification to be possessed by such person shall be graduation from a recognised university. Such person who is offered ² [Group ‘A’ or Group ‘B’ or Group ‘C’] non-technical post, shall not, however, be required to possess experience of technical or non-technical post at the time of his initial appointment.}

7. Probation.- (1) A person appointed to any post in the service shall remain on probation for a period of ⁴ [three] years, if recruited by direct appointment and one year if appointed otherwise: Provided that-

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation;
- (b) in any case of an appointment by transfer, any period of work on an equivalent or higher rank, prior to appointment to the Service, may in the discretion of the appointing authority, be allowed to count towards the period of probation;
- (c) any period of officiating appointment to the Service shall be reckoned as period spent on probation; and

(d) any kind of leave not exceeding six months, during or at the end of period of probation, shall be counted towards the period of probation.

(2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory or if he has failed to pass the departmental examination, if any, prescribed in Service Rules within a period not exceeding ³ [one] and a half years from the date of appointment, it may,-

- (a) If such person is recruited by direct appointment, dispense with his services, or revert him to a post on which he held lien prior to his appointment to the Service by direct appointment; and
- (b) if such person is appointed otherwise-
 - (i) revert him to his former post; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous

appointment permit.

¹Proviso was added, vide Punjab Government Notification No. G.S.R.81/Const./Art.309/Amd(II)99, dated 15th November, 1999.

²Amended vide Punjab Government Notification No. G.S.R. 115/Const./Art.309/Amd.(6)/2001, dated 18th December, 2001.

³Amended vide Punjab Government Notification No. G.S.R. 1/Const./Art.309/Amd.(14)/2015, dated 23rd February, 2015.

⁴Amended vide Punjab Government Notification No. G.S.R. 56/Const./Art.309/Amd.(18)/2016, dated 5th September, 2016.

- (3) On the completion of the period of probation of a person, the appointing authority may –
- (a) if his work and conduct has in its opinion been satisfactory–
- (i) confirm such person, from the date of his appointment or from the date he completes his period of probation satisfactorily, if he is not already confirmed; or
 - (ii) declare that he has completed his probation satisfactorily, if he is already confirmed; or
- (b) if his work or conduct has not been in its opinion, satisfactory or if he has failed to pass the departmental examination, if any, specified in the Service Rules–
- (i) dispense with his services, if appointed by direct appointment or if appointed otherwise revert him to his former post, or deal with him in such other manner as the terms and conditions of his previous appointment may permit;
 - (ii) extend his period of probation and thereafter pass such order as it could have passed on the expiry of the period of probation as specified in sub-rule (1):

¹[Provided that the total period of probation including extension, if any, shall not exceed four years, recruited by direct appointment and three years if appointed otherwise.]

8. **Seniority-** The seniority inter se of persons appointed to posts in each cadre of a Service shall be determined by the length of continuous service on such post in that cadre of the Service.

Provided that in the case of persons recruited by direct appointment who join within the period specified in the order of appointment or within such period as may be extended from time to time by the appointing authority subject to a maximum of four months from the date of order of appointment the order of merit determined by the Commission or the Board, as the case may be, shall not be disturbed:

Provided further that in case a person is permitted to join the post after the expiry of the said period of four months in consultation with the Commission or the Board, as the case may be, his seniority shall be determined from the date he joins the post:

Provided further that in case any person of the next selection has joined a post in the cadre of the concerned Service before the persons referred to in the preceding proviso joins, the person so referred shall be placed below all the persons of the next selection who join within the time specified in the first proviso:

Provided further that in the case of two or more persons appointed on the same date, their seniority shall be determined as follows:-

- (a) a person appointed by the direct appointment shall be senior to a person appointed otherwise;
- (b) a person appointed by promotion shall be senior to a person appointed by transfer;
- (c) in the case of persons appointed by promotion or transfer, the seniority shall be determined according to the seniority of such persons in the appointments from which they were promoted or transferred; and
- (d) in the case of persons appointed by transfer from different cadres their seniority shall be determined according to pay, preference being given to a person who was drawing a higher rate of pay in his previous appointment; and if the rates of pay drawn are also the same, then by their length of service in these appointments and if the length of service is also the same, an older person shall be senior to a younger person:

¹Amended vide Punjab Government Notification No. G.S.R. 44/Const./Art.309/Amd.(20)/2014, dated 04th October, 2017.

¹[Provided further that in the case of persons recruited by direct appointment in the same cadre obtaining equal marks during same selection process, their inter-se-seniority shall be determined on the basis of their age. That is, an older person shall be senior to the younger person.]

Note: - Seniority of persons appointed on purely provisional basis or on ad hoc basis shall be determined as and when they are regularly appointed keeping in view the dates of such regular appointment.

9. **Liability of members of Service to transfer-** A member of a Service may be transferred to any post whether included in any other service or not, on the same terms and conditions as specified in rule 3.17 of the Punjab Civil Service Rules, Volume-I, Part I.
10. **Liability to serve-** A member of Service shall be liable to serve at any place, whether within or out of the State of Punjab, on being ordered so to do by the appointing authority.
11. **Leave, Pension and other matters-** In respect of pay, leave, pension and all other matters not expressly provided for in these rules, a member of Service shall be governed by such rules and regulations as may have been or may hereafter be adopted or made by the competent authority.
12. **Discipline, penalties and appeals-** (1) In the matter of discipline, punishment and appeals, a member of a Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970 as amended from time to time.
(2) The authority empowered to impose penalties specified in rules 5 of the Punjab Civil Service (Punishment and Appeal) Rules, 1970 and the appellate authority thereunder in respect of the Government employee shall be such as may be specified in the Service Rules.
13. **Liability for vaccination and re-vaccination-** Every member of a Service shall get himself vaccinated or re-vaccinated when Punjab Government so directs by a special or general order.
14. **Oath of allegiance-** Every member of a Service, unless he has already done so, shall be required to take oath of allegiance to India and to the Constitution of India as by law established.

¹Amended vide Punjab Government Notification No. G.S.R. 56/Const./Art.309/Amd.(17)/2016, dated 15th January, 2016.

¹[14A. Minimum Educational and other Qualifications for appointment to the post of Senior Assistant by –

Direct Appointment	Promotion
<p>No person shall be given direct appointment to the post of Senior Assistant under the Punjab Government unless he –</p> <p>(i) Possesses the Bachelor's Degree from a recognised University or Institution; and (ii) Qualifies in the competitive test specified by the appointing authority from time to time; and (iii) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.</p> <p style="text-align: center;">OR</p> <p>Possesses a Computer Information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.</p> <p>(2) The person so appointed as Senior Assistant in terms of Provisions of sub-rule (1), shall have, before his appointment, ²[passed a test in English and Punjabi, respectively,] typewriting on computer to be conducted by the Board or the appointing authority or the Department of Information Technology, as the case may be, at a speed of thirty words per minutes:</p> <p>Provided that where appointment of Group 'B' non-technical post is offered to a War Hero, who has been discharged from Defense Services or dependent member of his family under the instructions issued in this behalf by the Government, the educational qualifications to be possessed by such person shall be Graduate from a recognized University or Institution. However, such person shall not be required to qualify the test in Punjabi typewriting as Provided in sub-rule (2).</p>	<p>From amongst the clerks, who have an experience of working as such for a minimum period of ³[four years].</p>

¹Rule 14A was inserted vide Punjab Government Notification No. G.S.R. 7/Const./Art.309/Amd.(15)/2015, dated 15th March, 2015.

²Amended vide Punjab Government Notification No. G.S.R. 69/Const./Art.309/Amd.(16)/2015, dated 24th December, 2015.

³Amended vide Punjab Government Notification No. G.S.R. 31/Const./Art.309/Amd.(21)/2019, dated 13th September, 2019.

¹[15. Minimum Educational and other qualifications:-

- (1) (i) No person shall be given direct appointment to the post of Clerk under the Punjab Government unless he possesses the Bachelor's Degree from a recognized University or Institution; and
(ii) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.

OR

- Possesses a Computer information Technology course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India;
- (2) The person so appointed as Clerk in terms of the provisions of sub-rule (1), shall have, before his appointment, ²(passed a test in English and Punjabi, respectively, on computer), to be conducted by the Board or the appointing authority or the Department of Information Technology as the case may be, at a speed of thirty words per minute.”

Provided that where appointment of Group 'C' non-technical post is offered to a War Hero, who has been discharged from Defence Services or department member of his family under the instructions issued in this behalf by the Government, the educational qualification to be possessed by such person shall be Graduate form a recognized University or Institution. However, such person shall not be required to qualify the test in Punjabi type-writing as specified in sub-rule (2).]

¹Rule 15 was Substituted, vide Punjab Government Notification No. G.S.R. 12/Const./Art.309/Amd.(9)/2009, dated 10th February, 2009.

²Rule 15 was amended and sub rule (3) was omitted vide Punjab Government Notification No. G.S.R. 59/Const./Art.309/Amd.(13)/2011, dated 17th August, 2011.

³Amended vide Punjab Government Notification No. G.S.R. 69/Const./Art.309/Amd.(16)/2015, dated 24th December, 2015.

¹[15A Minimum Educational and other Qualifications for appointment to the post of Senior Scale Stenographer by-

Direct Appointment	Promotion
<p>No person shall be given direct appointment to the post of Senior Scale Stenographer under the Punjab government unless he—</p> <p>(i) Possesses the Bachelor's Degree from a recognised University or Institution; and</p> <p>(ii) Qualifies in a Stenography test in four paras (two in Punjabi and two in English language) containing 250 words each as follows:-</p> <p>(a) the passage in Punjabi shall be dictated at a speed of 100 words per minute in Punjabi language required to be transcribed these (at typewriter/computer) at a speed of 20 words per minute; and</p> <p>(b) the passage in English shall be dictated at a speed of 60 words per minute in English language required to be transcribed these (at typewriter/computer) at a speed of 12 words per minute.</p> <p>(iii) The candidates committing not more than 4% mistakes in aggregate and only if he/she qualifies the stenography test in both the languages shall be considered to have qualified the test for appointment as Senior Scale Stenographer.</p> <p>(iv) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity applications or Desktop Publishing applications from a Government recognised institution or a reputed institution, which is ISO 9001, certified.</p> <p style="text-align: center;">OR</p> <p>Possesses a Computer information Technology course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.</p>	<p>(i) From amongst the Junior Scale Stenographers, who have an experience of working as such for a minimum period of one year.</p> <p>Provided that if the Junior Scale Stenographer is not available then from amongst the Steno typists, who have an experience of working as such for a minimum period of ²four years]; and</p> <p>(ii) Qualifies in a stenography test in four paras (two in Punjabi and two in English language) counting 250 words each as follows:-</p> <p>(a) the passage in Punjabi shall be dictated at a speed of 100 words per minute in Punjabi language required to be transcribed these (at typewriter/computer) at a speed of 20 words per minute; and</p> <p>(b) the passage in English shall be dictated at a speed of 60 words per minute in English language required to be transcribed these (at typewriter/computer) at a speed of 12 words per minute.</p> <p>(iii) The candidates committing not more than 4% mistakes in aggregate and only if he / she qualifies the Stenography test in both the languages shall be considered to have qualified the test for promotion as Senior Scale Stenographer.</p>

¹Rule 15A was inserted vide Punjab Government Notification No. G.S.R. 7/Const./Art.309/Amd.(15)/2015, dated 15th March, 2015.

²Amended vide Punjab Government Notification No. G.S.R. 31/Const./Art.309/Amd.(21)/2019, dated 13th September, 2019.

- ¹[16. **Minimum Educational and other Qualifications for appointment to the post of Steno-typist or Junior Scale Stenographer-** No person shall be given direct Appointment to the post of Steno-typist or Junior Scale Stenographer under the Punjab Government, unless he-
- (a) Possesses Bachelor's Degree from a recognised University or Institution; and
 - (b) Qualifies a test in Punjabi Stenography to be held by the Board or by the appointing authority at a speed specified by the Government from time to time; and
 - (c) Possesses at least one hundred and twenty hours course with hands on experience in the use of Personal Computer Information Technology in Office Productivity applications or Desktop Publishing applications from Government recognised institutions or a reputed institution, which is ISO 9001, certified.

OR

Possesses a Computer information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Course (DOEACC) of Government of India.]

- ²[17. **Knowledge of Punjabi Language** – No person shall be appointed to any post in any service by Direct appointment unless he has passed Matriculation examination with Punjabi as one of the compulsory or elective subjects or any other equivalent examination in Punjabi language, which may be specified by the Government from time to time:

Provided that where a person is appointed on compassionate grounds on priority basis under the instructions issued in this behalf by the Government from time to time, the person so appointed shall have to pass an examination of Punjabi language equivalent to Matriculation standard or he shall have to qualify a test conducted by the Language Wing of the Department of Education of Punjab Government within a period of six months from the date of his appointment:

Provided further that where educational qualifications for a post in any service are lower than the Matriculation standard, then the person so appointed shall have to pass an examination of Punjabi language equivalent to Middle standard:

Provided further that where a War Hero, who has been discharged from defense services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, is appointed under the instructions issued in this behalf by the Government, the person so appointed will not be required to possess aforesaid knowledge of Punjabi Language:

Provided further that where a ward of Defence Service Personnel, who is a *bona fide* resident of Punjab State, is appointed by direct appointment, he shall have to pass an examination of Punjabi Language equivalent to Matriculation Standard or he shall have to qualify a test conducted by the Language Wing of the Department of Education of Punjab Government within a period of two years from the date of his appointment.]

¹Amended vide Punjab Government Notification No.G.S.R.12/Cons./Art.309/Amd(9)/2009 dated 10th February, 2009.

²Rule 17 was Substituted vide Punjab Government Notification No.G.S.R.97/Const./Art.309/Amd.(5)/2001 dated 4th September 2001

¹[18. **Promotion to Ground 'A' and Group 'B' Services**

- (1) (a) For promotion to the post as Head of Department would be decided strictly on the basis of merit-cum-seniority as per the instructions issued by the Government from time to time. The minimum bench mark for promotion for such post would be 'Very Good'. The officer who is graded as 'Outstanding' would supersede the officer graded as 'Very Good'.
- (b) For promotion to post falling in Group 'A' other than Head of Department, the minimum benchmark will be 'Very Good' as per as instructions issued by the Government from time to time. There shall be no supersession on the basis of merit.
- (c) For promotion to post falling in Group 'B', the minimum benchmark will be 'Good' and there shall be no supersession on the basis of merit.
- (2) **Debaring for consideration for promotion of a Government employee who refuses to accept promotion** – In the event of refusal to accept promotion by a member of a service, he shall be debarred by the appointing authority from consideration for promotion for all the consecutive chances which may occur in future within a period of two years from the date of such refusal to accept promotion:
 Provided that in a case where the appointing authority is satisfied that a member of a service has refused to accept promotion under the circumstances beyond his control, it may exempt such a member for reasons to be recorded therefor in writing from the operation of this rule.]
19. **Power to relax** - Where the government is of the opinion that it is necessary to expedient so to do, it may by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
 Provided that the provisions relating to educational qualifications and experience, if any, shall not be relaxed.
20. **Over riding effect**- The provisions of these rules shall have effect notwithstanding anything contrary contained in any rules for the time being in force for regulating the recruitment and conditions of service for appointment to public service and posts in connection with the affairs of the State.
21. **Interpretation** – If any, question arises as to the interpretation of these rules, the Government shall decide the same.

¹ Rules 18 was Substituted vide Punjab Government Notification NO.G.S.R.117/Const./Art309/Amd.(7)2001, dated 18th December, 2001

"APPENDIX"

(See rule 2)

- Group 'A' : Posts in initial entry revised scales of pay having a maximum of Rs.11,660 or more; Provided that all existing Class I posts irrespective of the monetary limits of the pay scales shall be placed in Group 'A'.
- Group 'B' : Posts in initial entry revised scales of pay with maximum ranging between Rs. 10,640 to 11,659;
- Group 'C' : Posts in initial entry revised scales of pay with maximum ranging between Rs. 5,160 to 10,639;

A.S. CHATTHA,
Chief Secretary to Government of Punjab.

VIJAY KUMAR JANJUA,
Additional Chief Secretary, Government of Punjab,
Department of Animal Husbandry, Fisheries and
Dairy Development.

CITIZEN'S CHARTER**Vision:**

To develop Punjab as a Dairy State.

Mission:

Causing expansion and modernization of dairying, facilitating increase in production of milk and productivity of milk animals, improving and maintaining the quality of milk.

Strategy:-

Our strategy is to:-

- Extend dairy training facilities to more and more dairy farmers as well as prospective dairy farmers.
- Provide extensive extension services.
- Provide incentives for the modernization, commercialization and mechanization of dairy farm operations.
- Provide refresher training to the staff to make them motivated, responsive and accountable.
- Consult with the stakeholders, get their views and take the same into account while fixing the service standards.
- Disseminate the information about the services offered by the dept to the people.
- Setup service standards, which are practicable and people friendly.
- Measure compliance with the standards.
- Take remedials, if variances are found.

Stakeholders:-

- Dairy Farmers.
- Prospective Dairy Farmers.
- Commercial Banks.
- Insurance Companies.
- Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana.
- Punjab Agricultural University, Ludhiana.
- Milk Industry.

OUR FUNCTIONS AND SERVICES

1. Providing education, training and extension services.

One day Village Level (block) Awareness camps.

- Two weeks training for Rural Area unemployed Youths.
- Four weeks Dairy Entrepreneurship training.
- State level seminars, workshops, conferences etc.
- Exposure Visits to Dairy farms to leading Dairy Farms/Cattle feed/Milk Plants in Urban Areas.
- Milk Consumer Awareness Camps in Urban Area.

2. Getting new dairy farms established.

- Motivating the farmers to adopting dairying.
- Sponsoring the cases to banks for loans.
- Helping the farmers to raise bank loans.
- Guiding and advising the farmers in the construction of Model cattlesheds.
- Guiding and advising the farmers in purchase of good quality milk animals.
- Guiding and advising the farmers for market in of milk at high rates like Silage
- Guiding and advising the farmers in farm management practices.

3. Commercialising dairy farms.

- Assisting the dairy farmers in increasing the herd size.
- Assisting the dairy farmers in mechanization of dairy farm operations.
- Arranging to provide dairy farm machinery and equipment subsidized.

SERVICE STANDARDS

Sr.No.	Main Services	Standards
1.	Providing dairy training:-	
	One day camp.	Two camps in each block every year.
	Two weeks training.	5353 trained in 17 batches during 2021-22.
	Milk Consumer Awareness Camps	729 Camps.
2.	Sponsoring of dairy loan cases to banks.	Within 12 days from the receipt of application in order.
3.	Remittance of subsidy under different Schemes	Within 60 days of receipt of the claim in order

Expectation from Service Recipients:

Applications should be submitted complete as per the defined guidelines

Regular feedback on the training and awareness programmes

Proper utilization of loans & subsidies.

Review of Service Standards & Compliance there of

The dept will review the effectiveness of the service delivery mechanism . Regular feedback from the service recipients will be obtained and analysed. The reports so generated will be examined by the authorities periodically. If some drawbacks with regard to the standards as well as compliance thereof are noticed, the same will be looked into and necessary remedials will be taken.

COMPLAINT HANDLING PROCEDURE

There are three levels of the delivery of services i.e. district level, Dairy Training and Extension Centre level and Directorate level. Naturally then, the complaint handling procedure has to start from these places.

Submission of Complaint

If any recipient of service has a complaint, he will be required to furnish the complaint in writing giving all the details and relevant references along with specific commission/commission on the part of the department as well as the demand of the complainant. The list of the offices, their addresses and their contact numbers for the submission of complaints is placed at Annexure 'G'.

Receipt and Record of complaints

Every complaint will be received and delivered to the designated official in each of

the aforesaid offices, who will maintain a separate register for keeping the record of the complaints. This register will have the information in the following formats:-

Office of the Deputy Director, Dairy- District.....Record of Complaints

S.No.	Date of Receipt of Complaint	Name, Address and Contact no. of Complainant	Subject Matter of Complaint	Date of handing over to the designated officer	Date of reply sent to the complainant	Remarks

At distric tlevel, designated officer will be Deputy Director, Dairy/Dairy Dev.Officer.

Office of the Incharge, Dairy Training & Extension Centre- Record of Complaints

S.No.	Date of Receipt of Complaint	Name, Address and Contact no. of Complainant	Subject Matter of Complaint	Date of handing over to the designated officer	Date of reply sent to the complainant	Remarks

At Dairy Training & Extension Centre level, designated officer will be the Incharge of the Centre.

Office of the Director, Dairy, Chandigarh- Head office Record of Complaints

S.No.	Date of Receipt of Complaint	Name, Address and Contact no. of Complainant	Subject Matter of Complaint	Date of handing over to the designated officer	Date of reply sent to the complainant	Remarks

At directorate level, designated officer will be Joint Director, Dairy.

Acknowledgement

Every complaint will be acknowledged in writing within 2 days of receipt of complaint. A printed format for the acknowledgement of the complaint will be in the following shape:-

To

.....
.....

Subject Acknowledgement

Dear Sir,

Your complaint on the..... subject is here by acknowledged. Its

regn.no.is Designated Officer will look into it and respond within 15 days.

Thanking you

Yours Sincerely

.....

Investigation and Reply.

Officers are designated in each of the offices as Complaint Handling Officers as follows:-

At the district level-Deputy Director/Dairy Dev.Officer,

At Dairy Training and Extension Centre level- Incharge of the Centre.AttheDirectorate level-

Joint Director, Dairy

The official maintaining the complaint register will present the complaint to the designated officer immediately on receipt and registration, who will investigate the matter and send the reply to the complainant within 15 days from the receipt of complaint in the office.

Appeal

If the complainant is not satisfied with the reply of the Complaint Handling Officer, he will be free to appeal against the reply to the Director, Dairy Development Department, who will look into the matter at his own level. He can get the matter investigated from another officer . He can call the complainant for personal hearing also. The Appellant authority will give his decision within 15 days from the receipt of appeal.

OMBUDSMAN

In case, normal Complaint Handling mechanism does not respond to the satisfaction of the citizen, he can approach Administrative Secretary, Govt. of Punjab, Dept. of Animal Husbandry, Fisheries & Dairy Development.

*

ORGANISATIONAL STRUCTURE

DIRECTOR



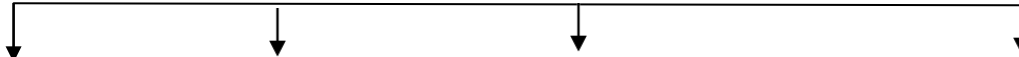
Joint Director Dairy



Dy. Director Dairy (Head Quarter)



Supdt Gr. I (Head Quarter)



Training Centres

Dairy Dev. Officer
Dairy Dev. Inspector-I
Dairy Dev. Inspector-II
Stenotypist
Clerk
Dairy Field Assistant
Group-D

Distt. H. Q. & Field

Dy. Director
Dairy Dev. Inspector-I
Dairy Dev. Inspector-II
Clerk
Dairy Field Assistant
Driver
Group-D

Head Office, SAS Nagar

Supdt Gr. II
Dairy Development Officer
Senior Scale Stenographer
Senior Assistant
Dairy Dev. Inspector-I
Stenotypist
Junior Assistant/Clerk
Clerk IT & Legal
Junior Scale Stenographer
Dairy Dev. Inspector-II
Dairy Field Assistant
Driver
Restorer
Group-D

Govt. Analytical Laboratories

Chief Chemist-cum-Incharge
Asstt. Chemist
StenoTypist
Clerk
Lab. Technician
Lab. Attendant
Group-D

ANNEXURE-F

1.6 Categories of documents held by the Authority under its control

Title of the Document	Custodian of the Document
1 Service books and Personnel files 2 Loanfiles	Concerned Senior Assistant (Establishment)
1. Details of Release of Advertisements & Payments 2. Brochures & Publicity Material CDs Etc. 3. Diary/Dispatch Registers	- Concerned Senior Assistant (Planning) - Dispatcher
1. CashBook 2. Ledger 3. Vouchers of Cash, Bank and Journals 4. Salary Register 5. Provident Fund Register 6. Annual Returns	Cashier & Concerned Senior Assistant (Accounts)
1. Correspondence with various Govt. Departments 2. Leave Record of Employees 3. Attendance Registers	Concerned Senior Assistant (Establishment)
1. Store/ Stock Register	Concerned Senior Assistant (Store)

1.8:Directory of Officers and employees of Dairy Development Department,Punjab

S. No.	Name of officer/official	Designation	Residential address	Tel.No. &Email ID
1.	Kuldip Singh	Director Dairy	H.No. 1498, B-29, Harkrishan Nagar, Ludhiana	98557-32565 kuldeep.singh565@punjab.gov.in
2.	Sh.Kashmir Singh	Joint Director	VPO Sidhwan Distt. Gurdaspur	81465-53318 kashmir.singh18@punjab.gov.in
3.	Baldip Kumar	Superintendent Grade-II	H.No.1549, Sec22132-B,CHD.	94635-20436 baldip.kumar@punjab.gov.in
4.	Rajinder Kumar	Superintendent Grade-II	H.No.2262-A sec.20/C,CHD.	75891-37573 rajinder.kumar573@punjab.gov.in
5.	Kiran Pal	Sr. Scale Stenographer	H.No.1233,Phase-10,Mohali	98765-79433 kiran.pal966@punjab.gov.in
6.	Vineet Kumar	Dairy Development Officer	H.No.2, SkylarkEnclave, LandranRoad, Kharar.	85670-85670 vineet.kaura@punjab.gov.in
7	Radha Rani	Senior Asstt.	B-1001450 Aadarsh Nagar,Nayagaon, Mohali.	88473-91328 radha.rani69@punjab.gov.in
8.	Pallvi	Senior Asstt.	H.No.1240, Sector-15,Panchkula	99142-03602 palvi.Pathiar@punjab.gov.in
9.	AmandeepSingh	Senior Asstt.	H.No.2258-A, Sector-20C,Chandigarh.	99880-66399 amandee.singh975@punjab.gov.in
10.	Jasvir Singh	Senior Asstt.	Vill. Muzafat, P,O Bela, Dist Ropar	94631-94550 jasvir.singh75@punjab.gov.in
11	Baljinder Singh	Senior Asstt.	VPORajindergarh,Distt.FatehgarhSahib	97811-53740 baljinder.singh976@punjab.gov.in
12.	AnilKumar	SeniorAsstt.	H.No. 102, Vehara Kalander Shah, Malgilzian, Bassi Pathana,Distt. Fatehgarh Sahib	98033-63683 anilkumar.sharma77@punjab.gov.in
13.	Kuljit Kaur	Sr.Asstt.	VPO Nabipura,Gurdaspur	7087451701 kuljit.kaur10@punjab.gov.in
14.	Parmjit Kaur	Sr.Asstt.	Street No.16 Ward No.5 New Court Road Mansa.	95692-82955 pk0315194@gmail.com
15	Devinder Singh	Senior Asstt.	H.No.307,W-4,Near Rest House Morinda	98558-00846 devinder.singh982@punjab.gov.in
16.	Deepak Verma	Dairy Dev.Insp.I	H.No.HL-109,Phase-1,Mohali	99153-32637 ropar_ddd@rediffmail.com
17.	Siddharth Sharma	Dairy Dev.Insp.II	HOUSE NO. 16185 STREET NO. 10/11 GURU GOBIND SINGH NAGAR BATHINDA	8699569593 siddharthsharma01@gmail.com

18	Mandeep Singh	DairyFieldAsstt.	H.No.739/1, Ghumahar Mohalla, MundiKharar, Sector-4	98784-41386 mandip.singh86@punjab.gov.in
19	SawarnjeetKaur	StenoTypist	VillageJassowal,POSidhuwal,Teh&Dist.Patjala.	84375-73394 Sawarnjeetkaur49@gmail.com
20.	ParminderSingh	Junior Asstt	H.No.2144,Sec-23/C,CHD	98725-71817 parminder.singh977@punjab.gov.in
21.	Narayan Parsad	Junior Asstt	H.No.2079, Sec- 24/C,CHD	75086-54896 narayan.prasad71@punjab.gov.in
22.	KamalKumar	Junior Asstt	H.No.3098 A,Sec-39D,Chandigarh	99889-45632 kamal.kumar968@punjab.gov.in
23.	Gaytri Devi	Junior Asstt	H.No.2073,Sec-68,Mohali.	90344-32852 gaytri.devi983@punjab.gov.in
24.	Jaswinderpal Singh	Clerk	H.No.HE-269,Phase-1,Mohali	90410-61105 jaswinderpal.singh23@punjab.gov.in
25	Hemraj Sharma	Clerk	H.No.24,Vill.Daoun,Backside Sheetla MataMandir,Distt.Mohali	99888-85650 hemraj.sharma@investpunjab.gov.in
26	Inderbir Singh	Clerk	House no. 402, Phase-10, Distt. SAS Nagar	81469-43890 inderbir90@gmail.com
27.	SandeepKumar	Driver	House no. 2485 B, 39 C, Chandigarh.	98884-78676 sandeepmehta308@gmail.com
28	Gurdeep Singh	Driver	H.no134,WardNo2,khushi Ram Colony Kurali.	94631-90264 ropar_ddd@rediffmail.com
29.	Satinder Kumar	Restorer	H.No.81,VillKishangarh,P.O.Mani Majra,U.T.Chd.	98784-39707 satinder.kumar972@punjab.gov.in
30.	Sant Bahadur	Duplicator-cum-Daftari	H.No.2642,Sec-28/C,Chandigarh	97807-39846 dirdairy@rediffmail.com
31	Prem Singh	Peon	H.No.664/16-D,Chandigarh	98788-64989 dirdairy@rediffmail.com
32	Surinder Singh	Peon	H.no02022,AnantNagarWardNo.17(Khara r)	94642-91583 ropar_ddd@rediffmail.com
33	Baljit Kaur	Peon	H.No.36,Sector-41/D,Badheri	84373-46491 dd.dairy.moh@gov.in
34.	Sandeep Kumar	Peon	House no. 5702, Ground Floor, 38 West, Chandigarh.	8360596516 dirdairy@rediffmail.com
35.	Brijesh Kumar	Sweeper-cum-Chowkidar	H.No. 705/20 Babu Dham Colony, Sec-26,Chandigarh	98720-23410 dirdairy@rediffmail.com
Roopnagar				
1	Gurinderpal Singh	Deputy Director	Village Nalhouti, PO Janpur thui Teh-AnandpurSahib,distt. Ropar	98724-41034 gurinderpal.singh66@punjab.gov.in

2	Harpreet Singh	DairyDev.Insp-I	VillChatamli,P.O Majitha, Distt. Amritsar	94650-94843 Harpreet.singh836@punjab.gov.in
3	DavinderSingh	DairyDev.Insp-II	VillRasoolpur,Distt. Roopnagar	98776-38234 Davinder.singh37@punjab.gov.in
4	Sukhwinder Singh	DairyDev.Insp.II	VPO BoorMajra, Teh-Morinda Distt.Ropar	94178-20527 Sukhwinder.singh527@punjab.gov.in
5	Anil Kumar	Junior Asstt.	AdarshNagar WardNo.14, Kurali Distt. Mohali	98888-56112 anil.kumar112@punjab.gov.in
6	Sarbjit Kaur	StenoTypist	GuruTegBahadurNagar,wardNo.10 ,Sector-14,Kharar,DisttMohali	9469-990124 Sarabjit.kaur40@punjab.gov.in
7	Monika Rani	Dairy Field Asstt.	VPO Asro, Distt. Balachaur, Distt. Nawashahr	82838-55950 monika.rani50@punjab.gov.in
8	Rajesh Kumar	Sweeper-cum-Chowkidar	WaheguruNagar,BarnalaKalanRoad,Shaheed Bhagat SinghNagar	97811-84104 dd.dairy.jal@punjab.gov.in
9	Shobit Sharma	Clerk	House no. 182, Dhawan Colony, Ferozpur	83606-67470 ershobitsharma@gmail.com

Distt.FatehgarhSahib(dd.dairy.fgs@punjab.gov.in)

1	Harwant Singh	DairyDev.Insp.Grade-I	KothiNo.1601,Phase-10,Mohali	99157-06592 Harbant.singh15@punjab.gov.in
2	Gurvinder Singh	Clerk	House no.490, Street No. 2, Tripri Town, Patiala	97800-77994 Gurvindersingh.sohi@punjab.gov.in
3	Navpuneet Singh Mavi	DairyField Asstt.	VillBairMajra,P.O Hallo Majra, Chandigarh(U.T)	82830-45015 npsmavi@gmail.com
4	Nirmala Devi	Peon	NearGurudwaraSahib,GuruRamDas Colony,Rajpura	89686-11311 labsangrur@gmail.com
5.	Sukhwinder Singh	DairyDev.Insp.II	Kartar Vihar Colony VPO Daad Tehsil Ludhiana West District Ludhiana	9653031054 sukhwindersinghdt@gmail.com

Distt.Ludhiana(dd.dairy.ldh@punjab.gov.in)

1.	Surinder Singh	DairyDev.Insp.I	Mohali	96461-33999 Surinder.singh999@punjab.gov.in
2	BalKrishan	Dairy Field Asstt.	Khanna,ludhiana	81460-30086 Bal.krishan86@punjab.gov.in
3	Vipan Kumar	Peon	Ludhiana	98771-89941 kumarvipan010190@gmail.com
4	Baljit Singh	Chowkidar-cum-sweeper	Bija ,Distt.Ludhiana	97798-57152 ldh_ddd@rediffmail.com

5.	Jang Bahadur	DairyDev.Insp.II	VPO Akhara tehsil jagraon distt ludhiana	9781225425 jbsbrar@hotmail.com
6.	Agampreet kaur	DairyDev.Insp.II	338/3 Model Town Near G.N.I.P. School Ludhiana	9988950501 agampreetkaur09@gmail.com
7.	Harwinder Singh	Clerk	Doraha, Distt. Ludhiana.	85568-22307 Harwinder.singh07@punjab.gov.in
8.	Jagman Singh	DairyFieldAsstt	VPOSehaura ,Distt. Ludhiana	70092-72521 Jagman.singh12@punjab.gov.in
Distt.Patiala(dd.dairy.ptl@punjab.gov.in)				
1	Lakhmir Singh	DairyDev.Insp.I	BabaDeep Singh Colony, Plot no. 31 Near Gagan Chowk,Rajpura,Patiala	98725-22152 lakhmirsingh353@gmail.com
2	Sunita Devi	Junior Asstt.	H.No 112A,StreetNo.2B, Tripri RatanNagar Extension ,patiala	94636-73667 sunitaranisharma197@gmail.com
3	Kulwinder Singh	Dairy Field Asstt	House no. 82 Shaheed udham singh Nagar, Sanor Road, Patiala.	95920-01358 Kulwinder55@gmail.com
4.	Sukhwinder Singh	Peon	Village Kakra, PO Kakra, Teh . Bhwanigarh, Dist. Sangrur.	98143-29067 Singhsukhwinder3109@gmail.com
5.	Yashpal	DairyDev.InspectorGrade-II	House No. 391 Ward No. 20 Gali No. 5 Hari Nagar Narwana Distt. Jind (Haryana)	7876155166 yashzx10@gmail.com
Distt.Sangrur(dd.dairy.sgr@punjab.gov.in)				
1	Davinder Singh	DairyDev.Insp.Grade-II	Kulwant colony, wardno.7 Mansa	97798-22271
2.	Harmesh Singh Gill	DairyDev.Insp.Grade-II	VPO Nizampur, Teh.Payal,Distt.Sangrur	62849-61498, 98788-60929 harmeshsinghgill929@gmail.com
3.	Charanjit Dheer	Dairy Field Asstt.	StreetNo.6,PuniaColony,Sangrur	97794-00959 cdheer@rediffmail.com
4	Sakshi Singla	Clerk	Krishna market near Bus stand,Samana, dist. Patiala.	98713-80071 Singla06.ss@gmail.com
5	Kanchan Rani	Steno-Typist	Houseno.112 -C , bathindian Mohalla, near Hanuman Mandir, Nabha Distt. Patiala. 147201	98765-33240 Kanchanarora@gmail.com
6	Gurwinder Singh	Driver	Wardno 9, Sant Attar Singh Nagar,Street no 4,Sunam, Sangrur.	92170-00913 guru130881@gmail.com
7	DineshKumar	Peon	Partap Nagar Colony, Sangrur	99155-10129 Thakuridneshkumar1985@gmail.com
8.	Himesh Kumar	Peon	RajGarh Basti, Near Biscuit Factory, Sangrur	98768-27118 Honeymahajan5913@gmail.com
9.	Sohan Singh	Clerk	BahmanaPatti Near Govt. School Distt. Patiala	95015-04017 Soh.gurmeetsinghbnl@gmail.com
10.	Narender Sigar	DairyDev.Insp.Grade-II	Houseno. 217, Village Daulatpur, PO-	73572-02494 dd.dairy.sgr@punjab.gov.in
Distt.Mansa(dd.dairy.mansa@punjab.gov.in)				

1.	Kanwaljit Singh	DairyDev.Inspector Grade-II	VPO.Khara,Distt.Mansa.	98721-94068 mansa_ddd@rediffmail.com
2.	Rajni Jindal	Clerk	Sale tax office street , ward no.5, new court Road Mansa	76961-96733 rajnij520@gmail.com
3.	sanjeev Kumar	Dairy Field Asstt.	Ward no. 17, House no. 27, Pind wali Gali, near M. C Park, Mansa	88470-56421 sk1110561@gmail.com
4.	Navdeep Singh	Peon	Wardno.15, NearDav School,Sarabha Nagar, Sunam	75298-62941 Nvdeep031@gmail.com
5.	Harsharan Kaur	DairyDev.Inspector Grade-II	Vpo Makha Tehsil and District Mansa	7009907854 dd.dairy.mansa@punjab.gov.in
6.	Satvir Kaur	DairyDev.Inspector Grade-II	Vpo Uddat Bhagat Ram Tehsil and Distt. Mansa	8284940350 dd.dairy.mansa@punjab.gov.in
Distt.Bathinda(dd.dairy.bti@punjab.gov.in)				
1.	GurvinderSingh	DairyDev.Insp.I	VPO-Doomwali, Teh & Distt.Bhatinda	98424-98995 gurwindsidhu95@gmail.com
2	Gurvinder Singh	Dairy Field Asstt.	VPO Kandala Sheikha, Teh-Dasuya, Distt. Hoshiarpur	98722-77136 Gurvinder3537@gmail.com
3.	Sudesh kumar	Sweeper cum chowkidar	H.NO 183 SUNDER BASTI ST. NO 8 SANGRUR	9041352764 dd.dairy.bti@punjab.gov.in
Distt.Faridkot(dd.dairy.fdk@punjab.gov.in)				
1.	Nirvair singh Brar	DeputyDairy Director	VillageMahla Khurd,Teh.Baghapurana,Distt.Moga	94651-17652 nirvairsinghbrar@gmail.com
2	Kuldeep Kaur	Clerk	Faridkot	62842-32818 Kaurkldeep234@gmail.com
3	Lakhmeet Singh	Dairy Field Asstt.	Rampura Phul, Dist. Bathinda.	99148-01227 lakhmeetmehra@gmail.com
4.	Gurlal Singh	DairyDev.Inspector Grade-II	VPO Sarawan, near Baba Mehar Shah, Faridkot	80541-68047 dd.dairy.fdk@punjab.gov.in
Distt.Ferozepur(dd.dairy.fzr@punjab.gov.in)				
1.	Randeep Kumar	Deputy Director Dairy Dev	Village Dilla Ram PO Jhoke Tehal Singh Teh and Distt Ferozepur	7827260001 dd.dairy.fzr@punjab.gov.in
2	Mamta Rani	Clerk	Wardno 12. mallanwalaKhas	98557-84490 mamtabhatti346@gmail.com
3.	Kapalmeet Singh	Dairy Dev.Insp.I	VPO Jhander,Teh.Ajnala,Distt.Amritsar	97793-52959 sandhu.kapalmeet@gmail.com
4.	Barjinder Singh	Dairy Field Asstt.	Houseno. 639/19 RuliaRam Colony Gali No. 2 Gurdaspur	84548-00880 Barjinderbali74@gmail.com
5.	Ramandeep kumar	DairyDev.Inspector Grade-II	Vill Dilaram P/o Jhok Tehal Singh Wala Teh Zira Dist Ferozepur	8427489697 dd.dairy.fzr@punjab.gov.in

Distt.Fazilka(dd.dairy.fzk@punjab.gov.in)				
1	Sumit Kumar	Clerk	VPO Churiwala, Dhanna, Teh.&Distt.Fazilka	95694-60200 Sumit.kumar51@punjab.gov.in
2.	Gurpal Singh	DairyDev.InspectorGrade-II	Village SanguDhaun Distt. Sri Muktsar Sahib	98149-95616 gurpal.dairy637@punjab.gov.in
3.	Jagdish Singh	Dairy Field Asstt.	Village- Jhanjheli, Distt. Pathankot	98785-28364 jagdish.singh64@punjab.gov.in
Distt.Amritsar(dd.dairy.asr@punjab.gov.in)				
1	Navjot Singh	DairyDev.Insp-II	H.No.68,Block-C,SandhuEnclave,NausheraKalan ,MajithaRoad,Bypass Amritsar	79861-63849 amritsar_ddd@rediffmail.com navjot_y2Z@yahoo.com
2	Rajiv Kumar	Dairy Field Asstt.	Ward no.1, VPO Dera Baba Nanak, Teh Dera baba nanak, Gurdaspur	84271-70001 Rajiv.kumar449@punjab.gov.in
3.	Sukhbir Kaur	Steno-Typist	H.No.150,PritamEnclaveOpp.RyanInternational School, Jalandhar By Pass,Distt.Amritsar	98150-39678 amritsar_ddd@rediffmail.com sukhbirKaur068@rediffmail.com
4.	GurpreetKaur	Clerk	House No.1896, Cemetary Putligarh,Amritsar	9041044643 amritsar_ddd@rediffmail.com sukhpreettucker@gmail.com
5	Jyoti Sharma	Dairy Field Asstt.	c/o Ajtinder Kuamr,395/Nabipur, Gurdaspur	88729-18300 Gurcharan.singh37@punjab.gov.in
6	Gurcharn Singh	Dairy Dev Insp Grade-1	H.NO 251, Asiana Estate, Fatejgarh Churian Road, Distt. Gurdaspur.	88729-18300 Gurcharan.singh37@punjab.gov.in
7	BalbirSingh	Driver	BahmniwalaRoad, WardNo.2, GardenColony, Patti, Distt.Tarantarn	90414-02294 amritsar_ddd@rediffmail.com
8	Kuber Singh	Peon	#602,GaliNo.3,MohallaHariMandirStreet,Majitha Road,Amritsar	94647-01532 amritsar_ddd@rediffmail.com
9	Satnam Singh	Sweeper-cum Chowkidar	H.no. village Harsa Mansar, mukerian, Distt. Hoshiarpur	89686-14918 jalandhar_ddd@rediffmail.com
10.	Rahul sharma	Clerk	F18/564/Shree Ram Ave. Majitha Road, Amritsar	85570-70435 sunnynname6@gmail.com
11.	Jatinder Kumar	Dairy Dev Insp Grade-2	Wardno. 11 gali pandian wali, Fathegarh churian Gurdaspur	83609-06797 dd.dairy.asr@punjab.gov.in
12	Aditi	Dairy Dev Insp Grade-2	Verka, majitha bypass, Amritsar	78889-32092 dd.dairy.asr@punjab.gov.in

Distt.Gurdaspur(dd.dairy.gsp@punjab.gov.in)				
1	Anamika Sharma	Dairy Field Asstt.	#451/1,NearAmbedkarBhawan,R uliaRam Colony Distt. Gurdaspur	75089-73471 Anamika.sharma71@ punjab.gov.in
Distt.Pathankot(dd.dairy.ptk@punjab.gov.in)				
1.	Karan Partap Singh	Dairy Field Asstt.	Vill. Akhrota, PO.Rattangarh, Distt.Pathankot	98762-60243 kpslubana598@gmail.c om
2.	Ranjit Singh	JuniorAssistant	Vill.Joian P/O Jaura Chhitran Dist. Gurdaspur	98146-22622 rs807777@gmail.com
3.	Ravinder kaur	DairyDev.Insp.II	Village Antor, PO Narot Jaimal Singh , Teh & Dist. Pathankot	82849-68878 dd.dairy.ptk@punjab.g ov.in
Distt.Kapurthala(dd.dairy.kpt@punjab.gov.in)				
1	AshokKumar	DairyDevelopment Inspector	Vill Khera, PO-JamsherKhas , Teh.&DisttJalandhar.	98149-71395 ashok.kumar395@punja b.gov.in
2.	Harmanpreet Singh	Dairy Dev. Insp.Grade-II	Village Farid sarai, PO varaJodh Singh, Tehsil sultanpur lodhi, Distt. kapurthala	97813-90857 dd.dairy.kpt@punjab.g ov.in
3	Rashpal Singh	Clerk	House no.419, Gali no. 12, Santpura, Kapurthala	95309-28066 Rashpal.singh90@punj ab.gov.in
Distt.Jalandhar(dd.dairy.jal@punjab.gov.in)				
1.	Davinder Singh	DeputyDir. Dairy	H.No.1170, OldComitteeBazar,Kartarpur, DisttJalandhar.	94654-65707 Davinder.singh07@p unjab.gov.in
2	Sanjeev Kumar	Dairy Dev. Insp.Grade-II	VPO BehramSarishhta, Distt.Jalandhar	98781-44601 dd.dairy.jal@punjab.g ov .in
3	Savita Devi	Junior Assistant	62/2 Bhargo Camp, Jallandhar	99884-57693 Savita.devi35@punjab .gov.in
4	Gurpreet Singh	Dairy Field Asstt.	Village Khablan, P.o.Bulhowal, Distt.Hoshiarpur	94787-26641 Gurpreet.1989@punj ab. gov.in
5	Maninder Singh	Peon	Dashmesh Nagar, Tanda, Ward no-3, Teh. Dasyu Distt.Hoshiarpur	70092-97930 manindersingh10095@ gmail.com
6.	Navdeep Singh	Dairy Dev. Insp.Grade-II	V.Mehmowal,P.O. Bathian Brahmana, Distt.Hoshiarpur	97793-95767 dd.dairy.jal@punjab.g ov.in
Distt.Hoshiarpur(dd.dairy.hsp@punjab.gov.in)				
1.	Harvindersingh	DeputyDir. Dairy	HouseNo.127,Rajiv Gandhi Avenue,Scheme no. 2 PhagwaraRoad,Hoshiarpur	94178-78679 harvinder.singh1966 @punjab.gov.in
2	Mintu	Jr.Asstt.	VPO Karari ,Tehsil Mukerian, Distt.Hoshiarpur	81469-86508 Mintu.1974@punjab.g ov.in
3	Aman Jyoti	Dairy Field Asstt.	SASNagar,OldTandaRoad,Distt.Hoshiarpur	98787-70114 aman.jyoti80@punjab .gov.in

4	Amarjit Singh	Peon	Vill. Moga, P.O. Bhogpura, Distt. Jalandhar.	95018-66234 hoshiarpur_ddd@rediffmail.com
5	Lekh Raaj	Sweeper Cum chowkidaar	Village Mehmowal, PO bathiabrahmna, Distt. Hoshiarpur	97793-95767 hoshiarpur_ddd@rediffmail.com
Distt. Shri Mukatsar Sahib at Abhul Khurana (dd.dairy.mkt@punjab.gov.in)				
1.	Manpreet singh	Dairy Field Asstt.	VPO Sahib Chand , distt Sri Mukatsar Sahib.	84274-60101 Manpreet.singh89@punjab.gov.in
2	Robin Arora	Clerk	VPO Bam, Tehsil- malout, Distt. Sri Muktsar Sahib	94637-85700 Robinarora195@gmail.com
3.	Sonika Rani	Clerk	Village- chak Giljewala, Teh-Gidderbaha, Distt. Shri Muktsar Sahib	96985-00123 sonikadasodia@gmail.com
4.	Arun bansal	DairyDev.InspectorGrade-II	House No. 357 Street No. 1 Ranjit Avenue Near Bus Stand Sri Muktsar Sahib	8284806900 agrawal6969@gmail.com
Distt. Moga at Gill(dd.dairy.moga@punjab.gov.in)				
1	Prince Sethi	Clerk	House no. 50, Church Wali Gali, Guru Tegh bahdadur Nagar,,Distt.Faridkot.	84271-00968 Prince.sehti68@punjab.gov.in
2	Navdeep Kaur	Dairy Field Asstt.	VPO BhinderKalan, Tehsil Dharmkot Distt.Moga	98782-12497 Navdeep.kaur497@punjab.gov.in
3.	Parminder Singh	Clerk	Near Jain School, Prem Nagar Kotakapura, Distt. Faridkot	9876579902 Parminder.pumar@punjab.gov.in
4.	Gurpreet Singh	Sweeper-cum-Chowkidar	Village Abul Khurana , Tehsil Malout, Distt. Muktsar Sahib	96461-53443 gsingh92304@gmail.com
5.	DevSimran Kaur	DairyDev.InspectorGrade-II	House no. 1225 ward no. 1 Teacher Colony, Moga	95014-40960 dd.dairy.moga@punjab.gov.in
6.	Avneet Singh	DairyDev.InspectorGrade-II	House no. 216, VPO Kishanpura kalan, Teh-Dharmkot, Distt. Moga	84270-71748 dd.dairy.moga@punjab.gov.in
Distt. Shaheed Bhagat Singh Nagar (dd.dairy.ns@punjab.gov.in)				
1	Ashutosh	Dairy Field Asstt.	Vill.Umarpur, Teh.Mukerian, Distt.Hoshiarpur.	98764-88495 ashutosh.salgotra@punjab.gov.in
2.	Ram Sharan	DairyDev.Insp.	Village - Changer Ghumaran PO Chandar Teh Ramshahar Distt Solan Himachal Pradesh	94176-19757 ramsharan27@punjab.gov.in
3.	Prabhjot Heera	Clerk	House no. 312, Gali no. 3 Darshan singh nagar Alipur Road, Patiala.	94780-30512 dd.dairy.ns@punjab.gov.in
Distt. Tarn-Taran(dd.dairy.trn@punjab.gov.in)				
1.	Waryam Singh	DairyDev Officer	#132, Blue valley ,Amritsar	98159-82593 waryam.singh69@punjab.gov.in

2.	Parnam Singh	Dairy DevInsp-I	Shri Guru ArjanDevNagar,GoindwalRoadTarntaran	99141-11712 parnam.singh12@punjab.gov.in
3.	Kanwanjeet Singh	DairyFieldAssistant	VPO Jabbowal,Distt.TarnTaran	94173-73648 kawanljit.singh48@punjab.gov.in
4.	Ishant Kumar	Clerk	JalalabadWest,Distt.Fazilka.	84374-00458 ishant.kumar458@punjab.gov.in
Bija(Ludhiana)(dd.dairy.bija@punjab.gov.in)				
1	Dalbir Kumar	DairyDev Officer	H.No.2326,Janakpuri Colony, Near City Station, Rajpura Town.	81461-00543 dalbirkumar36@gmail.com
2	Ramandeep Kaur	Junior Asstt.	Vill.MajriKishnewali, PO Amloh Distt.FatehgarhSahib	98725-02714 ramandeep.kaur14@punjab.gov.in
3.	Kuldeep Singh	DairyDev.Insp. p.Grade-II	Harnam Nagar, ward no. 19, Near Diwan Todar Mal hawali Distt.FatehgarhSahib	98729-17245 fzr_ddd@rediffmail.com
4.	Harinder Singh	Steno-typist	Village Behabalpur, P.O Bhadson, Nabha,Dist.Patiala.	89685-72099 Harinder.singh99@punjab.gov.in
Phagwara(dd.dairy.phg@punjab.gov.in)				
1.	Manvir Singh	DairyDev.Insp. Grade-II	Patti Malsian, Tehsil- Shahkot, District Jalandhar	dd.dairy.phg@punjab.gov.in
2.	Sher Singh Azad	Dairy FieldAsstt.	VPO BhulaRai , Tehsil phagwara	98783-45930 shersingh.azad30@punjab.gov.in
3.	Sawaran Singh	Sweeper-cum-Chowkidaar	Valmik Mohalla, Palahi Gate, Phagwara	99884-57693 dd.dairy.phg@punjab.gov.in
4.	Manpreet Singh	Peon	VPO BhulaRai , Tehsil phagwara	97811-50999 manpreetsamplay@gmail.com
Sardulgarh(Mansa)(dd.dairy.srg@punjab.gov.in)				
1.	Charanjit Singh	Dairy Dev Officer	House no. 4186, Ward no. 17, Railway Road Sarhind, Fatehgarh Sahib	94644-70334 Scharanjit67@gmail.com
2.	Jagpreet Singh	Clerk	VPO Shekhpora Teh Talwandi SaboBathinda	96464-41614 Jagpreetkang91@gmail.com
3.	Sandeep Kaur	DairyDev.Insp. Grade-II	Vpo Jhunir Tehsil Sardulgarh Distt. Mansa	9465942622 koursandeep1806@gmail.com
Government Laboratory, Sangrur (labsangrur@gmail.com)				
1	Gursharanjit Kaur	ChiefChemist	H.No.50, Gali No.3, Block D , OfficerColony, NankianaRoad,Sangrur	98883-55370 gursharnjit04@gmail.com
2	Barjinder Singh	Asstt.Chemist	Gurdaspur	98154-06644 barjinder.singh25@punjab.gov.in
3	Rajinder Singh	Lab.Technician	Atwal Colony, Bank Side Lala vala peer, Sangrur	94638-64030 labsangrur@gmail.com

4	Gurjant Singh	StenoTypist	AjitNagar,Sangrur	98723-14607 gurjantsteno@gmail.com
5	Sushil Kumar	Lab.Attendant	NewFriendsColony,GaliNo.6,Sangrur, Sohia Road, Sangrur	94177-13783 labsangrur@gmail.com
6	Ramesh Chander	Lab.Attendant	Street no. 5 E, Patiala Road, Deshmesh Nagar, Sangrur	94177-50508 labsangrur@gmail.com
7	AmandeepKaur	Clerk	House No. 1-A Street Number 29, Anand Nagar B Patiala	9653395580 amandeep.kaur991@punjab.gov.in
Mohali(dd.dairy.moh@punjab.gov.in)				
1.	Kashmir Singh	DairyDev.Insp-I	H.No.42, Old MataGujriEnclave ,Kharar	9592813411 kashmir.singh69@punjab.gov.in
2.	Simardeep Singh	Dairy Field Asstt.	H.No.2434,Phase-10Mohali	99150-04432 simardip.singh93@punjab.gov.in
3.	Parvinder Singh	Clerk	Village Rurki Kham, PO Palheri, Distt. SAS Nagar	9464610636
Barnala				
1.	Prince	Clerk	#30992-A , Gali no. 30 Paras Ram Nagar, Bathinda	80545-69798 Psandhu697@gmail.com
2.	Gurmeet Singh	DairyFieldAsstt	VPO Kotdunna, Tehsil&Distt.Barnala	95929-55389 gurmeetsinghbnl@gmail.com

1.8:Directory of Officers and employees of Dairy Development Department,Punjab

S. No.	Name of officer/official	Designation	Basic Salary	Gross Salary
1.	Kuldip Singh	Director Dairy	123400	187340
2.	Sh.Kashmir Singh	Joint Director	108200	165540
3.	Baldip Kumar	Superintendent Grade-II	63100	97890
4.	Rajinder Kumar	Superintendent Grade-II	63200	101328
5.	Kiran Pal	Sr. Scale Stenographer	65800	101740
6.	Vineet Kumar	Deputy Director	67800	103540
7	Radha Rani	Senior Asstt.	65800	101740
8.	Pallvi	Senior Asstt.	60200	93340
9.	AmandeepSingh	Senior Asstt.	58400	82296
10.	Jasvir Singh	Senior Asstt.	55000	86540
11	Baljinder Singh	Senior Asstt.	51800	80740
12.	AnilKumar	SeniorAsstt.	51800	80740
13.	Kuljit Kaur	Sr.Asstt.	55000	85540
14.	Parmjit Kaur	Sr.Asstt.	50300	78490
15	Devinder Singh	Senior Asstt.	50300	78490
16.	Deepak Verma	Dairy Dev.Insp.I	50300	77190
17.	Siddharth Sharma	Dairy Dev.Insp.II		
18	Mandeep Singh	DairyFieldAsstt.	27100	42390
19	SawarnjeetKaur	StenoTypist	35200	55340
20.	ParminderSingh	Junior Asstt	49200	68668
21.	Narayan Parsad	Junior Asstt	49200	68668
22.	KamalKumar	Junior Asstt	46400	64916
23.	Gaytri Devi	Junior Asstt	45700	68290
24.	JaswinderpalSingh	Clerk	34300	53990
25	HemrajSharma	Clerk	34300	53990
26	Inderbir Singh	Clerk	19900	19900
27.	SandeepKumar	Driver	35400	51976
28	Gurdeep Singh	Driver	34200	55840
29.	Satinder Kumar	Restorer	42200	65040
30.	Sant Bahadur	Duplicator-cum-Daftari	47500	65990

31	Prem Singh	Peon	46100	64114
32	Surinder Singh	Peon	41000	63840
33	Baljit Kaur	Peon	21500	34950
34.	Sandeep Kumar	Peon	27200	44140
35.	Brijesh Kumar	Sweeper-cum-Chowkidar	30600	48440

Ropar

1	Gurinderpal Singh	DairyDev.Officer(CD C)	102600	149324
2	DavinderSingh	DairyDev.Insp-II	43400	65096
3	Sukhwinder Singh	DairyDev.Insp.II	55522	80920
4	Harpreet Singh	DairyDev.Insp-I	50300	74032
5	Anil Kumar	Junior Asstt.	49600	74924
6	Sarbjit Kaur	StenoTypist	53600	79484
7	Monika Rani	Dairy Field Asstt.	28700	42828
8	Rajesh Kumar	Sweeper-cum-Chowkidar	33400	50996
9	Shobit Sharma	Clerk	19900	19900

Distt.FatehgarhSahib(dd.dairy.fgs@punjab.gov.in)

1	Harwant Singh	DairyDev.Insp.Grade-I	63900	92338
2	Gurvinder Singh	Clerk	34300	51006
3	Navpuneet Singh Mavi	DairyField Asstt.	36200	50008
4	Nirmala Devi	Peon	25600	38452
5.	Sukhwinder Singh	DairyDev.Insp.II	29200	29200

Distt.Ludhiana(dd.dairy.ldh@punjab.gov.in)

1.	Surinder Singh	DairyDev.Insp.I	65800	100660
2	Balkrishan	Dairy Field Asstt.	52000	65340
3	Vipan Kumar	Peon	27200	43260

4	Baljit Singh	Chowkidar-cum-sweeper	42300	65310
5.	Jang Bahadur	DairyDev.Insp.II	29200	29200
6.	Agampreet kaur	DairyDev.Insp.II	29200	29200
7.	Harwinder Singh	Clerk	34300	54110
8.	Jagman Singh	DairyFieldAsstt	27900	38886
Distt.Patiala(dd.dairy.ptl@punjab.gov.in)				
1	Lakhmir Singh	DairyDev.Insp.I	63900	92350
2	Sunita Devi	Junior Asstt.	49200	76300
3	Kulwinder Singh	Dairy Field Asstt	28700	44550
4.	Sukhwinder Singh	Peon	19700	31650
5.	Yashpal	DairyDev.Inspector Grade-II	29200	29200
Distt.Sangrur(dd.dairy.sgr@punjab.gov.in)				
1	Davinder Singh	DairyDev.Insp. Grade-II	29200	29200
2.	Harmesh Singh Gill	DairyDev.Insp.Grade-II	47900	70476
3.	Charanjit Dheer	Dairy Field Asstt.	28700	42828
4	Sakshi Singla	Clerk	34300	51692
5	Kanchan Rani	Steno-Typist	39700	59468
6	Gurwinder Singh	Driver	34200	53548
7	DineshKumar	Peon	25600	37864
8.	Himesh Kumar	Peon	18000	18000
9.	Sohan Singh	Clerk	34300	51692
10.	Narender Sagar	DairyDev.Insp.Grade-II	29200	29200
Distt.Mansa(dd.dairy.mansa@punjab.gov.in)				
1.	Kanwaljit Singh	DairyDev.Inspector Grade-II	42500	62700
2.	Rajni Jindal	Clerk	34300	51692
3.	sanjeev Kumar	Dairy Field Asstt.	28700	42828
4.	Navdeep Singh	Peon	18500	28740
5.	Harsharan Kaur	DairyDev.Inspector Grade-II	29200	29200
6.	Satvir Kaur	DairyDev.Inspector Grade-II	29200	29200

Distt.Bathinda(dd.dairy.bti@punjab.gov.in)				
1.	GurvinderSingh	DairyDev.Insp.I	48800	65841
2	Gurvinder Singh	Dairy Field Asstt.	28700	42828
3.	Sudesh kumar	Sweeper cum chowkidar	33500	47660
Distt.Faridkot(dd.dairy.fdk@punjab.gov.in)				
1.	Nirvair singh Brar	DeputyDairy Director	61700	90848
2	Kuldeep Kaur	Clerk	37500	56300
3	Lakhmeet Singh	Dairy Field Asstt.	28700	42828
4.	Gurlal Singh	DairyDev.Inspector Grade-II	29200	29200
Distt.Ferozepur(dd.dairy.fzr@punjab.gov.in)				
1.	Randeep Kumar	Deputy Director Dairy Dev	61700	90848
2	Mamta Rani	Clerk	34300	51605
3.	Kapalmeet Singh	Dairy Dev.Insp.I	44700	66968
4.	Barjinder Singh	Dairy Field Asstt.	47300	69612
5.	Ramandeep kumar	DairyDev.Inspector Grade-II	29200	29200
Distt.Fazilka(dd.dairy.fzk@punjab.gov.in)				
1	Sumit Kumar	Clerk	34300	51692
2.	Gurpal Singh	DairyDev.InspectorGrade-II	43800	65572
3.	Jagdish Singh	Dairy Field Asstt.	49000	72060
Distt.Amritsar(dd.dairy.asr@punjab.gov.in)				
1	Navjot Singh	DairyDev.Insp-II	43400	66940
2	Rajiv Kumar	Dairy Field Asstt.	27900	41118
3.	Sukhbir Kaur	Steno-Typist	53600	82940
4.	GurpreetKaur	Clerk	19900	19900
5	Jyoti Sharma	Dairy Field Asstt.	28700	43689
6	Gurcharn Singh	Dairy Dev Insp Grade-1	47400	72940
7	BalbirSingh	Driver	28600	48240
8	Kuber Singh	Peon	34400	53940
9	Satnam Singh	Sweeper-cum Chowkidar	46100	69700
10.	Rahul sharma	Clerk	19900	19900
11.	Jatinder Kumar	Dairy Dev Insp Grade-2	29200	29200

12	Aditi	Dairy Dev Insp Grade-2	29200	29200
Distt.Gurdaspur(dd.dairy.gsp@punjab.gov.in)				
1	Anamika Sharma	Dairy Field Asstt.	27900	41676
Distt.Pathankot(dd.dairy.ptk@punjab.gov.in)				
1.	Karan Partap Singh	Dairy Field Asstt.	28700	42828
2.	Ranjit Singh	JuniorAssistant	49200	73348
3.	Ravinder kaur	DairyDev.Insp.II	29200	29200
Distt.Kapurthala(dd.dairy.kpt@punjab.gov.in)				
1	AshokKumar	DairyDevelopment Inspector	43800	64572
2.	Harmanpreet Singh	Dairy Dev. Insp.Grade-II	29200	29200
3	Rashpal Singh	Clerk	19900	19900
Distt.Jalandhar(dd.dairy.jal@punjab.gov.in)				
1.	Davinder Singh	DeputyDir. Dairy	108300	164690
2	Sanjeev Kumar	Dairy Dev. Insp.Grade-II	43800	67400
3	Savita Devi	Junior Assistant	47800	73440
4	Gurpreet Singh	Dairy Field Asstt.	28700	44729
5	Maninder Singh	Peon	19700	31850
6.	Navdeep Singh	Dairy Dev. Insp.Grade- II	29200	29200
Distt.Hoshiarpur(dd.dairy.hsp@punjab.gov.in)				
1.	Harvindersingh	DeputyDir. Dairy	96700	140848
2	Mintu	Jr.Asstt.	49200	73348
3	Aman Jyoti	Dairy Field Asstt.	28700	42828
4	Amarjit Singh	Peon	30600	46164
5	Lekh Raaj	Sweeper Cum chowkidaar		
Distt.Shri Mukatsar Sahib at Abhul Khurana (dd.dairy.mkt@punjab.gov.in)				
1.	Manpreet singh	Dairy Field Asstt.	27100	40524
2	Robin Arora	Clerk	19900	19900

3.	Sonika Rani	Clerk	19900	19900
4.	Arun bansal	Dairy Dev. Inspector Grade-II	29200	29200
Distt.Moga at Gill(dd.dairy.moga@punjab.gov.in)				
1	Prince Sethi	Clerk	34300	51692
2	Navdeep Kaur	Dairy Field Asstt.	28700	42828
3.	Parminder Singh	Clerk	34300	51692
4.	Gurpreet Singh	Sweeper-cum- Chowkidar	34400	53436
5.	DevSimran Kaur	DairyDev.InspectorGra de-II	29200	29200
6.	Avneet Singh	DairyDev.InspectorGra de-II	29200	29200
Distt. Shaheed Bhagat Singh Nagar (dd.dairy.ns@punjab.gov.in)				
1	Ashutosh	Dairy Field Asstt.	28800	42254
2.	Ram Sharan	DairyDev.Insp.	50300	72726
3.	Prabhjot Heera	Clerk	19900	19900
Distt.Tarn-Taran(dd.dairy.trn@punjab.gov.in)				
1.	Waryam Singh	DairyDev Officer	93900	136816
2.	Parnam Singh	Dairy DevInsp-I	65800	97352
3.	Kanwanjeet Singh	DairyFieldAssistant	27900	41676
4.	Ishant Kumar	Clerk	34300	51392
Bija(Ludhiana)(dd.dairy.bija@punjab.gov.in)				
1	Dalbir Kumar	DairyDev Officer	71900	104698
2	Ramandeep Kaur	Junior Asstt.	49200	72364
3.	Kuldeep Singh	DairyDev. Insp. Grade- II	39900	58158
4.	Harinder Singh	Steno-typist	35200	52284
Phagwara(dd.dairy.phg@punjab.gov.in)				
1.	Manvir Singh	DairyDev.Insp.Grade-II	29200	29200
2.	Sher Singh Azad	Dairy FieldAsstt.	28700	42828
3.	Sawaran Singh	Sweeper-cum- Chowkidaar	33400	50996
4.	Manpreet Singh	Peon	18000	18000
Sardulgarh(Mansa)(dd.dairy.srg@punjab.gov.in)				
1.	Charanjit Singh	Dairy Dev Officer	65800	95036

2.	Jagpreet Singh	Clerk	19900	19900
3.	Sandeep Kaur	DairyDev.Insp. Grade-II	29200	29200
Government Laboratory, Sangrur (labsangrur@gmail.com)				
1	Gursharanjit Kaur	ChiefChemist	102800	149032
2	Barjinder Singh	Asstt.Chemist	88500	129240
3	Rajinder Singh	Lab.Technician	52000	76380
4	Gurjant Singh	StenoTypist	53600	79484
5	Sushil Kumar	Lab.Attendant	43500	64740
6	Ramesh Chander	Lab.Attendant	38700	40568
7	AmandeepKaur	Clerk	34300	51692
Mohali(dd.dairy.moh@punjab.gov.in)				
1.	Kashmir Singh	DairyDev.Insp-I	65800	96352
2.	Simardeep Singh	Dairy Field Asstt.	26300	39372
3.	Parvinder Singh	Clerk	19900	19900
Barnala				
1.	Prince	Clerk	34300	51692
2.	Gurmeet Singh	DairyFieldAsstt	28700	42828

1.10 Name, designation and other particulars of public information officer(s) ,Assistant Public Information(s) & Appellate Authority

Annexure - I

Sr. No.	Name & designation of Official	Designation under RTI 2005	MobileNo.
Directorate of Dairy Development Department(HeadOffice), Livestock Complex, Sector-68,SASNagar,Tel.No. 0172-2217020, Email ID:Dir.dairy@punjab.gov.in			
1.	Sh.Kuldip Singh Jasowal, Director Dairy	First Appellate Authority	98557-32565
2.	Sh.Kashmir Singh, Joint Director	Public Information Officer	81465-53318
3.	Sh.Baldip Kumar, Superintendent Grade	Assistant Public Information Officer	94635-20436
O/o Deputy Director Dairy, Amritsar, Dairy Training & Extension Centre, Batala Road, Near Telephone Exchange Verka (Amritsar), Tel.No.0183-2263083, Email ID:dd.dairy.asr@punjab.gov.in			
1.	Sh.Davinder Singh,Deputy Director Dairy	Public Information Officer	94654-65707
2.	Sh. Navjot Singh, Dairy Dev. Insp. Grade-II	Public Information Officer	99153-03267
O/o Dairy Training & Extension Centre ,Verka (Amritsar) ,Batala Road ,Near Telephone Exchange Verka (Amritsar) ,Tel.No.0183-2263083,Email ID:dd.dairy.asr@punjab.gov.in			
1.	Sh.Davinder Singh,Deputy Director Dairy	Public Information Officer	94654-65707
2.	Sh. Rahul Sharma, Clerk	Assistant Public Information Officer	85570-70435
O/o Deputy Director Dairy, Gurdaspur, District Administration Complex, Room No.508, Block-B, 4th Floor, Gurdaspur, Tel No. 01874-220163, Email ID:dd.dairy.gsp@punjab.gov.in			
1.	Sh.Waryam Singh, Dairy Development Officer (CDC)	Appellate Authority	98159-82593
2.	Smt.Anamika Sharma, Dairy Field Assistant	Assistant Public Information Officer	78886-76306
O/oDeputyDirectorDairy,Pathankot,RoomNo.346,SecondFloor,Distt.AdminstrativeComplex,Pathankot , TelNo. 01874-220163,EmailID:dd.dairy.ptk@punjab.gov.in			
1.	Sh.Harwinder Singh, Dairy Development Officer	Public Information Officer	94178-78679
2.	Sh. Ranjit Singh, Junior Assistant	Assistant Public Information Officer	98146-22622
O/oDeputyDirectorDairy,Kapurthala,Old OfficeofSeniorVeterinaryOfficerofAnimal HusbandryDepartment,CharbattiChowk,Kapurthala,Tel.No.01822-230255,EmailID:dd.dairy.kpt@punjab.gov.in			
1.	Sh.DavinderSingh,DeputyDirector Dairy	Public Information Officer	94654-65707
2.	Sh. Rashpal Singh, Clerk	Assistant Public Information Officer	62832-47192
O/o Deputy Director Dairy, Hoshiarpur, Room No. 437, Ivth Floor Mini Secretariat, Hoshiarpur.Tel.No.01882-220025, EmailID:dd.dairy.hsp@punjab.gov.in			
1.	Sh.Harwinder Singh, Dairy Development Officer	Public Information Officer	94178-78679
2.	Sh.Mintu,JuniorAssistant	Assistant Public Information Officer	81469-86508
O/oDairyDevelopmentOfficer,TarnTaran,DairyTraining&ExtensionCentre,NearMallMandi,AmritsarRoad,Tarntaran,Tel.No.01852-223093Email-id:dd.dairy.trn@punjab.gov.in			
1.	Sh.Waryam Singh, Dairy Development Officer	Public Information Officer	98159-82593
2.	Sh. Ishant Kumar, Clerk	Assistant Public Information Officer	84374-00458
O/oDairyTraining&ExtensionCentre, Tarn Taran NearMallMandi,AmritsarRoad,Tarntaran,Tel.No.01852-223093Email-id:dd.dairy.trn@punjab.gov.in			
1.	Sh.Waryam Singh, Dairy Development Officer	Public Information Officer	98159-82593
2.	Sh.Pranam Singh, Dairy Dev.Insp. Grade-I	Assistant Public Information Officer	99141-11712

O/oDeputyDirectorDairy,Bathinda,MiniSectt.,RoomNo.302-E,NewBuilding,Bathinda.Tel.No.0164-2240645, EmailID:dd.dairy.bti@punjab.gov.in			
1.	Sh. Nirvair Singh, Deputy Director Dairy(CDC)	Public Information Officer	94651-17652
2.	Sh.Gurwinder Singh, Dairy Dev Inspector Grade-1	Assistant Public Information Officer	98724-98995
O/oDeputyDirectorDairy,Barnala,DairyTraining&ExtensionCentre,RanvirCollegeRoadPatialagate Sangrur.Tel.No.01672-230925 EmailID: dd.dairy.brnl@punjab.gov.in			
1.	Sh. Nirvair Singh, Deputy Director Dairy(CDC)	Public Information Officer	94651-17652
2.	Sh. Prince, clerk	Assistant Public Information Officer	80545-67978
O/o Dairy Training & Extension Centre, Gill, Vill. Gill, PO Gadirwala, The. Bagha Purana(Moga).Tel.No. 01636-242480, EmailID:dd.dairy.moga@punjab.gov.in			
1.	Sh. Nirvair Singh, Deputy Director Dairy	Public Information Officer	94651-17652
2.	Sh. Parminder Singh, Clerk	Assistant Public Information Officer	62833-48068
O/oDairyDevelopmentOfficer,MogaAtGill,DairyTraining&ExtensionCentre,Vill.Gill,PO Gadirwala, The. Bagha Purana (Moga). Tel.No. 01636-242480, Email ID:dd.dairy.moga@punjab.gov.in			
1.	Sh. Nirvair Singh, Deputy Director Dairy	Public Information Officer	94651-17652
2.	Sh.PrinceSethi,Clerk	Assistant Public Information Officer	84271-00968
O/oDeputyDirectorDairy,Jalandhar,VeterinaryHospital,LadowaliRoad,jalandhar,Tel.No.01824-228414,EmailID:dd.dairy.jal@punjab.gov.in			
1.	Sh.Davinder Singh,DeputyDirectorDairy	Public Information Officer	94654-65707
2.	Smt. Savita Devi, Junior Assistant	Assistant Public Information Officer	99884-57693
O/o Deputy Director Dairy, Shri Mukatsar Sahib, I.F.T.C(Abul Khurana to Tapa Khera RoadAbulKhurana(ShriMukatsarSahib),Tel.No.01637-248423,EmailID:dd.dairy.mkt@punjab.gov.in			
1	Sh.Randeep Kumar,DeputyDirectorDairy	Public Information Officer	78272-60001
2.	Sh. Robin Arora, clerk	Assistant Public Information Officer	94637-85700
O/oDeputyDirectorDairy,Faridkot,RoomNo.209(Hall),2ndFloor,Distt.AdministrationComplex,Faridkot. Tel.No. 01639-250380, EmailID: dd.dairy.fdk@punjab.gov.in			
1.	Sh. Nirvair singh, DeputyDirector Dairy	Public Information Officer	94651-17652
2.	Smt.KuldeepKaur, Clerk	Assistant Public Information Officer	62842-32818
O/oDeputyDirectorDairy,Ferozpur,DistrictAdministrativeComplex,Block-A,RoomNo.3-4FerozpurCantt. Tel. No.01632-244304, EmailID:dd.dairy.fzr@punjab.gov.in			
1.	Sh.RandeepKumar,DeputyDirector Dairy(CDC)	Public Information Officer	78272-60001
2.	Ms Mamta Rani , Clerk	Assistant Public Information Officer	98557-84490
O/oDeputyDirectorDairy,Fazilka,RoomNo.508-09,4thFloor,Block-B.NewDCCComplex,Fazilka,TelNo. 01632-262140, Email ID: dd.dairy.fzk@punjab.gov.in			
1.	Sh.RandeepKumar,DeputyDirector Dairy	Public Information Officer	78272-60001
2.	Sh. Sumit Kumar, Clerk	Assistant Public Information Officer	95694-60200
O/oDeputyDirectorDairy,Sangrur,DairyTraining&ExtensionCentre,RanvirCollegeRoadPatialagate Sangrur, Tel.No. 01672-230925,EmailID: dd.dairy.sgr@punjab.gov.in			
1.	Sh. Charanjit Singh, Dairy Development Officer	Public Information Officer	94644-70334
2.	Smt.Sakshi Singla, Clerk	Assistant Public Information Officer	98773-80071
O/o Dairy Dev. Officer, Dairy Training & Extension Centre, Sangrur, Dairy Training & ExtensionCentre,RanvirCollegeRoadPatialagateSangrur,Tel.No.01672-230925,EmailID:dd.dairy.sgr@punjab.gov.in			
1.	Sh. Charanjit Singh, Dairy Development Officer	Public Information Officer	94644-70334

2.	Sh. Sohan Singh, Clerk	Assistant Public Information Officer	95015-04017
O/o Deputy Director Dairy, Patiala, Quarter No. 313-321, Ghalori Gate, Opp. Mahindra College Gate, Patiala. Tel. No. 0175-2300517, Email ID: dd.dairy_ptl@punjab.gov.in			
1.	Sh. Charanjit Singh, Dairy Development Officer	Public Information Officer	94644-70334
2.	Smt. Sunita Devi, Junior Assistant	Assistant Public Information Officer	94636-73676
O/o Chief Chemist-cum-Incharge, Government Analytic Laboratory, Sangrur, Milk Plant, Sangrur, Tel. No. 01672-250090, Email ID: labsangrur@gmail.com			
1.	Smt. Gursharanjeet Kaur, Chief Chemist-Cum-Incharge	Public Information Officer	98883-55370
2.	Sh. Gurjant Singh, Stenotypist	Assistant Public Information Officer	98723-14607
O/o Deputy Director Dairy, Ludhiana, 598-L, Model Town, near Chatar Singh Park, Ludhiana. Tel. No. 0161-2400223 Email ID: dd.dairy.ldh@punjab.gov.in			
1.	Sh. Dalbir Kumar, Dairy Development Inspector Grade-I	Public Information Officer	81461-00543
2.	Sh. Harwinder Singh	Assistant Public Information Officer	85568-22307
O/o Dairy Dev. Officer, Dairy Training & Extension Centre, Bija, Tel. No. 01628-264566, Email ID: dd.dairy.bija@punjab.gov.in			
1.	Sh. Dalbir Kumar, Dairy Development Inspector Grade-I	Public Information Officer	81461-00543
2.	Smt. Ramandeep kaur, Junior Assistant	Assistant Public Information Officer	98725-02714
O/o Deputy Director Dairy, Fatehgarh Sahib, Room No. 406, Distt. Administrative Complex, Fatehgarh Sahib, Tel. No. 01763-220334, Email ID: dd.dairy.fgs@punjab.gov.in			
1	Sh. Dalbir Kumar, Dairy Development Inspector Grade-I	Public Information Officer	81461-00543
2.	Sh. Gurwinder Singh, Clerk	Assistant Public Information Officer	97800-77994
O/o Deputy Director Dairy, Roopnagar, Zila Parishad, Ropar, Tel. No. 01881-222028 Email ID: dd.dairy.ropar@punjab.gov.in			
1.	Sh. Gurinderpal Singh, Dairy Development Officer	Public Information Officer	98724-41034
2.	Sh. Anil Kumar, Junior Assistant	Assistant Public Information Officer	79733-92976
/o Dairy Training & Extension Centre, Chatamli (Roopnagar), Vill. Chatamli, POKalewal (Ropar). Tel. No. 0160-2660300 Email ID: dd.dairy.chm@punjab.gov.in			
1.	Sh. Gurinderpal Singh, Dairy Development Officer (CDC)	Public Information Officer	98724-41034
2.	Sh. Harpreet Singh, Dairy Development Inspector Grade-I	Assistant Public Information Officer	82838-05640
O/o Deputy Director Dairy, SAS Nagar, Room No. 434-35, 3rd Floor, Distt. Administrative Complex, Sector-76, SAS Nagar, Tel. No. 01881-222028 Email ID: dd.dairy.moh@punjab.gov.in			
1.	Sh. Vineet Kaura Dairy Development Officer	Public Information Officer	85670-85670
2.	Sh. Kashmir Singh, Dairy Development Inspector Grade-I	Assistant Public Information Officer	95925-13411
O/o Dairy Development Officer, Sahid Bhagat Singh Nagar, Veterinary Polyclinic, Mohallo, Banga Road, Shaheed Bhagat Singh Nagar, Tel. No. 01823-225050, Email ID: dd.dairy.ns@punjab.gov.in			
1.	Sh. Gurinderpal Singh,	Public Information Officer	98724-41034

2.	Sh.RamSharan,DairyDev.Inspector Grade-I	Assistant Public Information Officer`	94176-19757
O/o Dairy Dev. Officer, Dairy Training & Extension Centre, Sardulgarh,Tel.No.01659-251911, Email ID: dd.dairy.srg@punjab.gov.in			
1.	Sh. Charanjit Singh, Dairy Development Officer	Public Information Officer	94644-70334
2.	Sh. Jagpreet Singh, Clerk	Assistant Public Information Officer	96464-41614
O/oDeputyDirectorDairy,Mansa,RoomNo.87-88,(IIIFloor)Distt.AdministrationComplex,Mansa.Tel.No. 01652-227061, EmailID:dd.dairy.mansa@punjab.gov.in			
1.	Sh. Charanjit Singh, Dairy Development Officer	Public Information Officer	94644-70334
2.	Ms. Rajni Jindal, clerk	Assistant Public Information Officer	76961-96733
O/o Dairy Dev. Officer, Dairy Training & Extension Centre, Phagwara, Opposite Shri Guru Ram Rai PublicSchool,HoshiarpurRoad,Phagwara(Kapurthala).Tel.No.01824- 228414,EmailID:dd.dairy.phg@punjab.gov.in			
1.	Sh.Harwinder Singh, Dairy Development Officer	Public Information Officer	94178-78679
2.	Sh. Sher Singh Azad, Dairy Field Assistant	Assistant Public Information Officer	98783-45930

Manner of execution of subsidy programme (Scheme of DD-8 setting up of Dairy Units for sustainable Livestock and Employment generation.)

Name of the programme of activity	Objective of the programme.	Procedure to avail benefits	Duration of the programme/ scheme	Physical and financial target of scheme	Nature/scale of subsidy /Amount allotted	Eligibility criteria for grant of subsidy	Details of beneficiaries of Subsidy programme (Number Profile etc)
DD-8 setting up of Dairy Units for sustainable Livestock and Employment generation.	Setting up new Dairy units in state for sustainable Livestock, Employment generation, reduce poverty among farmer in rural areas , support state govt efforts and to increase self employment and entrepreneurship opportunities	After successful completion of training the farmer have to avail loan from financial institution. Apply for their subsidy in the prescribed proforma after securitize their case. Head office will transfer the said subsidy in the beneficiary account through RTGS/NEFT.	Started from financial year 2022-23	Physical target is to establish 133 dairy units and financial target is 200.00 Lac	In this scheme , 25% /33% subsidy provided to beneficiaries, maximum approved rate of per animal rupees 70000/-	<p>The beneficiary should be,</p> <ul style="list-style-type: none"> • A resident of rural area of Punjab. • obtained training from the department/Punjab Dairy Development Board /GADVASU/PAU. • Have resources to meet the requirement of financial institution to raise finance. • should not be defaulter of any financial institution. • sufficient security for obtaining loan. • 100% loan necessary to get subsidy. 	So far Punjab Dairy Development Board has been provided subsidy to the 130 Dairy Farmer in tune to Rs 200 Lac.

2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the Programme of Activity	Towards Climate Resilient Livestock Production System in Punjab
		(ii) Objective of the programme	“Towards Climate Resilient Livestock Production System in Punjab” with an objective, to enhance the livestock production under heat stress conditions and harness co-benefits through housing stray cattle in a climate friendly environment.
		(iii) Procedure to avail benefits	After completion of Construction of Climate Shed as per Scheme Guidelines beneficiary can Apply for subsidy through District office of Dairy Development Department.
		(iv) Duration of the programme/scheme	5 years October 1, 2015 (tentative) to October 31, 2022 (tentative)
		(v) Physical and financial targets of the programme.	Physical target is 150 Climate Resilient Sheds for farmers having 10 animals and 150 Climate Resilient Sheds for farmers having 05 animals and Financial Target assigned is Rs. 50625000/-
		(vi) Nature/scale of subsidy/amount allotted	As per Guidelines of the scheme the Department will provide subsidy of 75% with maximum amount 1,12,500 for 5 animals Climate Resilient Cattle Shed and 2,25,000 for 10 Animals Climate Resilient Cattle Shed.
		(vii) Eligibility criteria for grant	Beneficiaries and villages under this project were identified by GADVASU. Those farmers who have constructed their shed after 01.06.2016. He should be the owner of less than 5 acres of land. Climate Resilient Cattle Shed should be as per the dimension and design of GADVASU. Has constructed this Climate Shed by own sources or by taken loan. He should not be defaulter of any Bank.
		(viii) Details of Beneficiaries of subsidy programme (number, profile etc.)	Total 280 beneficiaries were provided subsidy for Climate Resilient Cattle Shed.

2.3	Manner of execution of subsidy programme [Section4(i)(b)(xii)	(i) Name of the programme of activity.	RKVY scheme Milking Machine (Year 2022-23)
		(ii) Objective of the programme	To increase milk production and enhance the income of the dairy farmers
		(iii) Procedure to avail benefits	Under RKVY scheme After purchase of Milking Machine as per scheme Guidelines beneficiary can apply for subsidy through District office of Dairy Development Department
		(iv) Duration of the programme/ scheme	Year 2021-22
		(v) Physical and financial targets of the programme	Give subsidy to 121 beneficiaries on purchase of milking machine and the financial target for this is 29.48 Lac .
		(vi) Nature/ scale of subsidy/ amount allotted	As per guideline of the scheme the Department will provide subsidy of 50% with maximum amount of Rs. 24366/-
		(vii) Eligibility criteria for grant of subsidy	<p>The beneficiary should be,</p> <ol style="list-style-type: none"> 1. A resident of rural area of punjab. 2. He must have availed 2 Weeks Dairy Training from Dairy Development Department/ Punjab Dairy Development Board/ GADVASU. 3. Beneficiary must have 20 milch animals and have production 150 Litres milk per day. 4. Beneficiary must have established his Dairy unit before 1.4.2021. 5. Beneficiary must have purchased milking machine his own funds or by taking bank loan. 6. Beneficiary must buy milking machine according to criteria and recognized companies by the Punjab Dairy Development Board
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	1. Total 121 beneficiaries was provided subsidy on the purchase of milking machine.

2.3	Manner of execution of subsidy programme [Section4(i)(b)(xi i)	(ii) Name of the programme of activity.	Cattle Shed
		(ii) Objective of the programme	Modern and scientific housing is essential for the proper growth, health and productivity of milch animals. A well designed and well maintained cattle shed provide a healthy environment to the dairy animals which helps in lowering the disease incidence and health cover costs besides improving the productivity.
		(iii) Procedure to avail benefits	After completion of Cattle shed as per scheme Guidelines beneficiary can apply for subsidy through District office of Dairy Development Department.
		(iv) Duration of the programme/scheme	Year 2017-18 Start.
		(v) Physical and financial targets of the programme	Physical target is to be establish 140 dairy units and financial target is 500.00 lac
		(vi) Nature/ scale of subsidy/ amount allotted	Maximum 1.50 lac (25% of the cost of project i.e. 6 lac)
		(vii) Eligibility criteria for grant of subsidy	<p>The beneficiary should be,</p> <ol style="list-style-type: none"> 1. A resident of rural area of Punjab. 2. Obtained training from department/Punjab Dairy Development board/GADVASU/PAU. 3. Have Resources to meet the requirement of financial institution to raise finance. 4. Should not be defaulter of any financial institution. 5. Sufficient surety for obtaining loan from self facilities.
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	So far Punjab Dairy Development Board has been provided subsidy to the 344 Dairy farmer in tune to 500.00 lac.

2.3	Manner of execution of subsidy programme [Section4(i)(b)(xii)	(iii) Name of the programme of activity.	Direct Marketing
		(ii) Objective of the programme	Milk producer need facility to cool the milk at the farm immediately on milking, bring the milk to the city with the temperature duly maintained and reliable mechanism to deliver the quantity demanded by the customer to his satisfaction. Milk dispensing units have been made available which are capable of keeping the milk cool during transportation and time taken for delivery and mechanism to automatically pour the milk in desired quantity. Thus the new facility deliver to the consumer in a hygenic condition without the touch of human hand directly from the milk producer. This system will be a win win situation both for the milk producer and milk consumer.
		(iii) Procedure to avail benefits	After Completion of Direct marketing as per scheme Guidelines beneficiary can apply for subsidy through District office of Dairy Development Department.
		(iv) Duration of the programme/scheme	Year 2014-15 Start.
		(v) Physical and financial targets of the programme	Physical target is to be establish 25 dairy units and financial target is 100.00 lac
		(vi) Nature/ scale of subsidy/ amount allotted	Maximum 4.00 lac (50% of the cost of project i.e. 8 lac)
		(vii) Eligibility criteria for grant of subsidy	<ol style="list-style-type: none"> 1. Should not be defaulter of any financial institution. 2. Obtained training from department/Punjab Dairy Development board/GADVASU/PAU. 3. Beneficiaries must have 50 milch animals and have production of per day 500 Lt. of Milk.
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	<ol style="list-style-type: none"> 1. So far Punjab Dairy Development Board has been provided subsidy to the 21 Beneficiaries in tune to 64.92 lac. 2.

DairyDevelopmentDepartment,Punjab,Name of Plan Scheme 2022-23

Annexure-K

Name of Scheme	Component of the Scheme	Revised Outlay	Funds Release	Total Expenditure
DD3- Strengthening of Punjab Dairy Development Board	1)Running and Maintenance of Mobile labs (9 lab) 2)Repair Maintenance of dairy training and extension Infrastructure (Phagwara, Sardhugarh) 3). Erecting of Fire Bricks four wall boundary on government, land at Abohar	60.00	60.00	60.00
DD5- (SCSP) Promotion of Dairy Farming as livelihood for SC Beneficiaries	Free Dairy Training to 1200 Trainees @ Rs.4250/- each	50.00	50.00	50.00
DD6-DairyExtension, Training and Awareness	1) Propagation of dairy farming. (i)Literature (10000 set) (ii) One day Block level milk producer awareness camps (150 camps) (iii) Exposure Visit Farmers/Trainees (Within State) 2) Strengthening of Exhibition and Display Material	30.00	30.00	30.00
DD-8 New State Scheme:"Setting up of new Dairy Units in the State for Sustainable livestock and employment generation."	Setting of New Dairy Units with 2-20 dairy animals (Cows as well as buffaloes)	200.00	200.00	200.00
Total		340.00	340.00	340.00

ਅਨੇਕਸਚਰ-1		ਡੇਅਰੀ ਯੂਨਿਟਾਂ ਦੀ ਭੌਤਿਕ ਪ੍ਰਗਤੀ										ਮਹੀਨਾ ਮਾਰਚ 2023 ਤੱਕ	
ਜਿਲ੍ਹਾ	2 ਪਸੂ		5 ਪਸੂ		10 ਪਸੂ		20 ਪਸੂ		50 ਪਸੂ		ਕੁੱਲ		x
	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਕੁੱਲ ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	
ਅੰਮ੍ਰਿਤਸਰ	62	50	55	22	50	50	5	28	3	00	175	150	85.71
ਬਠਿੰਡਾ	54	30	40	30	45	46	4	36	01	02	144	144	100.00
ਬਰਨਾਲਾ	57	87	25	28	40	13	3	03	1	00	126	131	103.96
ਫ.ਸਾਹਿਬ	76	95	35	13	40	45	6	05	1	01	158	159	100.63
ਫਿਰੋਜ਼ਪੁਰ	80	53	25	43	50	51	3	16	2	00	160	163	101.87
ਫਾਜ਼ਿਲਕਾ	45	62	25	28	35	15	3	05	1	00	109	110	100.91
ਫਰੀਦਕੋਟ	55	63	35	34	40	31	3	02	1	01	134	131	97.76
ਗੁਰਦਾਸਪੁਰ	75	93	55	12	55	18	5	02	1	00	171	125	73.09
ਦੁਸ਼ਿਆਰਪੁਰ	85	86	40	08	25	0	3	12	1	00	154	115	74.67
ਜਲੰਧਰ	55	61	35	28	25	29	4	02	1	00	120	120	100.00
ਕਪੂਰਥਲਾ	65	59	35	09	20	50	3	06	1	00	124	124	100.00
ਲੁਧਿਆਣਾ	90	66	35	14	50	43	5	24	2	00	182	148	81.31
ਮਾਨਸਾ	55	41	30	17	35	42	5	13	1	00	126	113	89.68
ਮੋਗਾ	55	59	35	34	50	48	5	03	1	00	146	144	98.63
ਮੋਹਾਲੀ	55	73	40	30	40	24	3	05	1	00	139	132	94.96
ਪਟਿਆਲਾ	90	115	30	13	45	38	5	06	1	00	171	172	100.58
ਪਠਾਨਕੋਟ	50	67	20	08	25	06	3	01	1	00	99	82	82.82
ਰੂਪਨਗਰ	93	88	45	41	40	35	5	10	1	00	184	174	94.56
ਮੁਕਤਸਰ	75	99	45	29	40	22	3	05	1	00	164	155	94.51
ਸ.ਭ.ਸ.ਨ	55	68	20	12	30	15	4	07	1	00	110	102	92.72
ਸੰਗਰੂਰ	85	89	30	29	30	29	6	05	1	00	152	152	100.00
ਮਲੇਰਕੋਟਲਾ	38	58	20	28	33	23	5	11	2	00	98	120	122.44
ਤਰਨਤਾਰਨ	70	77	35	10	45	35	3	31	1	01	154	154	100.00
ਕੁੱਲ ਜੋੜ	1520	1639	790	520	868	716	94	238	28	05	3300	3120	94.54

ਅਨੈਕਸਚਰ 2													ਡੇਅਰੀ ਯੂਨਿਟਾਂ ਦੀ ਵਿੱਤੀ ਪ੍ਰਗਤੀ			ਮਹੀਨਾ ਮਾਰਚ 2023 ਤੱਕ		
ਜ਼ਿਲ੍ਹਾ	2 ਪਸ਼ੂ		5 ਪਸ਼ੂ		10 ਪਸ਼ੂ		20 ਪਸ਼ੂ		50 ਪਸ਼ੂ		ਕੁੱਲ		*					
	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	10 ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	20 ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	50 ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਕੁੱਲ ਟੀਚਾ	ਪ੍ਰਾਪਤੀ						
ਅੰਮ੍ਰਿਤਸਰ	86.80	70.00	192.50	77.00	350.00	350.00	70.00	392.00	105.00	00	804.30	889.00	110.00					
ਬਠਿੰਡਾ	75.60	25.20	140.00	59.50	315.00	168.00	56.00	252.00	35.00	31.00	621.60	535.70	86.10					
ਬਰਨਾਲਾ	79.80	121.80	87.50	98.00	280.00	91.00	42.00	42.00	35.00	00	524.30	452.80	67.28					
ਫ਼ਾਜ਼ਿਲਕਾ	106.40	134.40	122.50	45.50	280.00	315.00	84.00	70.00	35.00	70.00	627.90	634.90	101.11					
ਫਿਰੋਜ਼ਪੁਰ	112.00	78.40	87.50	142.80	350.00	273.80	42.00	195.90	70.00	00	661.50	690.90	104.44					
ਫਾਜ਼ਿਲਕਾ	63.00	101.3	87.50	100.80	245.00	118.00	42.00	90.20	35.00	00	472.50	410.30	86.83					
ਫਰੀਦਕੋਟ	77.00	88.20	122.50	119.00	280.00	217.00	42.00	28.00	35.00	24.50	556.50	476.70	85.66					
ਗੁਰਦਾਸਪੁਰ	105.00	130.20	192.50	42.00	245.00	126.00	70.00	28.00	35.00	00	647.50	326.20	50.37					
ਹੁਸ਼ਿਆਰਪੁਰ	119.00	120.40	140.00	28.00	175.00	63.00	42.00	168.00	35.00	00	511.00	379.40	74.24					
ਜਲੰਧਰ	77.00	85.40	122.50	98.00	175.00	203.00	56.00	28.00	35.00	00	465.50	414.40	89.02					
ਕਪੂਰਥਲਾ	91.00	56.20	122.50	25.80	140.00	234.60	42.00	42.00	35.00	00	430.50	358.60	83.29					
ਲੁਧਿਆਣਾ	126.00	92.40	122.50	49.00	350.00	294.00	70.00	336.00	70.00	105.00	738.50	876.40	118.67					
ਮਾਨਸਾ	77.00	57.40	105.00	53.90	245.00	329.00	70.00	182.00	35.00	00	532.00	622.30	116.97					
ਮੋਗਾ	77.00	82.60	122.50	119.00	350.00	336.00	70.00	42.00	35.00	00	654.50	579.60	88.55					
ਮੋਹਾਲੀ	77.00	101.56	140.00	95.40	280.00	176.55	42.00	72.00	35.00	00	574.00	445.51	77.61					
ਪਟਿਆਲਾ	126.00	186.00	105.00	45.50	315.00	296.00	70.00	91.00	35.00	35.00	651.00	653.50	100.38					
ਪਠਾਨਕੋਟ	70.00	93.80	70.00	28.00	175.00	42.00	42.00	14.00	35.00	00	392.00	177.80	45.35					
ਰੂਪਨਗਰ	130.20	127.27	157.50	139.50	280.00	233.00	70.00	164.00	35.00	00	672.70	663.77	98.67					
ਮੁਕਤਸਰ	105.00	131.60	157.50	98.00	280.00	147.00	42.00	49.00	35.00	00	619.50	449.60	72.57					
ਸ.ਭ.ਸ.ਨ	77.00	95.20	70.00	42.00	210.00	105.00	56.00	98.00	35.00	00	448.00	340.20	75.93					
ਸੰਗਰੂਰ	119.00	122.60	105.00	101.50	210.00	217.00	84.00	70.00	35.00	00	553.00	511.10	92.42					
ਮਲੇਰਕੋਟਲਾ	53.20	81.20	70.00	98.00	231.00	161.00	70.00	154.00	70.00	00	494.20	494.20	100.00					
ਤਰਨਤਾਰਨ	98.00	107.80	122.50	31.50	315.00	226.80	42.00	400.00	35.00	35.00	612.50	801.10	130.79					
ਕੁੱਲ ਜੋੜ	2128.00	2290.93	2765.00	1737.70	6076.00	4722.75	1316.00	3008.10	980.00	300.50	13265.00	12083.98	91.09					

ਜ਼ਿਲ੍ਹਾ	ਭੌਤਿਕ ਕੈਟਲ ਸੈਡ ਮੱਤਾਂ ਵਿੱਤੀ				ਭੌਤਿਕ ਕੈਟਲ ਸੈਡ (ਗਾਵਾਂ) ਵਿੱਤੀ				(ਰਕਮ ਲੱਖਾਂ ਵਿੱਚ) ਜ਼ਾਰੀ ਸਬਸਿਡੀ
	ਭੌਤਿਕ		ਕੈਟਲ ਸੈਡ ਮੱਤਾਂ		ਭੌਤਿਕ		ਕੈਟਲ ਸੈਡ (ਗਾਵਾਂ)		
	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	
ਅੰਮ੍ਰਿਤਸਰ	25	12	100	48.00	10	09	60.00	54.00	1.50
ਬਠਿੰਡਾ	15	05	60	20.00	05	09	30.00	54.00	3.00
ਬਰਨਾਲਾ	7	01	28	04.00	05	03	30.00	18.00	1.50
ਫ.ਸਾਹਿਬ	15	09	60	36.00	10	07	60.00	34.00	00.00
ਫਿਰੋਜ਼ਪੁਰ	15	16	60	64.00	10	13	60.00	78.00	1.00
ਫਾਜ਼ਿਲਕਾ	6	06	24	24.00	05	05	30.00	30.00	00.00
ਫਰੀਦਕੋਟ	10	09	40	36.00	05	05	30.00	30.00	6.00
ਗੁਰਦਾਸਪੁਰ	15	10	60	40.00	10	08	60.00	48.00	00.00
ਹੁਸ਼ਿਆਰਪੁਰ	10	06	40	24.00	10	10	60.00	60.00	00.00
ਜਲੰਧਰ	8	07	32	28.00	05	05	30.00	30.00	00.00
ਕਪੂਰਥਲਾ	6	08	24	32.00	05	04	30.00	24.00	1.50
ਲੁਧਿਆਣਾ	20	12	80	48.00	10	17	60.00	102.00	00.00
ਮਾਨਸਾ	10	00	40	00	10	07	60.00	42.00	1.50
ਮੋਗਾ	10	06	40	24.00	10	11	60.00	66.00	10.50
ਮੋਹਾਲੀ	10	09	40	36.00	05	05	30.00	30.00	00.00
ਪਟਿਆਲਾ	10	04	40	16.00	10	18	60.00	112.36	6.00
ਪਠਾਨਕੋਟ	8	03	32	12.00	05	04	30.00	24.00	00.00
ਰੂਪਨਗਰ	10	10	40	40.00	10	10	60.00	60.00	1.50
ਮੁਕਤਸਰ	10	09	40	36.00	10	09	60.00	54.00	3.00
ਸ.ਭ.ਸ.ਨ	5	05	20	20.00	05	05	30.00	30.00	1.50
ਸੰਗਰੂਰ	10	08	40	32.00	05	04	30.00	24.00	3.00
ਮਲੇਰਕੋਟਲਾ	10	10	40	40.00	05	05	30.00	30.00	00.00
ਤਰਨਤਾਰਨ	20	20	80	80.00	10	10	60.00	60.00	00.00
ਕੁੱਲ ਜੋੜ	265	185	1060.00	740.00	175	183	1050.00	1094.36	41.50

ਅਨੈਕਸਚਰ 4 (ਕਲਾਈਮੇਟ ਰੀਸਾਈਲੈਂਟ ਕੋਵਲ ਸੈਡ ਅਧੀਨ ਪਗੜੀ ਮਹੀਨਾ ਮਾਰਚ 2023 ਤੱਕ)						
ਜਿਲ੍ਹਾ	ਟੀਚਾ 5 ਪਸੂ	ਪ੍ਰਾਪਤੀ 5 ਪਸੂ	ਟੀਚਾ 10 ਪਸੂ	ਪ੍ਰਾਪਤੀ 10 ਪਸੂ	ਉਸਾਰੀ ਅਧੀਨ 5 ਪਸੂ	ਉਸਾਰੀ ਅਧੀਨ 10 ਪਸੂ
ਲੁਧਿਆਣਾ	50	30	50	50	--	--
ਤਰਨਤਾਰਨ	50	50	50	50	--	--
ਬਠਿੰਡਾ	50	50	50	50	--	--
ਕੁੱਲ ਜੋੜ	150	130	150	150	--	--

ਅਨੈਕਸਚਰ 5 ਡੇਅਰੀ ਸੈਕਟ ਦੀ ਜੀ ਓ ਏਗਿੰਗ ਸਬੰਧੀ ਰਿਪੋਰਟ 2008 ਤੋਂ ਮਹੀਨਾ ਮਾਰਚ 2023 ਤੱਕ

ਜਿਲ੍ਹਾ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਬਕਾਇਆ
ਅੰਮ੍ਰਿਤਸਰ	167	167	00
ਬਠਿੰਡਾ	97	70	27
ਬਰਨਾਲਾ	60	53	07
ਫ.ਸਾਹਿਬ	102	102	00
ਫਿਰੋਜ਼ਪੁਰ	237	232	05
ਫਾਜ਼ਿਲਕਾ	74	74	00
ਫਰੀਦਕੋਟ+	67	67	00
ਗੁਰਦਾਸਪੁਰ	157	157	00
ਹੁਸ਼ਿਆਰਪੁਰ	106	106	00
ਜਲੰਧਰ	114	110	04
ਕਪੂਰਥਲਾ	43	43	00
ਲੁਧਿਆਣਾ	150	85	65
ਮਾਨਸਾ	55	55	00
ਮੋਗਾ	115	113	02
ਮੋਹਾਲੀ	45	42	03
ਪਟਿਆਲਾ	220	212	08
ਪਠਾਨਕੋਟ	08	08	00
ਰੂਪਨਗਰ	67	67	00
ਮੁਕਤਸਰ	53	53	00
ਸ.ਭ.ਸ.ਨ	56	56	00
ਸੰਗਰੂਰ	103	103	00
ਮਲੇਰਕੋਟਲਾ	70	70	00
ਤਰਨਤਾਰਨ	184	184	00
ਕੁੱਲ ਜੋੜ	2350	2229	121

ਮਿਲਕਿੰਗ ਮਸ਼ੀਨ ਸਬੰਧੀ ਰਿਪੋਰਟ (ਮਾਰਚ 2023 ਤੱਕ)				
ਜਿਲ੍ਹਾ	ਟੀਚਾ	ਜਾਰੀ ਸਬਸਿਡੀ	ਪੈਡਿੰਗ ਕੇਸ	ਵਿਸੇਸ ਕਥਨ
ਅੰਮ੍ਰਿਤਸਰ	25	04	--	
ਬਠਿੰਡਾ	25	17	--	
ਬਰਨਾਲਾ	20	00	--	
ਫ.ਸਾਹਿਬ	25	04	--	
ਫਿਰੋਜਪੁਰ	20	01	--	
ਫਾਜ਼ਿਲਕਾ	20	00	--	
ਫਰੀਦਕੋਟ	20	06	--	
ਗੁਰਦਾਸਪੁਰ	25	13	--	
ਹੁਸ਼ਿਆਰਪੁਰ	20	10	--	120 ਲਾਭਪਾਤਰੀਆ ਨੂੰ 29.23 ਲੱਖ ਦੀ ਰਾਸ਼ੀ
ਜਲੰਧਰ	20	05	--	ਦੀ ਸਬਸਿਡੀ ਜਾਰੀ ਹੋ ਚੁੱਕੀ ਹੈ।(24366 ਰੁ
ਕਪੂਰਥਲਾ	20	01	--	ਪ੍ਰਤੀ)
ਲੁਧਿਆਣਾ	26	14	--	
ਮਾਨਸਾ	20	01	--	
ਮੋਗਾ	20	05	--	
ਮੋਹਾਲੀ	20	03	--	
ਪਟਿਆਲਾ	26	03	--	
ਪਠਾਨਕੋਟ	20	00	--	
ਰੂਪਨਗਰ	20	02	--	
ਮੁਕਤਸਰ	20	07	--	
ਸ.ਭ.ਸ.ਨ	20	07	--	
ਸੰਗਰੂਰ	20	08	--	
ਮਲੇਰਕੋਟਲਾ	20	02	--	
ਤਰਨਤਾਰਨ	20	07	--	
ਕੁੱਲ ਜੋੜ	492	120	--	

ਅਨੈਕਸਚਰ 6		ਜਾਗਰੂਕਤਾ ਮੁਹਿੰਮ ਅਧੀਨ ਲਗਾਏ ਗਏ ਕੈਂਪਾਂ ਪ੍ਰਗਤੀ		ਮਹੀਨਾ ਮਾਰਚ 2023 ਤੱਕ	
ਜਿਲ੍ਹਾ08	ਦੁੱਧ ਉਤਪਾਦਕ ਜਾਗਰੂਕਤਾ ਕੈਂਪ				
	ਕੈਂਪਾਂ ਦੀ ਗਿਣਤੀ		ਭਾਗ ਲੈਣ ਵਾਲੇ ਕਿਸਾਨਾਂ ਦੀ ਗਿਣਤੀ		
	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	
ਅੰਮ੍ਰਿਤਸਰ	18	18	1800	1800	
ਬਠਿੰਡਾ	18	18	1800	1861	
ਬਰਨਾਲਾ	06	06	600	667	
ਫ.ਸਾਹਿਬ	10	10	1000	1016	
ਫਿਰੋਜ਼ਪੁਰ	12	14	1200	1402	
ਫਾਜ਼ਿਲਕਾ	10	10	1000	1046	
ਫਰੀਦਕੋਟ	06	06	600	610	
ਗੁਰਦਾਸਪੁਰ	22	22	2200	2284	
ਹੁਸ਼ਿਆਰਪੁਰ	20	20	2000	2079	
ਜਲੰਧਰ	18	18	1800	1827	
ਕਪੂਰਥਲਾ	10	10	1000	1027	
ਲੁਧਿਆਣਾ	26	26	2600	2672	
ਮਾਨਸਾ	10	10	1000	1041	
ਮੋਗਾ	10	10	1000	1022	
ਮੋਹਾਲੀ	06	06	600	606	
ਪਟਿਆਲਾ	20	20	2000	2038	
ਪਠਾਨਕੋਟ	12	12	1200	1228	
ਰੂਪਨਗਰ	10	10	1000	1030	
ਮੁਕਤਸਰ	08	08	800	847	
ਸ.ਭ.ਸ.ਨ	10	10	1000	1065	
ਸੰਗਰੂਰ	16	16	1600	1690	
ਮਲੇਰਕੋਟਲਾ	06	06	600	641	
ਤਰਨਤਾਰਨ	16	16	1600	1668	
ਕੁੱਲ ਜੋੜ	300	302(02 ਆਤਮਾ ਸਕੀਮ)	30000	31167	

ਮੋਬਾਈਲ ਵੈਨ ਦਾ ਚੈਡਕੁਆਟਰ ਅਤੇ ਨੰਬਰ		ਦੁੱਧ ਉਤਪਾਦਕ ਜਾਗਰੂਕਤਾ ਕੈਂਪ ਕਿੰਨੇ ਲਾਏ ਗਏ		ਕੈਟਲਫੀਡ ਅਵੇਅਰਨੈਸ ਕੈਂਪ		ਕੈਟਲਫੀਡ ਦੇ ਕਿੰਨੇ ਸੈਪਲ ਟੈਸਟ ਕੀਤੇ ਗਏ		ਕੈਟਲਫੀਡ ਦੇ ਕਿੰਨੇ ਸੈਪਲ ਮਿਆਰਾਂ ਤੋਂ ਘੱਟ ਪਾਏ ਗਏ		ਦੁੱਧ ਖਪਤਕਾਰ ਜਾਗਰੂਕਤਾ ਕੈਂਪ ਕਿੰਨੇ ਲਗਾਏ ਗਏ			ਦੁੱਧ ਦੇ ਕਿੰਨੇ ਸੈਪਲ ਟੈਸਟ ਕੀਤੇ ਗਏ		ਦੁੱਧ ਦੇ ਕਿੰਨੇ ਸੈਪਲ ਵਿੱਚ ਪਾਣੀ ਪਾਇਆ ਗਿਆ	
		ਮਹੀਨੇ ਦੌਰਾਨ	ਹੁਣ ਤੱਕ	ਮਹੀਨੇ ਦੌਰਾਨ	ਹੁਣ ਤੱਕ	ਮਹੀਨੇ ਦੌਰਾਨ	ਹੁਣ ਤੱਕ	ਮਹੀਨੇ ਦੌਰਾਨ	ਹੁਣ ਤੱਕ	ਟੀਚਾ	ਮਹੀਨੇ ਦੌਰਾਨ	ਹੁਣ ਤੱਕ	ਮਹੀਨੇ ਦੌਰਾਨ	ਹੁਣ ਤੱਕ	ਮਹੀਨੇ ਦੌਰਾਨ	ਹੁਣ ਤੱਕ
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.	
ਬੀਜਾ-2491	-	26	-	-	-	-	-	-	-	5	115	100	2536	41	1027	
ਵੇਰਕਾ-2492	8	34	-	17	-	65	-	15	-	10	118	168	2067	57	707	
ਚਤਾਮਲੀ- 2493	1	16	-	-	-	-	-	-	-	1	117	30	3088	7	583	
ਫਗਵਾੜਾ- 2494	8	36	-	19	-	321	-	165	-	6	115	106	2266	48	1245	
ਗਿੱਲ-2495	0	24	0	2	0	471	0	166	-	0	107	0	2365	0	803	
ਸੰਗਰੂਰ-2496	12	47	-	35	-	158	-	49	-	10	109	178	2163	107	1375	
ਅਬੁੱਲ ਖੁਰਾਣਾ- 2497	0	24	0	2	0	6	-	-	-	-	120	0	2164	0	896	
ਗੁਰਦਾਸਪੁਰ- 2659	12	53	1	23	23	345	16	223	-	02	96	35	2328	20	1428	
ਕੁੱਲ ਜੋੜ	41	260	1	98	23	1366	16	618	-	34	897	617	18977	280	8064	

ਅਨੁਕ੍ਰਮ 10 ਡੇਅਰੀ ਸਿਖਲਾਈ ਪ੍ਰੋਗਰਾਮ ਅਤੇ ਹੋਰ ਸਿਖਲਾਈ ਪ੍ਰੋਗਰਾਮਾਂ ਅਧੀਨ ਕੀਤੀ ਗਈ ਪ੍ਰਗਤੀ ਮਹੀਨਾ ਮਾਰਚ 2023 ਤੱਕ			
ਜਿਲ੍ਹਾ	2 ਹਫਤੇ ਡੇਅਰੀ ਸਿਖਲਾਈ ਪ੍ਰੋਗਰਾਮ		
	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	x
ਅੰਮ੍ਰਿਤਸਰ	335	360	107.46
ਬਠਿੰਡਾ	325	543	167.07
ਬਰਨਾਲਾ	155	143	92.25
ਫ.ਸਾਹਿਬ	170	170	100.00
ਫਿਰੋਜ਼ਪੁਰ	290	228	78.62
ਫਾਜ਼ਿਲਕਾ	145	229	157.93
ਫਰੀਦਕੋਟ	155	141	90.96
ਗੁਰਦਾਸਪੁਰ	315	151	47.93
ਹੁਸ਼ਿਆਰਪੁਰ	170	125	73.52
ਜਲੰਧਰ	170	133	78.23
ਕਪੂਰਥਲਾ	175	204	116.57
ਲੁਧਿਆਣਾ	375	401	106.93
ਮਾਨਸਾ	245	360	146.93
ਮੋਗਾ	345	298	86.37
ਮੋਹਾਲੀ	175	79	45.14
ਪਟਿਆਲਾ	330	316	95.75
ਪਠਾਨਕੋਟ	95	93	97.89
ਰੂਪਨਗਰ	280	216	77.14
ਸ੍ਰੀ.ਮ.ਸਾਹਿਬ	330	253	76.66
ਸ.ਭ.ਸ.ਨ	190	129	67.89
ਸੰਗਰੂਰ	260	303	116.53
ਮਲੇਰਕੋਟਲਾ	195	96	49.23
ਤਰਨਤਾਰਨ	395	452	114.43
ਕੁੱਲ ਜੋੜ	5620	5423	96.49

ਡੇਅਰੀ ਉਦਮ ਸਿਖਲਾਈ - ਮਹੀਨਾ ਮਾਰਚ 2023 ਤੱਕ

ਜਿਲ੍ਹਾ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	%
ਅੰਮ੍ਰਿਤਸਰ	85	79	92.94
ਬਠਿੰਡਾ	75	93	124.00
ਬਰਨਾਲਾ	35	20	57.14
ਫ.ਸਾਹਿਬ	35	35	100.00
ਫਿਰੋਜ਼ਪੁਰ	39	44	112.82
ਫਾਜ਼ਿਲਕਾ	35	33	94.28
ਫਰੀਦਕੋਟ	25	24	96.00
ਗੁਰਦਾਸਪੁਰ	35	43	122.85
ਹੁਸ਼ਿਆਰਪੁਰ	25	46	184.00
ਜਲੰਧਰ	35	34	97.14
ਕਪੂਰਥਲਾ	35	24	68.57
ਲੁਧਿਆਣਾ	60	88	146.66
ਮਾਨਸਾ	30	62	206.66
ਮੋਗਾ	60	73	121.66
ਮੋਹਾਲੀ	40	35	87.50
ਪਟਿਆਲਾ	50	68	136.00
ਪਠਾਨਕੋਟ	15	07	46.66
ਰੁਪਨਗਰ	35	50	142.85
ਸ੍ਰੀ ਮੁਕਤਸਰ ਸਾਹਿਬ	60	89	148.33
ਸ.ਭ.ਸ.ਨ	35	47	134.28
ਸੰਗਰੂਰ	80	56	70.00
ਮਲੇਰਕੋਟਲਾ	55	24	43.63
ਤਰਨਤਾਰਨ	70	36	51.42
ਕੁੱਲ ਜੋੜ	1000	1127 (17 ਬਾਗਰੀ ਰਾਜਾ ਤੋਂ)	112.70

ਡੀ ਡੀ 5 ਐਸ .ਸੀ ਸਕੀਮ ਅਧੀਨ ਕੀਤੀ ਗਈ ਪ੍ਰਗਤੀ ਮਹੀਨਾ ਮਾਰਚ 2023 ਤੱਕ			
ਜਿਲ੍ਹਾ	ਡੇਅਰੀ ਸਿਖਲਾਈ ਪ੍ਰੋਗਰਾਮ		
	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	%
ਅੰਮ੍ਰਿਤਸਰ	45	80	177.77
ਬਠਿੰਡਾ	50	40	80.00
ਬਰਨਾਲਾ	20	17	85.00
ਫ.ਸਾਹਿਬ	46	32	69.56
ਫਿਰੋਜਪੁਰ	63	70	111.11
ਫਾਜ਼ਿਲਕਾ	35	34	97.14
ਫਰੀਦਕੋਟ	30	16	53.33
ਗੁਰਦਾਸਪੁਰ	45	28	62.22
ਹੁਸ਼ਿਆਰਪੁਰ.	39	42	107.69
ਜਲੰਧਰ	39	35	89.74
ਕਪੂਰਥਲਾ	50	54	108.00
ਲੁਧਿਆਣਾ	50	68	136.00
ਮਾਨਸਾ	60	64	106.66
ਮੋਗਾ	40	50	125.00
ਮੋਹਾਲੀ	35	35	100.00
ਪਟਿਆਲਾ	41	42	102.43
ਪਠਾਨਕੋਟ	30	00	00
ਰੂਪਨਗਰ	45	53	117.77
ਸ਼੍ਰੀ ਮੁਕਤਸਰ ਸਾਹਿਬ	44	41	93.18
ਸ.ਭ.ਸ.ਨ	41	39	95.12
ਸੰਗਰੂਰ	55	42	76.36
ਮਲੇਰਕੋਟਲਾ	23	24	104.34
ਤਰਨਤਾਰਨ	54	74	137.00
ਕੁੱਲ ਜੋੜ	980	980	100.00

ਸਕੂਲਾਂ ਵਿੱਚ ਲਗਾਏ ਗਏ ਦੁੱਧ ਖਪਤਕਾਰ ਜਾਗਰੂਕਤਾ ਕੈਂਪਾਂ ਸੰਬੰਧੀ ਪ੍ਰਗਤੀ ਮਹੀਨਾ ਫਰਵਰੀ 2023 ਤੱਕ			
ਜਿਲ੍ਹਾ	ਟੀਚਾ	ਪ੍ਰਾਪਤੀ	%
ਅੰਮ੍ਰਿਤਸਰ	02	01	
ਬਠਿੰਡਾ	02	02	
ਤਰਨਾਨਾ	02	00	
ਫ.ਸਾਹਿਬ	02	02	
ਫਿਰੋਜਪੁਰ	02	02	
ਫਾਜ਼ਿਲਕਾ	02	01	
ਫਰੀਦਕੋਟ	02	02	
ਗੁਰਦਾਸਪੁਰ	02	02	
ਹੁਸ਼ਿਆਰਪੁਰ	02	01	
ਜਲੰਧਰ	02	01	
ਕਪੂਰਥਲਾ	02	01	
ਲੁਧਿਆਣਾ	02	01	
ਮਾਨਸਾ	02	02	
ਮੋਗਾ	02	02	
ਮੋਹਾਲੀ	02	00	
ਪਟਿਆਲਾ	02	02	
ਪਠਾਨਕੋਟ	02	02	
ਰੂਪਨਗਰ	02	01	
ਸ੍ਰੀ ਮੁਕਤਸਰ ਸਾਹਿਬ	02	00	
ਸ.ਬ.ਸ.ਨ	02	00	
ਸੰਗਰੂਰ	02	00	
ਮਲੇਰਕੋਟਲਾ	02	00	
ਤਰਨਤਾਰਨ	02	01	
ਕੁੱਲ ਜੋੜ	46	26	56.52